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ST. MARY'S JUNIOR COLLEGE

BULLETIN

Handbook Issue



1955-1956 Session

Vol. 44, No. 5

All rules and regulations in this book are not worth the paper they are written on if you don't fall into the spirit of being a St. Mary's Girl. There will always be things to gripe about; there are people who are irritating and duties that are unpleasant. In brief, it's easy to find fault and be critical no matter where you are, but try to be a "giver," not a "taker." The whole art of succeeding, wherever you are, lies in giving of yourself: in helping to build.

We want to be proud of you as a St. Mary's Girl, and we'll try to do our part; but in the end it rests mainly with you.

STUDENT HANDBOOK

ST. MARY'S JUNIOR COLLEGE

RALEIGH, NORTH CAROLINA

1955-1956

Edited for

Student Government Association

By MABEL MARTIN WHEDBEE

ST. MARY'S JUNIOR COLLEGE BULLETIN

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IMPORTANT, NEW GIRLS

To all of you bound for St. Mary's who don't want to say—"If we had only known!"

Take the hints from the first section of this book. They will be a help. Study carefully the second section. Soon after school opens new girls are examined in writing on the contents of the handbook. *Each student is responsible at all times for knowledge of regulations governing her conduct.*

BRING THIS BOOK WITH YOU

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STUDENT GOVERNMENT OFFICERS

President	Beth Kemper
Vice-President	Nancy Elliott-Smith
Secretary	Virginia Walser
Honor Council Members :	
Senior Class	{ Virginia Walser Virginia Dawson
Junior Class	To be elected
Underclassman	To be elected
Chairman of the Hall Council	Marianna Miller
Secretary of the Hall Council	Martha Ann Butler
President of the Day Students	Kathryn Webb

OTHER CAMPUS OFFICERS

Co-editors of the <i>Belles</i>	{ Barbara Doar Ann Dorris
Editor of the <i>Bulletin</i>	Martha Brooks
Editor of the <i>Stage Coach</i>	Smiley Hubbard
Editor of the Handbook	To be elected
Business Manager, <i>Stage Coach</i>	To be elected
Chief Marshal	Ruth Watkins
Chief Dance Marshal	Lenore Smith



MARIANNA MILLER,
*Chairman of the
Hall Council*



BETH KEMPER,
*President of the
Student Government
Association*



NANCY ELLIOTT-SMITH
*Vice-President of the
Student Government
Association*



Dear New Girls,

The old girls at St. Mary's extend a most cordial greeting to you! We are looking forward to your arrival and to the excitement of many new friendships.

Of course everything will be a little strange at first; there will be different regulations to follow, new adjustments to make. But remember that both the faculty and the students are eager to help you. Everyone is interested in making this year a pleasant one for you. We hope that you will soon learn to love St. Mary's as much as we do.

Orientation Week, the first week of school, has been designed especially for you. A program of parties, picnics, and "bull sessions" has been planned in order to give you a chance to know the girls and the faculty with whom you will associate the rest of the year. Your "big sisters" and counselors will be on hand to introduce you.

WELCOME

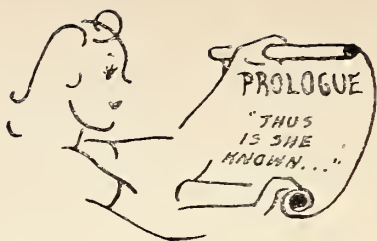
You may want to ask them to explain about meal cuts, the little store, or any perplexing problem. Orientation Week is an especially good time to familiarize yourself with the handbook. Learn to use it satisfactorily, and let it be your guide.

Upon arriving at St. Mary's, you will become a member of the Student Government Association. This is an organization which has been carefully built and of which we are very proud. It is our endeavor to uphold its principles at all times and to regard its functions with respect. The success of such a student government demands the individual effort of every girl. It is a responsibility of which we must be constantly aware.

What you derive out of your life at St. Mary's depends upon your attitude toward its ideals and your participation in its activities. Take part in its extra-curricular functions; be conscientious in your work; show a genuine interest in others. You need not be a book worm the whole year; learn to organize your time that you may enjoy the benefits of play as well. Give your best to St. Mary's and you will grow to respect and love it as we and many girls who have been here before us do.

Sincerely,

BETH KEMPER, *President,*
Student Government Association.



In the spring of 1937 at the instigation of the faculty the student body of St. Mary's voted to reorganize the then limited student government and to extend it to include all phases of student conduct. This adoption of complete student government based on the Honor Code was motivated by the students' belief that self-government guided by rigid honesty is the most intelligent and pleasant method of administering a well ordered society. During the years that this plan has been in operation a sufficient number of difficulties have been solved and smoothed out to convert the original "beliefs" into deep and stalwart convictions, convictions that are synonymous with principles. Years of such student government have made the whole student body jealous of this privilege of governing themselves; consequently, they regard any violation of the Honor Code as an attack on, and as dangerous to, student government, and naturally punish it promptly, justly, and appropriately.

But more important and significant than simply maintaining student government is the attitude

that has developed within the whole student body toward the single idea on which the whole student government is built: HONESTY. Here a girl's word is her bond. When questioned officially, whether in the classroom, on the athletic field, or anywhere else, a girl is *expected* and *required* to be *rigidly truthful*. Obviously, honesty of *word* is but a mockery unless accompanied by honesty of *action*. Cheating is defined as the dishonest use of material other than your own in the preparation of papers, reports, or assignments, as well as dishonest work on tests and examinations. Stealing is taking and keeping, without permission from the owner, anything that belongs to somebody else. Too, a student is on her honor not to drink and not to leave campus without permission. Lying, cheating, stealing, drinking, and leaving the campus without permission are the worst violations of the Honor Code.

The success of our Honor System depends upon each girl's accepting the responsibility for her own honor and for honor in the school. If a girl breaks the Honor Code, she is expected to report herself in writing. And, if she knows of another girl's doing so, it is her duty as a member of the Student Government Association to show the girl her fault, explaining why she should report herself, and, if necessary, to report her. This is mandatory if we at St. Mary's hope to help girls develop high standards of personal honor, and if we expect to have an honor system.

PROLOGUE

The contributions of St. Mary's Junior College to the growth and development of a girl's character cannot be summed up in the mere words of this or that particular code. The constitution and regulations of student government, the accumulation of one hundred years of tradition, the atmosphere of the school's stately lawns and buildings, the lasting achievements of past administrators and students, and the high purpose and scholastic standing of the school all mingle into a single enduring force that indelibly leaves its mark on every St. Mary's girl. Thus is she known.



1955

- Sept. 12-16:* Registration of day students.
Sept. 19-23: Registration, classification, and testing.
Sept. 24: First semester classes begin.
Oct. 18: Annual Meeting of the Board of Trustees.
Nov. 23-27: Thanksgiving holiday begins at 3:45 p.m. Wednesday and ends at 10:00 p.m. Sunday.
Dec. 16: Christmas vacation begins at 12:30 p.m.

1956

- Jan. 1:* Resident students report by 10:00 p.m.
Jan. 30-Feb. 4: First semester examinations.
Feb. 6: Second semester classes begin.
Mar. 24: Spring vacation begins at 12:30 p.m.
April 1: Spring vacation ends at 10:00 p.m.
May 26-June 1: Second semester examinations.
June 1: Commencement play.
June 2: Alumnae Day and Class Day.
June 3: Baccalaureate, 11:00 a.m.
June 4: Commencement, 10:30 a.m.

Dining room closes for Christmas vacation after the evening meal Dec. 16 and reopens Jan. 1.



THE CAMPUS

Each fall for 113 years eager girls have walked up the front steps of Smedes Hall to begin a school year. If you'll look at the diagram of the campus, you'll notice that everything centers around Smedes. From the study hall in Smedes you set out for plays, concerts, church, *etc.* Smedes parlor is where you'll meet your dates. Smedes ground floor is where you'll go to classes, get your school supplies, and that most important item—mail. In the spring you will want to go to Smedes sun porch.

From either side of Smedes branch the Wings. These are dormitories with good, big rooms that you and your roommate will have fun decorating.

THE CAMPUS

Covered ways lead from Smedes to East and West Rock. Be sure to check the covered way to East Rock for notices every day.

The Rocks are old dormitories which have been here since St. Mary's began. The first floor of East Rock houses the business office, the switchboard, and the President's office.

Another covered way leads north from Smedes to the dining room. One leading east will take you to the library. On the way you'll pass Faculty House where the Dean has her office. Directly beyond the library is the auditorium.

Behind the auditorium is a red brick house where the chaplain and his wife live. Some Sunday night your hall will go there for games and refreshments.

Beside the chaplain's house is our pride and joy—Cheshire Hall, the new science building.

On the other side of the campus beyond West Wing is the Chapel. In later life when many memories have faded, the memory of this building will remain vivid.

Behind the Chapel stands Holt—every senior's dream. This is the newest dorm on the campus and boasts a kitchen, a parlor, running water in every room, and a recreation room in the basement.

Next door to Holt is the infirmary. If you need medical attention, the nurse is there to help.

The President's family lives in a big frame house at the west extremity of the campus.

A little behind Dr. Stone's house is the hut. This is a grand place for picnics and good times in general.

PEOPLE YOU'LL MEET

You'll meet a lot of people when you arrive, and the nice thing is that you'll probably like most of them. Do try to make this the case because these are the people you'll be spending the next nine months with. A student government officer out in front of school will welcome you when you arrive, and show you where to stand in line first. There are an awful lot of lines to stand in that first day. Don't fuss; take advantage of the opportunity to meet the people around you.

The lady at the end of one line will provide you with a room number. Then comes the big moment—time to go to meet your roommate. An old girl, your hall counselor, will probably be on the hall and can do the introducing, but if you don't see her, do it yourself. Put forth a little effort, and you'll find that you will make a true friend. (Don't even think about it for a long time, but in case things just don't go right between you and your roommate, you may possibly be able to change at the end of six weeks.)

A little later when you and your roommate are sitting in your room wondering just what to start putting where, some girls will drop in. They'll be your big sisters, the ones you got letters from

PEOPLE YOU'LL MEET

during the summer. They will be good for boosting your morale and for introducing you to lots of people whose names you won't remember. They will introduce you to some other people whose names you'd better try to remember because they'll be the faculty. This will happen at the Old-Girl New-Girl party during Orientation Week.

You'll never know just how many nice girls there are at St. Mary's until you convince people that you are nice too; so start right away.

CUSTOMS AND TRADITIONS

At St. Mary's, as at all other schools, it is upon customs and traditions that the co-ordination of the student body and the cultivation of school spirit depend. These customs are legacies to the present classes and inheritances of the classes to come.

The Old-Girl-New-Girl party is one of the best loved traditions. Dressed in formal clothes, you'll meet the faculty; you'll be served punch and cookies by marshals in long white dresses, and you'll see some school talent.

A great many of St. Mary's traditions are carried on by the senior class. They have their gala formal dance in December, present a beautiful Christmas program the Sunday just before Christmas holidays, and sing Christmas Carols to the students and the faculty before light the morning of the day Christmas holidays begin. During

the last weeks of school seniors have tables reserved exclusively for them in the dining room.

The juniors entertain the faculty and the students at a costume Halloween party and give the Junior-Senior dance in the spring, usually on May Day weekend.

The freshmen and sophomores together have a dance, usually in February.

We like to sing. We welcome visitors by singing to them in the dining room, and sing to students on birthdays and in honor of notable achievements. One of the most beautiful parts of commencement is the "step-singing." Each class originates a group of songs and takes its turn singing them on Smedes Hall steps.

The Chapel is St. Mary's best loved tradition. To new and old students the Chapel is something more than just a place to attend services; it is a refuge. Old students will remember and new ones will soon learn that our Chapel is the great leveler, the great comforter, and the great source if one wishes to seek it.

Because St. Mary's is a church school, the Christian year is stressed, especially the two great festivals of Christmas and Easter. After various pre-Christmas celebrations, we spend Christmas at home; but we spend Easter at school. Easter Day is the culmination of Holy Week and the preceding Lenten season. It begins with an early morning Holy Communion service in the Chapel, at which

time the mite boxes are dedicated. Everyone wears white.

There are a lot of little traditions at St. Mary's—the kicking post on the path to Hillsboro Street, which assures you that that special letter will arrive if you kick the post while passing by; the Little Store, where everyone goes for food, fun and cokes; the Christmas parties—a formal dinner in the dining room and a Christmas party at which Dickens' "Christmas Carol" is read; the athletic banquet given at the end of school to award the plaque to one of the school athletic associations, the Sigmas or Mus; the occasional informal dances at which you can meet lots of boys. We hope you'll grow to love our traditions as we old girls do.

After graduation exercises the chief marshal, facing a semicircle of the entire school, drops a handkerchief and declares the session officially over.





NECESSITIES

All girls love to dress up, and St. Mary's girls are certainly no exception. To dinner, we wear tailored dresses and suits, not the skirt and sweater we've worn all day. Suitable dresses or suits, and gloves are necessary for concerts, and, of course, hats and conservative dresses or suits for church.

From this general advice, you can judge for yourself what clothes you'll need, but here's a little more help:

We live in skirts, sweaters, and blouses, loafers or saddle shoes during the day in class; so bring plenty of them.

A raincoat and a coat to wear around campus on chilly days are indispensable.

A warm bathrobe and soft-soled slippers are essential.

Bring blue-jeans or Bermuda shorts and a big shirt for picnics and study hours.

Skirt hangers, sweater stretchers, shoe bags, and a whiskbroom are helpful.

YOU'LL NEED THINGS BESIDES CLOTHES

Blankets (two's plenty) and a quilt or comfort.

One pillow.

Sheets and pillowcases—four is enough.

One pair of bedspreads.

Six dinner napkins, white—to donate to the dining room.

Towels for your own use and one to be given to the swimming pool.

Bathing cap.

Alarm clock—imperative for each room!

Tennis racquet and shoes.

Study lamp.

Laundry bags.

NONESSENTIAL BUT NICE

Rubber boots.

Cellophane or cloth evening dress bag.

Sewing box.

Backrest.

Radio.

Record player.



GETTING AHEAD

ABOUT STUDYING

St. Mary's girls come here, first of all, to learn. The tendency is strong to frown upon loafers who throw away good money in the pretense of getting an education.

Begin your outside reading the day it is assigned and keep it up. You'll regret it if you don't!

Take good, brief notes in class. Don't rely on memory or on using your neighbor's notes; her hieroglyphics won't mean a thing to you.

Get assignments in on time.

Talk to your instructors outside class if you're worried; they'll help you.

Just remember to use your head and your books—they usually work well together.

ALLOWANCE

Of course, this matter of "pocket money" is strictly up to you. Twenty dollars a month or less is usually adequate. You'll need it for stamps.

donations, church offerings, Little Store, and movies.

MISCELLANEOUS GUIDES

Have a talk with the Dean of Students. Her office hours are posted.

Each new student is assigned a faculty adviser. See your adviser about any problem relating to your school work. Your hall counselor and your big sister will always be glad to help you with any difficulty.

STUDY, STUDY, AND STUDY SOME MORE.

Learn school songs.

Go out for some extracurricular activities such as publications, Glee Club, athletics, Dramatic Club, but limit yourself in order to be sure that what you do go out for, you can do well.

Read the bulletin boards.

Know everyone, students and faculty. People are important.

Be on time for meetings, classes, and appointments. Don't waste time talking about work—do it!

Courtesy and politeness are inexpensive. Use lots of both.

CAMPUS AIDS

At the Book Store you can buy or charge all books and school supplies and send out dry cleaning.

CAMPUS AIDS

The Book Store is open Monday through Friday from 8:00 to 1:00, and on Saturday from 10:00 to 12:15. Parcel post and express may be sent out and received at these hours.

Stamps are sold at the Post Office window Monday through Friday from 8:00 to 8:25 and from 1:30 to 1:45. On Saturdays stamps are sold from 12:00 to 12:15.

Mail times are 7:25 a.m., 10:30 a.m., and 5:30 p.m. Mail leaves at 6:00 a.m. and 3:45 p.m.

KEEP ONLY CHANGE IN YOUR ROOM. Deposit all other money at the School Bank until the day you need it. Bank hours: Monday through Friday, 9:00-1:00; Saturday, 9:00-12:30.

There are beauty parlors near school.

The school laundry provides weekly service for linens and simple clothing. *Commercial name tapes* must be sewed in each article sent to the laundry; indelible ink is not accepted. No provision is made for fine laundry.

See Mrs. Callahan for necessary room equipment and lost and found articles.

See Miss Jordon about train reservations and transportation in general.

We don't go outside the dormitory to the library, classrooms, or elsewhere in bedroom slippers or with our hair rolled up (even under a scarf), and we are fully dressed when we appear in the lower halls or on the main floor of Smedes.

WHAT WE DON'T DO

We don't keep our dates waiting for hours while we decide what to wear.

We don't dress as for a party when we are going to church. We wear suits or simple dresses.

We don't wear scarves in the dining room, in class, or in the Chapel.

BUT
WE *DO* KNOW
OUR HANDBOOK
THOROUGHLY!

SPECIAL SPOTS

A. INFIRMARY

1. Except in emergency, the infirmary is open only during the following hours:
7:30 a.m.-1:00 p.m.
1:30-2:00 p.m.
4:00-6:00 p.m.
6:30-8:00 p.m.
9:30-9:45 p.m. (*only if necessary*)
Any student going to the infirmary after 9:45 p.m. must be accompanied by a faculty or staff member.
2. Students may not leave the campus for 24 hours after being dismissed from the infirmary.
3. Any student too sick to attend classes must go to the infirmary.
4. Students may not have their books and papers in the infirmary without special permission from the nurse.
5. *Appointments with local doctors and dentists must be made through the infirmary. Medical examinations and treatments received elsewhere should be reported to the infirmary.*
6. Students missing classes on account of sickness must remain in the infirmary until 6:45 p.m.
7. *Students are not allowed to smoke in the infirmary. Violation subjects the student to Hall Council penalty.*

B. LIBRARY

1. Library hours:

Weekdays, 8:30 a.m.-9:45 p.m.

Sundays, noon-9:45 p.m.

A librarian is on duty:

Monday-Friday, 8:30 a.m.-4:30 p.m.

Saturday, 8:30 a.m.-1:00 p.m.

A librarian is on duty three evenings a week,
7:30-9:45 p.m.

2. New students will visit the library during the first week of school. They will be shown the arrangement of the library and the method of charging out and returning books.
3. Training in the use of the library is given to all new students during the first semester.
4. Library regulations will be posted on the bulletin board in the library during the first two weeks of school. Students are to familiarize themselves thoroughly with these regulations.
5. Names of students who have overdue books, or who owe library fines, are posted each morning on the library bulletin board in the east covered way for resident students, and on the day students' bulletin board for the day students. Students are expected to consult these bulletin boards each morning, and, when their names are posted, to report to the librarian that same day at their first

SPECIAL SPOTS

opportunity. Failure to do so subjects the student to Hall Council penalty.

6. Students receiving *yellow* library notices should answer them as soon as possible, *bringing the notices with them*. Library notices for resident students are placed in their mail boxes; those for day students are posted on the day students' bulletin board.
7. The following library offenses are dealt with by the Honor Council:
 - a. Taking a *reference* book from the library.
 - b. Taking a book from the library *without leaving its signed card*.
 - c. *Mutilation* of any library property, such as marking in books, clipping newspapers, or defacing furniture.

C. THE RECREATION HUT

1. Suppers and picnics may be held in the Hut provided permission is granted by the Dean in advance.
2. Students may date in the Hut during afternoon dating hours provided two or more couples are present and provided the hut has not been engaged for any school activity.
3. Users of the Hut must leave it clean and orderly.

D. SUN PORCH REGULATIONS*

1. No food, bottled drinks, or smoking.
2. No standing on the rail.
3. *Only thirty girls* on the porch at one time.
4. *Reasonable quiet* necessary.
5. Articles brought on roof must be taken back to owner's room.
6. Rooms passed through must not be disturbed.
7. Girls must sign up on the chart in the covered way.
8. Staying limit: one hour in one day. (Subject to variation.)

E. HOLT KITCHEN

1. Girls who cook in Holt kitchen must sign up, giving the times at which they started and finished.
2. Girls *must* leave the kitchen in order.
3. Girls may not use Holt kitchen or eat in Holt parlor after 11:00 p.m.
4. Holt kitchen (except the refrigerator) may not be used during the whole examination period (first or second semester) or during commencement.

*Sunburn does not excuse a student from class preparation, attendance, or participation.

GENERAL CAMPUS REGULATIONS

A. Dormitory Regulations

1. Underclassmen :

a. Monday through Friday

8 :30 a.m.-12 :55 p.m. } Quiet on halls.
1 :50 p.m.- 3 :45 p.m. }

7 :30 p.m.- 9 :30 p.m. — Closed study
period.

10 :00 p.m.—Be in own dormitories. Quiet
on halls till 7 :00 a.m.

10 :15 p.m.—Be in own rooms.

10 :30 p.m.—Lights out if not studying.

11 :00 p.m.—All lights out.

b. Saturday

7 :00 a.m.-12 :30 p.m. } Quiet on halls.
10 :30 p.m.- 8 :00 a.m. }

11 :00 p.m.—Be in own dormitories. Quiet
on halls till 8 :00 a.m.

11 :30 p.m.—Lights out.

c. Sunday

1 :50 p.m.-3 :20 p.m.—Quiet hour.

10 :00 p.m.—Be in own dormitories. Quiet
on halls till 7 :00 a.m.

10 :15 p.m.—Be in own rooms.

10 :30 p.m.—Lights out.

2. Upperclassmen

a. Monday through Friday

8 :30 a.m.-12 :55 p.m. } Quiet on halls.
1 :50 p.m.-3 :45 p.m. }

GENERAL CAMPUS REGULATIONS

7:30 p.m.- 9:30 p.m. — Closed study period.

10:00 p.m.—Be in own dormitories (unless dating). Quiet till 7:00 p.m.

10:55 p.m.—Be out of bathrooms.

11:00 p.m.—Be in own rooms.

b. Saturday

7:00 a.m.-12:30 p.m. } Quiet on halls.
10:30 p.m.- 8:00 a.m. }

12:30 a.m.—Be in own rooms.

c. Sunday

1:50 p.m.-3:20 p.m.—Quiet hour.

10:00 p.m.—Be in own dormitories (unless dating). Quiet on halls till 7:00 a.m.

10:55 p.m.—Be out of bathrooms.

11:00 p.m.—Be in own rooms.

3. Late Lights

- a. During each school month an underclassman may have as many as three late light permissions with the following provisions: they are to be taken in a specified place for study only; permission must be obtained from counselors beforehand; the total time per school month must not exceed three hours; no late light must last beyond 12:00 midnight.

GENERAL CAMPUS REGULATIONS

- b. Underclassmen attending dances, concerts, *etc.*, must have lights out thirty minutes after returning.

4. Care of Rooms

- a. Rooms must be neat at all times.
- b. Students must not deface walls or furniture. Anyone violating this rule will be assessed by the school for the damage done. Do not use tacks or scotch tape on the walls.

5. Sunday Quiet Hour

1:50 p.m.-3:20 p.m.—Quiet hour.

(A girl must spend the whole of quiet hour in one place. She may spend it in the typing room or library if she leaves her hall before 1:50 and does not return until after 3:20. Otherwise, unless off campus, she must spend it in her own room or in another room on the same hall. A student who has been off campus may return to her dormitory during quiet hour. She may not move from room to room during quiet hour.)

- 6. Night off Hall. Students may spend Friday night or Saturday night, or both, out of their rooms, provided there is a vacant bed and provided they sign up with both counselors concerned.

GENERAL CAMPUS REGULATIONS

7. Do Not Disturb: This sign is given to each girl and *must not be crossed* except by a teacher, a counselor on official business, or an Honor Council member. Any student violating this rule will be called before the Hall Council. Students are warned to use this sign only for sleeping, studying, or legitimate privacy.

B. Closed Study Period

The hours from 7:30 p.m. to 9:30 p.m. are a closed study period. Students must be in their place of study by 7:30 except that they may go to and return from the library quietly at any time or, if they wish to return to their rooms during study period from a place where they have finished using special facilities, they may do so. A student must sign up with her counselor when she wishes to study in any place other than her room.

Classrooms, except those where materials for certain subjects are kept, should be used only by groups during closed study. They must be left in order.

C. Making Up Closed Study

Students who make up closed study in the afternoon in order to have an evening permission must turn in to the Dean a statement giving the hours and place of study. Closed study

GENERAL CAMPUS REGULATIONS

may not be made up before 1:30 p.m. and must be made up in the library, the music building, or a classroom.

Students who have made up supervised study hall must leave a signed statement to that effect in the *IN* basket before 7:30 p.m.

Girls who have a B+ average for the preceding quarter are excused from all formal making-up of closed study.

Girls who have a B average for the preceding quarter are excused from formal make-up of closed study for all school-sponsored functions. For school functions on Friday night, girls may make up closed study on Saturday morning if they have the time.

D. Chapel and Assembly

1. Chapel services are on Mondays, Wednesdays, and Fridays at 10:30 a.m. Every student must attend and take her assigned place.
2. Student Assembly is in the auditorium at 10:30 a.m. on Tuesdays and Thursdays. All students must attend and take assigned places.
3. Proctors, appointed by the Chairman of the Hall Council, report absences from Chapel and Assembly. A proctor appoints a substitute in case of her own absence.

GENERAL CAMPUS REGULATIONS

4. On Sundays at 10:40 a.m. and 5:15 p.m. students assemble in the study hall before going to church.
5. Students must not take books, paper, pencils, or mail into assembly or chapel.

E. Meals

1. Upperclassmen may take a meal cut for any meal except breakfast Monday through Friday.
2. Underclassmen are granted two meal cuts a week for which they must sign 24 hours in advance.
3. Students leaving campus for a routine dinner cut must be back by 6:30.
4. Saturday and Sunday meals are voluntary.
5. Counselors and vice-counselors may go to the Little Store for breakfast on Sunday morning.
6. Upperclassmen in groups of four or more may go to the Little Store for Sunday night supper. Juniors must count this as a Sunday night dating permission.
7. Students are expected to refrain from reading mail in the dining room.

F. Athletics

1. Tennis
 - a. The front tennis courts may not be used on Sunday or Good Friday.

GENERAL CAMPUS REGULATIONS

- b. Students are asked to use the covered ways, not to cross the front of school, when going to and from the courts in shorts or gymnasium suits.
 - c. Students may not wear hard-heeled shoes, bathing suits, or halters on the courts.
2. Swimming
- a. Students wishing to go swimming must be accompanied by a Senior Life Saver.
 - b. Groups of students may use the pool during the afternoon whenever they would not interfere with a swimming class.
 - c. The pool may also be used from 9:30 to 10:00 p.m.
 - d. Suits and towels are supplied, but each student must have her own bathing cap.
 - e. Any student using the pool is subject to the general rules of behavior posted in the pool room.
 - f. NO ONE IS ALLOWED TO SWIM ALONE.
3. General
- a. Students wishing to ride horseback may see the gym instructor.
 - b. Students sign out for bowling on the town sheet.
 - c. A student may not leave campus on a day when she has a regular or special

excuse in gym without special permission from the Dean.

G. Telephone

1. Weekdays:

8:00- 8:30 a.m.

10:50-11:00 a.m.

1:30- 1:45 p.m.

3:45- 5:55 p.m.

6:40- 7:25 p.m.

9:30-10:10 p.m.

2. Saturday:

No calls are put through to dormitories until 9:30 a.m.

9:30 a.m.-12:55 p.m.

1:30- 5:55 p.m.

6:40-10:10 p.m.

3. Sunday:

9:00-10:30 a.m.

12:15-12:55 p.m.

3:20- 5:00 p.m.

6:30- 9:30 p.m.

4. *No call should be over 3 minutes.*

5. Students may call out during switchboard hours except during closed study period provided they do not use phones near the study hall or classrooms. Seniors may call out at any time during switchboard hours with one exception: No student may call out during Sunday quiet hours.

6. Long distance calls may be made only on the pay telephones.
7. Special telephone permissions must come from the Dean.
8. Students are expected to inform their parents and friends that since no night operator is on duty at the school switchboard, the dormitories cannot be called on the telephone between the hours of 10:10 p.m. and 8:05 a.m. If emergency necessitates a telephone call to the school when the switchboard is off, parents may call the Dean of Students, the President, or the infirmary.

H. Fire Drills

The signal for fire drills is the siren and a series of short rings of the bell.

Girls on Halls:

1. Turn on lights.
2. Close windows.
3. Take towel (bath).
4. Put on warm coat and sturdy shoes.
5. Close door and transom of room.
6. Stand at appointed place in hall. (Unless fire captain rules differently, the appointed place shall be single file at the head of the stairs.)
7. Count off when signal is given by fire captain.

GENERAL CAMPUS REGULATIONS

8. Proceed (single file) by appointed route to appointed place on the campus.
9. Again count off when signal is given by captain (to see that everybody is out).
10. Return to hall at signal of siren.
11. *Quiet must be maintained during the whole drill.*
12. *Post these rules in your room immediately.*

I. Guests

1. Students may have guests for the week end provided there is a vacant place available for each guest. Apply to the Dean for permission. During Friday night closed study, guests are asked to stay in the parlor or library rather than the dormitories.
2. Only friends of school or college age, sisters, prospective students, and recent alumnae may be entertained overnight.
3. Guests must follow the regular routine life of school.
4. Permission for guests in the dining room may be obtained from the Dean or her assistant.

J. Dates:

ON CAMPUS*

(Dates should be introduced to faculty hostess.)

Girls may have dates on Saturday afternoons

*For dates off campus, see Town, page 44.

and evenings during regular off-campus hours, and on Sunday afternoons, 3:20-5:00. On weekdays students may date on campus, 5:00-5:55 p.m. Students may walk to the Little Store with their dates on school afternoons, provided they sign out on a sheet in the parlor and return before dark.

K. Dances

1. School Dances

- a. *Class presidents and other students who have duties connected with planning a dance must not make commitments about choice of orchestra, price of bids, materials for decorations, or any other plans without the approval of the chief dance marshal and the adviser to the dance marshals. No contract may be concluded without the signature of the President of the college.*
- b. To attend formal school dances, visiting girls must have permission from the chief dance marshal and the president of the group giving the dance.
- c. Informal dances ending at 11:30 are held from time to time throughout the year except during Lent.

GENERAL CAMPUS REGULATIONS

L. Smoking

1. Students may smoke in their own dormitory rooms if they have adequate ash trays and metal waste baskets.
2. Students may smoke in the Hut, and in the music studio of any teacher who so permits.
3. STUDENTS MUST NOT SMOKE IN BED.

M. Drinking

No St. Mary's student may drink while on the campus. Violation of this rule subjects the student to possible expulsion. (See page 55.)

N. General

1. A girl is expected to report herself in writing when she breaks any school regulation. She should report Honor Code violations to the president of the Student Government Association. Other offenses should be reported to her counselor. When any girl considers not reporting herself because she may be able to get away with something, that is the time for her to leave St. Mary's.
2. *Personal notices should be answered either immediately or at the time specified.*
3. Students whose grades are unsatisfactory may be required to give up one or all extra-curricular activities.

GENERAL CAMPUS REGULATIONS

4. *Students are responsible for reading the bulletin board notices which concern them.*
5. Old girls have room preference until March 1.
6. Be on time, whether returning to campus or going to meals. It is not only a part of your training, but consideration of others.
7. Do not chew gum in any public part of the school, especially the following: parlor, study hall, main hall of Smedes, library, Chapel, front campus.
8. Students are asked to use the covered ways, not to cross the front of the school, when going to and from the tennis courts in shorts or gymnasium suits.
9. Do not use doorways and windows for sun-bathing. The sun porch is available for that purpose.
10. Students may not use electric heating appliances of any kind.
11. Maintain a spiritual atmosphere in the Chapel. Talking and smothered giggles are not conducive to this atmosphere.
12. Refrain from talking or knitting during concerts and assembly.
13. Avoid at all times loud talking, screaming, and yelling on the halls.

The rules set forth here form a pattern of behavior expected of a St. Mary's girl. They do

not pretend to list undesirable actions which are incompatible with dignity and self-respect and are permitted nowhere. In general she is expected to conform to the live-and-let-live principle of any democratic, well-ordered community.



OFF-CAMPUS REGULATIONS

- A. No boarding student is allowed to have a car in Raleigh with the following exception: seniors may have cars after spring vacation for use only when taking an overnight permission other than a short Saturday night won with an academic average of B—or above. Car keys must be turned in promptly to the Dean.
- B. Each student is personally responsible for seeing that she is signed out *correctly* and that she has the required permission before leaving. *Every girl must sign herself in* and initial the town sheet or permission slip.
- C. A student may not ride in a car with a date unless she has filed a parental permission. She will be permitted to ride outside of Raleigh only to and from specified destinations and with parental permission.
- D. Students must have flying permission from their parents to take a plane from Raleigh or returning to Raleigh except from their own homes.
- E. No presigned or blanket permissions from parents are accepted as routine.
- F. Two or more underclassmen or juniors go down town together. Seniors may go down town or to the Little Store alone.
- G. Little Store (neighborhood stores and lunch counters):

OFF-CAMPUS REGULATIONS

1. Students may go to the Little Store once any weekday for an hour, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut).
2. Students may go to the Little Store on Saturday for any meal.
3. Students may go to town and the Little Store in the same day.
4. Counselors and vice-counselors on Sunday mornings may go to the Little Store before church to get breakfast. If they return late for assembly this privilege will be taken away.

H. PERMISSION SLIPS

Students must file a slip with the Dean of Students for any permission which involves going out of town, missing a meal at school (except on Saturday or when taking a weekday meal cut—see page 33), or attending a dance with late permission.

1. Slips for weekday absences must be taken to the Dean of Students in her office for approval.
2. Slips for Saturday must be filed by 1:00 p.m. Friday; for Sunday by 12:45 Saturday. Students receiving late invitations may go to the Dean's office during office hours or to the study hall on Sunday after morning service for permission.

OFF-CAMPUS REGULATIONS

3. Slips for overnight permissions must be filed with the Dean of Students by 1:00 p.m. of the day before a student's departure.

I. TOWN*

1. *General Regulations:*

- a. All students living in Holt sign the Holt Hall Town Sheet for afternoon town leave. Other girls sign on the Town Sheet in Smedes.
- b. Four or more students, provided one is an upperclassman, may go out together on Saturday night, 5:00-10:30 p.m. Two or more students may go out on Sunday afternoon, after church or immediately after dinner until 5:00 p.m. Students may not leave the building during quiet hour on Sunday.
- c. Without permission from her parents or the Dean of Students a student may not date the same boy three times in one weekend.
- d. Students attending out-of-town afternoon football games with dates may leave school at 11:00 a.m. and return at 10:30 p.m.
- e. Upperclassmen may date out-of-town for basketball games and other approved

*Town permissions may be reduced in number if a student's work is unsatisfactory.

OFF-CAMPUS REGULATIONS

functions. The five-hour dating rule applies.

- f. Being out more than five hours on Saturday counts as two permissions.
- g. Dates are counted as town permissions.
- h. When school is in session, students may not attend parties in the vicinity of Raleigh that have not been approved by the Dean of Students.
- i. Girls must not go into hotels unchaperoned except by special permission.

2. *Seniors**:

- a. Seniors may have town permissions on weekdays, 1:00-5:55 (to 6:30 if taking dinner cut); on Saturdays, after classes until 6:30 p.m. or dark.
- b. Seniors may have five-hour dates on Saturday at any time between the hours of 12:30 p.m. and 12:00 M., or Sunday, after church until 5:00 p.m. and from 6:00 to 10:30 p.m.

Seniors who are not in supervised study hall may date on Friday night until 10:45

*Completion of summer reading before school opens and of a satisfactory oral report on it soon thereafter is a prerequisite for admission to the senior class and the exercise of senior privileges. Failure to comply with either of these requirements will result in additional reading being assigned, except under extraordinary conditions.

OFF-CAMPUS REGULATIONS

provided they make up two hours of closed study Friday after 1:30. (Students whose schedules prevent their making up closed study on Friday may make it up on Thursday after 1:30.)

3. *Juniors:*

- a. Juniors have four town permissions* a week: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, after classes until 6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.
- b. Juniors may have five-hour dates on Saturday at any time between the hours of 12:30 p.m. and 12:00 M.; Sunday, after church until 5:00 p.m.; and two Sunday nights a month from 6:00 to 10:30 p.m. Juniors who are not in supervised study hall may date on Friday until 10:45 provided they make up two hours of closed study Friday afternoon. (Students whose schedules prevent their making up closed study on Friday may make it up on Thursday after 1:30.)
- c. Juniors may not date on Friday night until grades for the first quarter are in.

*Being off campus for more than one hour counts as a town permission.

OFF-CAMPUS REGULATIONS

4. *Underclassmen:*

- a. Underclassmen have three town permissions* a week: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, 9:00-6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.
- b. Underclassmen may have five-hour dates on Saturday at any time between the hours of 12:30 and 11:00 p.m.; on Sunday after church until 5:00 p.m. Underclassmen may single date on Saturday and Sunday afternoons provided they are signed in before dark. After dark they must be accompanied by an upperclassman and her date or a U.D.L.† girl and her date.
- c. Underclassmen in groups of two or more may have Sunday dinner down town with an upperclassman or a U.D.L. girl.
- d. Every returning sophomore will be put on the U.D.L. after the first six weeks of school unless there is a special conduct reason for her being kept off.

*Being off campus more than one hour counts as a town permission.

†Underclassmen's Date List, compiled by the Dean.

J. INVITATIONS

1. Students may go out with adult friends—

On Sunday:

After church until 5:00 p.m.

6:00-10:30 p.m.

On Saturday for luncheon or dinner. (If combined, these Saturday invitations count as two permissions.)

2. Telephoned invitations must be received directly through the school, not through the student. At night, hostesses must call for students whom they wish to invite out and must return with them to school.*
3. A written permission from parents releasing the school from all responsibility is required for students to ride out of Raleigh in privately operated cars.

K. WEEK-END ABSENCES

Any student who is absent overnight is fully responsible before leaving for any work that will be missed and for being prepared for her classes upon her return. She must hand in before her departure any written work due during her absence.

1. Definitions:

Week ends begin after classes on Friday and end Sunday at 7:30 p.m. Any student

*Subject to modification under special circumstances.

OFF-CAMPUS REGULATIONS

with no grade lower than a C— for the immediately preceding quarter is allowed to remain out until 10:00 p.m. on a week end provided she makes up closed study before leaving. (N.B. New students who take a week end before the first quarterly grades are in must return at 7:30.) Girls who have to return at 7:30 must make up study hall formally on Sunday night and hand in a pledged statement.

Long week ends begin after classes on Thursday and end Sunday at 7:30 p.m. or 10:00 p.m., depending upon the grades of the student.

Short Saturday nights begin after classes on Saturday (after breakfast for students who have no Saturday classes) and end Sunday at 10:30 a.m.

Extended Saturday nights begin after classes on Saturday (after breakfast for students who have no Saturday classes) and end Sunday at 9:00 p.m.

2. Once during the year, students other than seniors are allowed a week end in place of an extended Saturday night. This privilege may not be taken during first semester except for a very special occasion (including a social occasion) that cannot be covered by an extended Saturday night, or for a trip home if the distance is too great or travel

schedules are too unsatisfactory to permit taking an extended Saturday night at home.

This week end is a special extension and may not be divided and taken at separate times. *It may not be taken at all if the regular week end has been divided.*

3. First Semester Week-end Quota

Juniors and underclassmen:

1 extended Saturday night

2 short Saturday nights

Seniors*:

1 week end

1 extended Saturday night

1 short Saturday night

4. Second Semester Week-end Quota

Juniors and underclassmen:

1 week end

2 short Saturday nights

1 extra extended Saturday night for juniors with a first semester average of C and no failing semester grade.

Seniors*:

1 long week end

*Completion of summer reading before school opens and of a satisfactory oral report soon thereafter is a prerequisite for admission to the senior class and the exercise of senior privileges. Failure to comply with either of these requirements will result in additional reading being assigned, except under extraordinary conditions.

OFF-CAMPUS REGULATIONS

1 week end

1 extended Saturday night

1 short Saturday night

5. Students may put their two short Saturday nights together and count them as an extended Saturday night.
6. A student's quota of overnight or week-end absences may be diminished if her health or her academic record makes such a step advisable.
7. No one may take a week end or Saturday night without permission from the Dean, written permission from home, and a written invitation from her hostess.
8. With permission from the Dean, a student may take a week end or a long week end on campus. During this time she is excused from her weekday duties. A student who is campused may not take a week end on campus.
9. When school is in session, no student may spend the night in Raleigh or in the immediate vicinity of Raleigh (all places for which Raleigh is the center) other than at the school or with her own parents. School is in session at all times except during Thanksgiving, Christmas, spring, and summer vacations.

OFF-CAMPUS REGULATIONS

A student may spend the night in a neighboring town with her parents or with an approved hostess only if she is going to spend her time away from the vicinity of Raleigh.

When school is in session, students may *under no circumstances* attend parties in the vicinity of Raleigh that have not been approved by the Dean of Students.

10. On the night of a St. Mary's dance, *no student* may spend the night away from the school unless she is away from the vicinity of Raleigh.
11. Usually no week end or extended Saturday night is granted until after the first four weeks of classes, during December and January, immediately before or after spring vacation, on Easter, on May Day (until after the pageant), or during the last two weeks before final examinations.
12. Absences on successive week ends are not advised for students whose work is not thoroughly satisfactory.
13. A student may leave school after her mid-term examinations for the rest of the week without counting the absence against her quota.

OFF-CAMPUS REGULATIONS

14. Additional Week-end Absences:

a. A student wins extra overnight privileges for certain quarterly scholastic averages on her credit courses provided that she makes no grade lower than C— on any course, has a satisfactory record in deportment and punctuality, and is carrying a full program of studies.

(1) Honor Roll (B+ average) merits an extra week end during the year.

(2) Honorable Mention (B average) merits an extra extended Saturday night during the year.

(3) Any student making a quarterly average of B— or better merits unlimited short Saturday nights so long as she maintains that average.

b. Counselors and vice-counselors have an extra extended Saturday night.

15. A student returning late or going to the infirmary *because of fatigue* on Monday or Tuesday after taking a week end or Saturday night must forfeit one day from a subsequent overnight or week end and receive zero for each class missed. If a student is ill she should go to the infirmary at once. No penalty will be applied.

OFF-CAMPUS REGULATIONS

L. HOLIDAYS

A student who overstays her permission may not be allowed to return. For every day missed before or after a vacation, one day will be subtracted from a week-end or overnight privilege.

M. PARENT'S NIGHTS

- a. The parents of a student may take their own daughter, no others, to spend the night in Raleigh or the immediate vicinity of Raleigh.
- b. When a student takes a parent's night in order to attend a social activity in the vicinity of Raleigh, the absence counts against her quota of absences.
- c. A parent's night when taken on Friday or Saturday night counts against the student's quota unless the Dean rules otherwise.
- d. Students planning to take a parent's night must consult the Dean personally.

N. OFF-CAMPUS DANCES

- a. A student attending a dance in Raleigh goes from the school and returns to the school unless she is staying with her own mother or father. She must be in by 12:30 a.m.
- b. Upperclassmen with Friday night dating privileges may secure late permission for approved dances on Friday nights. An up-

OFF-CAMPUS REGULATIONS

perclassman who does not have Friday night dating privileges may secure a Friday night dance permission only by counting it as a short Saturday night.

High school students not in supervised study hall may have occasional Friday night dance permissions. Underclassmen in study hall must forfeit a short Saturday night or a Friday night off a week end for such a permission.

- c. Girls attending dances at colleges outside of Raleigh must stay in the homes of approved hostesses. They are expected to be in within an hour after the dance and to follow all rules for visiting girls.

Important

On the day on which a student is due back at school after a permitted absence, she must return to the school immediately upon arrival in Raleigh unless accompanied by her parents or a parent of another St. Mary's student.

O. SMOKING

Students may smoke off campus in Raleigh but must use discretion as to time and place. No student should walk in public with a cigarette in hand.

P. DRINKING

No St. Mary's student may drink while under the jurisdiction of the school. (A student is

OFF-CAMPUS REGULATIONS

considered under the jurisdiction of the school at all times when the school is in session except when she is away from the vicinity of Raleigh in the charge of her own parents. School is in session at all times except during Thanksgiving, Christmas, spring and summer vacations.) Violation of this rule subjects the student to possible expulsion.

DAY STUDENTS



KATHRYN WEBB.

President of the Day Students

St. Mary's considers all day students important members of the student body. Day students are therefore urged to take an integral part in all phases and activities of school life.

A. RESTRICTIONS

1. Day students must attend assembly on Tuesdays and Thursdays in the auditorium, and morning chapel on Mondays, Wednesdays, and Fridays.
2. Day students whose grades put them on the study hall list are required to study in the study hall or the library during their free periods.
3. Day students may not go to dormitory rooms during class hours or meal hours except when accompanied by a resident

DAY STUDENTS

student or to see a resident student or teacher.

4. A day student who becomes sick during the school day should go to the infirmary and ask the nurse's permission either to lie down or to go home. She should not leave without permission if she has not completed her school schedule for the day.
5. Day students who are campused during the week are required to be at school from 8:30 a.m. to 3:45 p.m. These students may leave campus from 1:00 to 1:45 p.m. in order to eat lunch. Saturday campus begins at 8:30 a.m. and ends at 12:30 p.m. Students are required to hand in a signed statement saying that they have made up their campus for the day. These statements will be checked by a student government official. Students will receive demerits for failure to hand in these statements.

B. ABSENCES

1. Day students have the same quota of absences as resident students. Permission to take an absence (other than for illness or unforeseen emergency) must be secured ahead of time.
2. On the day she returns from an illness or an emergency absence, a day student

DAY STUDENTS

must present a written explanation from one of her parents. The excuse must state the exact period covered by the absence. Each day the student fails to bring this excuse she will be penalized. This excuse may be left on the Dean's desk or put in her box in Smedes.

3. Day students who are absent from class without permission or acceptable excuse will not only receive zero on the work missed but be subject to disciplinary action.

C. COMMUNICATIONS

1. Day students are responsible for reading the day student bulletin board daily.
2. *Day students are requested to ask their parents and friends not to telephone them at the school.* In case of emergency parents may get in touch with them through the Dean of Students. While classes are in session, day students may make outgoing calls from West Rock or any other convenient dormitory. During lunch hour and after school they may use the telephone in the housekeeper's office.

D. PRIVILEGES

1. Day students may use the sun porch at the same hours and under the same conditions as resident students.

DAY STUDENTS

2. Day students have the same week-end privileges as resident students. (See page 48.)

E. DAY STUDENTS' ROOM

1. Day students may smoke on the campus in the day students' room and wherever resident students may smoke.
2. Quiet must be observed in the day students' room.

F. PARKING

Day students should be careful not to park cars where they will block traffic or beside "No Parking" signs.

STUDENT GOVERNMENT COUNCILS



VIRGINIA WALSER,
*Secretary of the
Student Government*



MARTHA ANN BUTLER,
*Secretary of the
Hall Council*

I. HALL COUNCIL

- a. The Hall Council has jurisdiction over all student regulations not specifically under the jurisdiction of the Honor Council and over routine matters of student conduct.
- b. For Hall Council offenses students receive demerits; accumulation of a number of demerits determined by the Hall Council subjects a student to a week's campus.

II. HONOR COUNCIL

- a. The Honor Council deals with the following offenses if they occur when the student is under the jurisdiction of the school. (A student is always un-

der the jurisdiction of the school when school is in session except when she is away from the vicinity of Raleigh in the charge of her own parents.)

1. HONOR OFFENSES

- a. Lying
- b. Cheating
- c. Stealing

2. Drinking

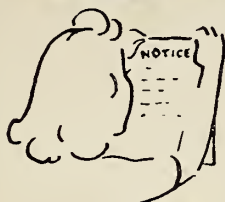
3. Leaving the campus without permission.

4. Library offenses (see page 25).

5. Any conduct of a nature to reflect seriously upon the reputation of the student or of the school.

- b. Conviction of any one of these offenses automatically keeps a student off the next quarterly Honor Roll following the conviction and off the annual Honor Roll.

BULLETIN BOARD



ORGANIZATIONS

I: HONORARY

The Order of the Circle

President	Martha Ann Butler
Secretary	Barry Bowen
Treasurer	To be elected

"As the Circle symbolizes unity, so the purpose of this organization shall be to promote a spirit of co-operation among the students by the cultivation of high ideals of service, fellowship, citizenship, and scholarship and to assist new students in finding their place in school life and activities."

The Beacon

President	Sherrill Lackey
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"The Beacon is not a secret organization since the principal purposes are to promote among the high school girls a better school spirit, more co-operation, and participation in extracurricular activities."

Letter Club

President	Deborah Conner
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ORGANIZATIONS

To create interest in school sports, to foster good sportsmanship, and to take charge of extracurricular sports activities are the purposes of the Letter Club, the honor athletic society. Its members are those girls making two all-star teams or 100 points in any of the major sports.

Orchesis

President	Martha Williford
Secretary-Treasurer	Mary Proctor

Orchesis is the modern dance group, consisting of girls who have met the necessary requirements for membership. The group not only has classes in choreography, dance technique, and dance history, but also presents an assembly program and the May Day pageant.

Sigma Pi Alpha

President	Betsy Wright
Vice-President	To be elected
Secretary-Treasurer	To be elected

Membership in this national modern language society is based upon scholarship. The Pi Chapter meets with groups from other colleges for discussions or initiations.

II: VOLUNTARY

Altar Guild

President	Betty Hunt Proctor
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The Altar Guild, which has charge of preparing for chapel services, is composed of college students.

ORGANIZATIONS

Choir

Officers

To be elected

Membership in the choir is open to any student. Members are expected to attend choir rehearsal regularly. The choir vests on Sunday and special festivals.

Glee Club

Officers

To be elected

Glee Club members are chosen from the applicants by the director. The Glee Club presents two programs a year at school and accepts invitations during the year from clubs, other schools, and organizations.

Dramatic Club

Officers

To be elected

The Dramatic Club, directed by Miss Davis, is open to everyone in school. Its members present several plays to the student body.

Canterbury Club

The Canterbury Club is the young people's organization of the Episcopal Church. Students from the various colleges in Raleigh meet together for worship, study, and fellowship on Sunday nights. St. Mary's is always well represented at these intercollegiate meetings. Any student may join.

ORGANIZATIONS

Y. W. C. A.

President	Jane Walker
Vice-President	Catharine Copp
Secretary-Treasurer	Deborah Conner

The Y. W. C. A. is an organization whose purpose is to help the needy. The parties for the orphanage children, evening meditation services in the Chapel during exams, and the maintenance of the "rec room" are some of the activities of the "Y."

The Young Democrats Club

President	Pat Sullivan
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

The Young Democrats Club is for all girls interested in politics from the viewpoint of the Democratic Party. Everyone is eligible to join.

The Young Republicans Club

President	To be elected
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

The YRC was formed to give students a chance to learn both sides of political questions. Any student may join.

ORGANIZATIONS

III: AUTOMATIC

Athletic Association: Sigma and Mu Societies

Sigma

President	Ann Morton
Vice-President	Glenn Norman

Mu

President	Jean Faulkner
Vice-President	Ginna Richardson

There are two athletic clubs, Sigma and Mu, to one of which every girl in school belongs. The four officers named above, the president of the Letter Club, and the two physical education instructors make up the Athletic Board, which plans the year's program of extracurricular athletic activities and keeps records relating to the athletic point system.

The athletic activities at St. Mary's are divided into major and minor sports. As these sports are carried through the year, teams are chosen and tournaments are played. Individual girls are given points for making teams or placing in tournaments. Also points are given to the athletic association whose members win a tournament.

At the end of the year the Athletic Board makes awards as follows:

1. The athletic club receiving the highest number of points gets the plaque that is presented each year to the winning club.

2. The three individual girls making the greatest number of points during the year receive the highest athletic award.
3. The most outstanding girl in each major sport receives an award.
4. Girls making one all-star team are presented with a star.

The Granddaughters' Club

Officers

To be elected

The Granddaughters' Club, directed by the Alumnae Secretary, is composed of students whose mothers or grandmothers attended St. Mary's.

The Doctors' Daughters' Club

President

Mary Louise Bizzell

Vice-President

Nancy Adams

Secretary-Treasurer

Margaret Brunson

Girls whose fathers are doctors make up the Doctors' Daughters' Club. Their aim is to help those people who are less fortunate than themselves.

STUDENT PUBLICATIONS*

There are four student publications at St. Mary's: the *Stage Coach*, the *Bulletin*, the *Belles*, and the handbook. The *Stage Coach* is the annual, given out each year on Class Day. The *Bulletin* is the literary magazine, published in December

*See page 4 for the names of the editors.

and June. The *Belles* is the semimonthly newspaper. The handbook is the manual of the Student Government Association.

The publications staffs are chosen from the school at large by the editors and the faculty advisers on the basis of writing ability in competitive trials at the beginning of each year. Girls are urged to try out for the staffs.

At the end of each year the three newly elected editors, the business manager, and outstanding members of the staff are awarded keys for the quality and dependability of their work.

MARSHALS

Chief Marshall	Ruth Watkins
Marshals	(Mary Louise Bizzell
	(Coles Catheart
	(Nancy Crow
	(Lenore Smith
	(Sumner Parham

New marshals are elected by the student body from the rising senior class, and assume their duties on the third Sunday before commencement. The marshals take the offering in chapel, lead chapel lines, act as ushers at entertainments in the auditorium, and in general maintain order at all student body gatherings.

ORGANIZATIONS

DANCE MARSHALS

Chief Dance Marshal	Lenore Smith
Senior Dance Marshals	{ Ina Gee Ridley Betsy Wright Susan Patman
Junior Dance Marshals	Five to be elected
Underclassmen Dance Marshals	Three to be elected
Day Student Dance Marshal	One to be elected
Business Class Dance Marshal	One to be elected

The dance marshals supervise all dances at St. Mary's. The chief dance marshal and her executive committee of dance marshals, together with the adviser, work out the plans for every dance and are responsible for seeing that everything runs smoothly.



ACADEMIC REGULATIONS

GRADING

All grades are given in letters.

The following system of grading is used at St. Mary's:

A: 90—100.

B: 80—89.

C: 70—79.

D: 65—69.

E: 60—64; conditional; passing grade possible only by re-examination.

F: below 60; failure; course must be repeated for credit.

Students entering more than four weeks late may not receive credit for the semester.

Students who miss more than six weeks of classes may not receive credit for the semester's work.

REPORTS

Reports are sent to parents and guardians every two months.

ACADEMIC REGULATIONS

CHANGES IN COURSES

No new course may be registered for or dropped after the first two weeks of the year unless by faculty recommendation.

CLASS ABSENCES

More than 10 absences during a semester bars a student from the final examination in a 4-hour course; more than 8 in a 3-hour course; more than 5 in a 2-hour course; more than 3 in a 1-hour course.

More than 4 *unexcused* absences for a 4-hour course; more than 3 *unexcused* absences for a 3-hour course; more than 2 *unexcused* absences for a 2-hour course; more than 1 *unexcused* absence for a 1-hour course, each semester, bars a student from final examination. (In some cases permissions to take the examinations may be secured from the Academic Standards Committee.)

Unexcused absences are those not excused by the Dean or the physician.

Absences before or after holidays are doubled.

MAKE-UP WORK

Students who miss work through illness or family emergencies are required to make up that work within a week of their return to classes. Whenever this rule would work an undue hardship on the student, it is her responsibility to make a mutually satisfactory arrangement with each teacher con-

ACADEMIC REGULATIONS

cerned immediately upon her return to classes. Cases of protracted illness will be referred to the Academic Standards Committee.

Work which is late for reasons other than illness or family emergency is not given full credit. No work is accepted after the date agreed upon by student and instructor unless further arrangements have been made previous to that date.

CLASS TARDINESS

Being late to the same class three times in one quarter equals one unexcused absence.

Students late to class are penalized with demerits.

POINT SYSTEM

(as set up by the Honor Council)

No student may hold offices amounting to more than 12 points during the year.

10 Points

President of Student Government Association.

8 Points

Chairman of Hall Council.

Vice-President, Student Government Association.*

Editor of *Belles*.

Editor of *Bulletin*.

Editor of *Stage Coach*.

President of the Day Students.

Secretary of Student Government Association.

Secretary of the Hall Council.

6 Points

Business manager, *Stage Coach*.

Presidents of classes.

Honor Council members.

Chief Marshal.

Chief Dance Marshal.

Chairman, Assembly Programs.

Editor of the Handbook.

*When the vacant vice-presidency of the Association is filled after orientation week by the advancement of a senior Honor Council member, the office carries only 6 points.

POINT SYSTEM

4 Points

Assistant Secretary, Hall Council.

President of Altar Guild.

President of Y. W. C. A.

President of Canterbury Club.

Marshals.

Presidents of athletic associations.

Counselors.

President of Letter Club.

2 Points

Members of Legislative Body.

Presidents of other clubs.

Vice-counselors.

SCHOOL SONGS

Learn these words before the opening of school:

SCHOOL HYMN

We build our School on Thee, O Lord:
To Thee we bring our common need;
The loving heart, the helpful word,
The tender thought, the kindly deed.

We work together in Thy sight,
We live together in Thy love;
Guide Thou our falt'ring steps aright,
And lift our thoughts to heaven above.

Hold Thou each hand to keep it just,
Touch Thou our lips and make them pure;
If Thou art with us, Lord, we must
Be faithful friends and comrades sure.

We change, but Thou art still the same,
The same good Master, Teacher, Friend;
We change; but Lord, we bear Thy Name,
'To journey with it to the end. AMEN.

—*Sebastian W. Meyer, 1908*

SCHOOL SONGS

ALMA MATER

(TUNE: "*Believe Me, If All Those Endearing
Young Charms*")

St. Mary's! wherever thy daughters may be
They love thy high praises to sing,
And tell of thy beauties of campus and tree
Around which sweet memories cling;
They may wander afar, out of reach of thy name,
Afar out of sight of thy grove,
But the thought of St. Mary's aye kindles a flame
Of sweet recollections and love.

Beloved St. Mary's! How great is our debt!
Thou has cared for thy daughters full well;
They can never thy happy instructions forget,
Nor fail of thy virtues to tell.
The love that they feel is a heritage pure,
An experience wholesome and sweet.
Through the fast rolling years it will grow and
endure,
Be a lamp and a guide to our feet.

May the future unite all the good of thy past.
With the best that new knowledge can bring.
Ever onward and upward thy course! To the last
Be thou steadfast in every good thing.

SCHOOL SONGS

Generations to come may thy fair daughters still
Fondly think on thy halls and thy grove
And carry thy teachings—o'er woodland and hill—
Of earnestness, wisdom, and love.

HAIL, ST. MARY'S

In a grove of stately oak trees,
Where the sunlight lies,
Stands St. Mary's true and noble
'Neath the Southern skies.

*Far and wide, oh sound her praises,
Chorus full and free,
Hail, St. Mary's, Alma Mater,
Hail, all hail to thee!*

Well we love the little Chapel.
Ever hold it dear;
Hear the echoes of the music,
Rising soft and clear.

Far and wide, etc.

SCHOOL SONGS

There the ivy and the roses
Climb the old stone wall;
There the sweet, enticing bird notes
Sound their magic call.

Far and wide, etc.

There the bonds of friendship strengthen
As her beauties charm;
We draw close to Alma Mater,
Trust her guiding arm.

Far and wide, etc.

—Adapted from Margaret Mason Young, 1899

ST. MARY'S SPIRIT

Tune: When I Grow Too Old to Dream

Like a tiny spark of fire
St. Mary's Spirit will linger.
Though at times it may grow dim,
It will always live in our hearts.

And so from the start
Let's keep in our hearts
That tiny spark of love we've gained
And shared at St. Mary's School.

—Susie Nicoll, '53

S.M.S. HAPPINESS

Happiness!

St. Mary's School has pep and happiness.
Although there's no conceit we must confess
We're the best.
We've got joy way down deep—
Something we always will keep.

Happiness!

We'll smile although we know
There'll be both rain and shine.
The spirit we have here
Fills everyone with cheer.
At S.M.S. we find our happiness.

—Evelyn Oettinger, '51, and
Deedee Davenport, '53

*If this book is lost, another copy may be obtained
at the office at cost.*



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THE CHAPEL

To new and old students the Chapel is something more than just a place to attend services; it is a refuge. Old students will remember and new ones will soon learn that our Chapel is the great leveler, the great comforter, and the great source if one wishes to seek it.

CHESHIRE HALL

CHAPLAIN'S
HOUSE

AUDITORIUM

DRIVEWAY

LIBRARY

MUSIC BUILDING

FACULTY
HOUSE

EAST
WING

COVERED WAY

EAST
DOCK

CLEMENT HALL
SWIMMING POOL

GYM DINING

SMEDES HALL

COVERED WAY

WEST
WING

COVERED WAY

WEST
DOCK

HOLT
HALL

CHAPEL

DRIVEWAY

INFIRMARY

ST. MARY'S JUNIOR COLLEGE

BULLETIN

Handbook Issue



1956-1957 Session

Vol. 45, No. 5

All rules and regulations in this book are not worth the paper they are written on if you don't fall into the spirit of being a St. Mary's Girl. There will always be things to gripe about; there are people who are irritating and duties that are unpleasant. In brief, it's easy to find fault and be critical no matter where you are, but try to be a "giver," not a "taker." The whole art of succeeding, wherever you are, lies in giving of yourself: in helping to build.

We want to be proud of you as a St. Mary's Girl, and we'll try to do our part; but in the end it rests mainly with you.

STUDENT HANDBOOK

ST. MARY'S JUNIOR COLLEGE

RALEIGH, NORTH CAROLINA

1956-1957

Edited for

Student Government Association

By ELIZABETH MARSHALL ODEN

ST. MARY'S JUNIOR COLLEGE BULLETIN

Vol. 45, No. 5

July, 1956

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second-class matter under Act of Congress
of July 16, 1894

IMPORTANT, NEW GIRLS

To all of you bound for St. Mary's who don't want to say—"If we had only known!"

Take the hints from the first section of this book. They will be a help. Study carefully the second section. Soon after school opens new girls are examined in writing on the contents of the handbook. *Each student is responsible at all times for knowledge of regulations governing her conduct.*

BRING THIS BOOK WITH YOU

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STUDENT GOVERNMENT OFFICERS

President	Barry Bowen
Vice-President	Catharine Copp
Secretary	Coleman Jenkins
Honor Council Members :	
Senior Class	{ Coleman Jenkins Thorne Satterlee
Junior Class	To be elected
Underclassman	To be elected
Chairman of the Hall Council	Jane Walker
Secretary of the Hall Council	Diana DeVere
President of the Day Students	Kim Hatcher

OTHER CAMPUS OFFICERS

Editor of the <i>Belles</i>	Jane Rhea White
Editor of the <i>Bulletin</i>	Sylvia Crumpler
Editor of the <i>Stage Coach</i>	Frances Pearson
Editor of the Handbook	To be elected
Business Manager, <i>Stage Coach</i>	To be elected
Chief Marshal	Josie Ward
Chief Dance Marshal	Joan Brooks

HONOR CODE

With a clear understanding of all that the Honor Code implies, I pledge that I will uphold the highest standard of personal integrity in every phase of life at St. Mary's, and I recognize and accept my responsibility for helping others to live up to that standard.

As a member of the Student Government Association, I pledge my loyal co-operation in fulfilling the responsibilities of student government at St. Mary's.



Dear New Girls,

The old girls wish to welcome all of you to St. Mary's! We are looking forward to your arrival and to many new friendships.

The life you are about to enter into will naturally seem a little strange. It will be a new and different life because there will be new regulations and traditions to learn and a whole new set of friends. However, you will soon find that St. Mary's has an atmosphere of friendliness that is found in all old girls, faculty, and staff; and these people are here to help you to feel a part of St. Mary's. We are sure that in a very short time you will love St. Mary's as much as we do.

The first week of school, Orientation Week, is planned especially for you. There will be parties, picnics, and "bull sessions" in order to give you a chance to know faculty and students. Your "big sisters" and counselors will always be on hand to help you with any problems and answer any questions about meal cuts, sign-out sheets, "the little

WELCOME

store," dating, or anything else.

Upon arriving at St. Mary's, you will become a member of the Student Government Association. This organization has been built on a strong foundation of 114 years of St. Mary's honor. We are very proud of this organization. It is the responsibility, however, of every girl to uphold the principles at all times and to regard its functions with respect. No student government can be successful without the support and interest of every girl. This is your responsibility, and one of which you must be constantly aware from your first day at St. Mary's until the day you leave.

What you derive from your life at St. Mary's depends upon your attitude toward its ideals and your participation in its activities. Throw yourself wholeheartedly into your studies and the extra-curricular activities that interest you most, and the results will be amazing. Be friendly to everyone, and make lasting friendships with those girls with whom you have similar interests and ideas. You will find it necessary to budget your time in order to get in all you want to do. Your counselors and faculty adviser will be glad to help you with this budget.

Give your best to St. Mary's, and you will grow to respect and love her as we and the many girls who have been here before us do.

Sincerely,

BARRY BOWEN, *President,*

Student Government Association.



In the spring of 1937 at the instigation of the faculty the student body of St. Mary's voted to reorganize the then limited student government and to extend it to include all phases of student conduct. This adoption of complete student government based on the Honor Code was motivated by the students' belief that self-government guided by rigid honesty is the most intelligent and pleasant method of administering a well ordered society. During the years that this plan has been in operation a sufficient number of difficulties have been solved and smoothed out to convert the original "beliefs" into deep and stalwart convictions, convictions that are synonymous with principles. Years of such student government have made the whole student body jealous of this privilege of governing themselves; consequently, they regard any violation of the Honor Code as an attack on, and as dangerous to, student government, and naturally punish it promptly, justly, and appropriately.

But more important and significant than simply maintaining student government is the attitude

PROLOGUE

that has developed within the whole student body toward the single idea on which the whole student government is built: HONESTY. Here a girl's word is her bond. When questioned officially, whether in the classroom, on the athletic field, or anywhere else, a girl is *expected* and *required* to be *rigidly truthful*. Obviously, honesty of *word* is but a mockery unless accompanied by honesty of *action*. Cheating is defined as the dishonest use of material other than your own in the preparation of papers, reports, or assignments, as well as dishonest work on tests and examinations. Stealing is taking and keeping, without permission from the owner, anything that belongs to somebody else. Too, a student is on her honor not to drink and not to leave campus without permission. Lying, cheating, stealing, drinking, and leaving the campus without permission are the worst violations of the Honor Code.

The success of our Honor System depends upon each girl's accepting the responsibility for her own honor and for honor in the school. If a girl breaks the Honor Code, she is expected to report herself in writing. And, if she knows of another girl's doing so, it is her duty as a member of the Student Government Association to show the girl her fault, explaining why she should report herself, and, if necessary, to report her. This is mandatory if we at St. Mary's hope to help girls develop high standards of personal honor, and if we expect to have an honor system.

PROLOGUE

The contributions of St. Mary's Junior College to the growth and development of a girl's character cannot be summed up in the mere words of this or that particular code. The constitution and regulations of student government, the accumulation of one hundred years of tradition, the atmosphere of the school's stately lawns and buildings, the lasting achievements of past administrators and students, and the high purpose and scholastic standing of the school all mingle into a single enduring force that indelibly leaves its mark on every St. Mary's girl. Thus is she known.



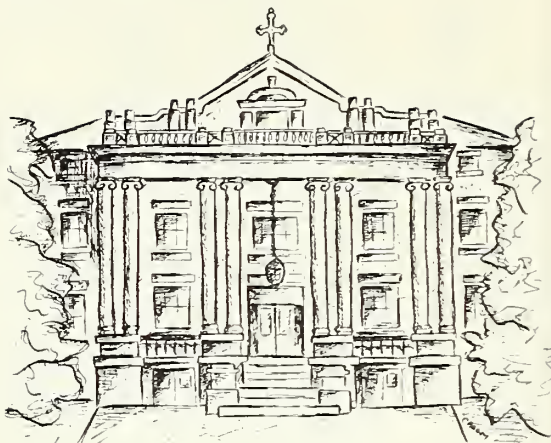
1956

- Sept. 10-14:* Registration of day students.
Sept. 19-23: Registration, classification, and testing.
Sept. 17-22: First semester classes begin.
Oct. 24: Annual meeting of the Board of Trustees.
Nov. 21-25: Thanksgiving holiday begins at 3:45 p.m. Wednesday and ends at 10:00 p.m. Sunday.
Dec. 19: Christmas vacation begins at 12:30 p.m.

1957

- Jan. 2:* Resident students report by 10:00 p.m.
Jan. 28-Feb. 2: First semester examinations.
Feb. 4: Second semester classes begin.
Mar. 23: Spring vacation begins at 12:30 p.m.
Mar. 31: Spring vacation ends at 5:00 p.m.
May 25-30: Second semester examinations.
May 31: Commencement play.
June 1: Alumnae Day and Class Day.
June 2: Baccalaureate, 11:00 a.m.
June 3: Commencement, 10:30 a.m.

Dining room closes for Christmas vacation after the evening meal Dec. 19 and reopens Jan. 2.



THE CAMPUS

Each fall for 114 years eager girls have walked up the front steps of Smedes Hall to begin a school year. If you'll look at the diagram of the campus, you'll notice that everything centers around Smedes. From the parlor in Smedes you set out for plays, concerts, church, *etc.* Smedes parlor is also where you'll meet your dates. Smedes ground floor is where you'll go to classes, get your school supplies, and that most important item—mail. In the spring you will want to go to Smedes sun porch.

From either side of Smedes branch the Wings. These are dormitories with good, big rooms that you and your roommate will have fun decorating.

Covered ways lead from Smedes to East and West Rock. Be sure to check the covered way to East Rock for notices every day.

The Rocks are old dormitories which have been here since St. Mary's began. The first floor of East Rock houses the business office, the switchboard, and the President's office.

Another covered way leads north from Smedes to the dining room. One leading east will take you to the library. On the way you'll pass Faculty House where members of the faculty live. Directly beyond the library is the auditorium.

Behind the auditorium is a red brick house where the chaplain and his wife live. Some Sunday night your hall will go there for games and refreshments.

Beside the chaplain's house is our pride and joy—Cheshire Hall, the new science building.

On the other side of the campus beyond West Wing is the Chapel. In later life when many memories have faded, the memory of this building will remain vivid.

Behind the Chapel stands Holt—every senior's dream. This is the newest dorm on the campus and boasts a kitchen, a parlor, running water in every room, and a recreation room in the basement.

Next door to Holt is the infirmary. If you need medical attention, the nurse is there to help.

The President's family lives in a big frame house at the west extremity of the campus.

A little behind Dr. Stone's house is the hut. This is a grand place for picnics and good times in general.

PEOPLE YOU'LL MEET

You'll meet a lot of people when you arrive, and the nice thing is that you'll probably like most of them. Do try to make this the case because these are the people you'll be spending the next nine months with. A student government officer out in front of school will welcome you when you arrive, and show you where to stand in line first. There are an awful lot of lines to stand in that first day. Don't fuss; take advantage of the opportunity to meet the people around you.

The lady at the end of one line will provide you with a room number. Then comes the big moment—time to go to meet your roommate. An old girl, your hall counselor, will probably be on the hall and can do the introducing, but if you don't see her, do it yourself. Put forth a little effort, and you'll find that you will make a true friend. (Don't even think about it for a long time, but in case things just don't go right between you and your roommate, you may possibly be able to change at the end of six weeks.)

A little later when you and your roommate are sitting in your room wondering just what to start putting where, some girls will drop in. They'll be your big sisters, the ones you got letters from

PEOPLE YOU'LL MEET

during the summer. They will be good for boosting your morale and for introducing you to lots of people whose names you won't remember. They will introduce you to some other people whose names you'd better try to remember because they'll be the faculty. This will happen at the Old-Girl New-Girl party during Orientation Week.

You'll never know just how many nice girls there are at St. Mary's until you convince people that you are nice too; so start right away.

CUSTOMS AND TRADITIONS

At St. Mary's, as at all other schools, it is upon customs and traditions that the co-ordination of the student body and the cultivation of school spirit depend. These customs are legacies to the present classes and inheritances of the classes to come.

The Old-Girl-New-Girl party is one of the best loved traditions. Dressed in formal clothes, you'll meet the faculty; you'll be served punch and cookies by marshals in long white dresses, and you'll see some school talent.

A great many of St. Mary's traditions are carried on by the senior class. They have their gala formal dance in December, present a beautiful Christmas program the Sunday just before Christmas holidays, and sing Christmas Carols to the students and the faculty before light the morning of the day Christmas holidays begin. During

CUSTOMS AND TRADITIONS

the last weeks of school seniors have tables reserved exclusively for them in the dining room.

The juniors entertain the faculty and the students at a costume Halloween party and give the Junior-Senior dance in the spring, usually on May Day weekend.

The freshmen and sophomores together have a dance, usually in February.

We like to sing. We welcome visitors by singing to them in the dining room, and sing to students on birthdays and in honor of notable achievements. One of the most beautiful parts of commencement is the "step-singing." Each class originates a group of songs and takes its turn singing them on Smedes Hall steps.

The Chapel is St. Mary's best loved tradition. To new and old students the Chapel is something more than just a place to attend services; it is a refuge. Old students will remember and new ones will soon learn that our Chapel is the great leveler, the great comforter, and the great source if one wishes to seek it.

Because St. Mary's is a church school, the Christian year is stressed, especially the two great festivals of Christmas and Easter. After various pre-Christmas celebrations, we spend Christmas at home; but we spend Easter at school. Easter Day is the culmination of Holy Week and the preceding Lenten season. It begins with an early morning Holy Communion service in the Chapel, at which

time the mite boxes are dedicated. Everyone wears white.

There are a lot of little traditions at St. Mary's—the kicking post on the path to Hillsboro Street, which assures you that that special letter will arrive if you kick the post while passing by; the Little Store, where everyone goes for food, fun and cokes; the Christmas parties—a formal dinner in the dining room and a Christmas party at which Dickens' "Christmas Carol" is read; the athletic banquet given at the end of school to award the plaque to one of the school athletic associations, the Sigmas or Mus; the occasional informal dances at which you can meet lots of boys. We hope you'll grow to love our traditions as we old girls do.

After graduation exercises the chief marshal, facing a semicircle of the entire school, drops a handkerchief and declares the session officially over.





NECESSITIES

All girls love to dress up, and St. Mary's girls are certainly no exception. To dinner, we wear tailored dresses and suits, not the skirt and sweater we've worn all day. Suitable dresses or suits, and gloves are necessary for concerts, and, of course, hats and conservative dresses or suits for church.

From this general advice, you can judge for yourself what clothes you'll need, but here's a little more help:

We live in skirts, sweaters, and blouses, loafers or saddle shoes during the day in class; so bring plenty of them.

A raincoat and a coat to wear around campus on chilly days are indispensable.

A warm bathrobe and soft-soled slippers are essential.

NECESSITIES

Bring blue-jeans or Bermuda shorts and a big shirt for picnics and study hours.

Skirt hangers, sweater stretchers, shoe bags, and a whiskbroom are helpful.

YOU'LL NEED THINGS BESIDES CLOTHES

Blankets (two's plenty) and a quilt or comfort.

One pillow.

Sheets and pillowcases—four is enough.

One pair of bedspreads.

Six dinner napkins, white—to donate to the dining room.

Towels for your own use and one to be given to the swimming pool.

Bathing cap.

Alarm clock—imperative for each room!

Tennis racquet and shoes.

Study lamp.

Laundry bags.

Hot water bottle.

Flashlight.

NONESSENTIAL BUT NICE

Rubber boots.

Cellophane or cloth evening dress bag.

Sewing box.

Backrest.

Radio.

Record player.



GETTING AHEAD

ABOUT STUDYING

St. Mary's girls come here, first of all, to learn. The tendency is strong to frown upon loafers who throw away good money in the pretense of getting an education.

Begin your outside reading the day it is assigned and keep it up. You'll regret it if you don't!

Take good, brief notes in class. Don't rely on memory or on using your neighbor's notes; her hieroglyphics won't mean a thing to you.

Get assignments in on time.

Talk to your instructors outside class if you're worried; they'll help you.

Just remember to use your head and your books—they usually work well together.

ALLOWANCE

Of course, this matter of "pocket money" is strictly up to you. Twenty dollars a month or less is usually adequate. You'll need it for stamps.

donations, church offerings, Little Store, and movies.

MISCELLANEOUS GUIDES

Have a talk with the Dean of Students. Her office hours are posted.

Each new student is assigned a faculty adviser. See your adviser about any problem relating to your school work. Your hall counselor and your big sister will always be glad to help you with any difficulty.

STUDY, STUDY, AND STUDY SOME MORE.

Learn school songs.

Go out for some extracurricular activities such as publications, Glee Club, athletics, Dramatic Club, but limit yourself in order to be sure that what you do go out for, you can do well.

Read the bulletin boards.

Know everyone, students and faculty. People are important.

Be on time for meetings, classes, and appointments. Don't waste time talking about work—do it!

Courtesy and politeness are inexpensive. Use lots of both.

CAMPUS AIDS

At the Book Store you can buy or charge all books and school supplies and send out dry cleaning.

CAMPUS AIDS

The Book Store is open Monday through Friday from 8:00 to 1:00, and on Saturday from 10:00 to 12:15. Parcel post and express may be sent out and received at these hours.

Stamps are sold at the Post Office window Monday through Friday from 8:00 to 8:25 and from 1:30 to 1:45. On Saturdays stamps are sold from 12:00 to 12:15.

Mail times are 7:25 a.m., 10:30 a.m., and 5:30 p.m. Mail leaves at 6:00 a.m. and 3:45 p.m.

KEEP ONLY CHANGE IN YOUR ROOM. Deposit all other money at the School Bank until the day you need it. Bank hours: Monday through Friday, 9:00-1:00; Saturday, 9:00-12:30.

There are beauty parlors near school.

The school laundry provides weekly service for linens and simple clothing. *Commercial name tapes* must be sewed in each article sent to the laundry; indelible ink is not accepted. No provision is made for fine laundry.

See Mrs. Callahan for necessary room equipment and lost and found articles.

See Miss Jordon about train reservations and transportation in general.

We don't go outside the dormitory to the library, classrooms, or elsewhere in bedroom slippers or with our hair rolled up (even under a scarf), and we are fully dressed when we appear in the lower halls or on the main floor of Smedes.

WHAT WE DON'T DO

We don't keep our dates waiting for hours while we decide what to wear.

We don't dress as for a party when we are going to church. We wear suits or simple dresses.

We don't wear scarves in the dining room, in class, or in the Chapel.

BUT

WE *DO* KNOW
OUR HANDBOOK
THOROUGHLY!

SPECIAL SPOTS

A. INFIRMARY

1. Except in emergency, the infirmary is open only during the following hours:

7:30 a.m.-1:00 p.m.

1:30-2:00 p.m.

4:00-6:00 p.m.

6:30-8:00 p.m.

9:30-9:45 p.m. (*only if necessary*)

Any student going to the infirmary after 9:45 p.m. must be accompanied by a faculty or staff member.

2. Students may not leave the campus for 24 hours after being dismissed from the infirmary.
3. Any student too sick to attend classes must go to the infirmary.
4. Students may not have their books and papers in the infirmary under 48 hours without special permission from the nurse.
5. *Appointments with local doctors and dentists must be made through the infirmary. Medical examinations and treatments received elsewhere should be reported to the infirmary.*
6. Students missing classes on account of sickness must remain in the infirmary until 12:45 p.m.
7. *Students are not allowed to smoke in the infirmary. Violation subjects the student to Hall Council penalty.*

SPECIAL SPOTS

8. Students leaving church on account of sickness must report to the infirmary immediately.

B. LIBRARY

1. Library hours :

Weekdays, 8:00 a.m.-9:45 p.m.

Sundays, noon-9:45 p.m.

A librarian is on duty :

Monday-Friday, 8:30 a.m.-4:30 p.m.

Saturday, 8:30 a.m.-1:00 p.m.

A librarian is on duty three evenings a week, 7:30-9:45 p.m.

2. New students will visit the library during the first week of school. They will be shown the arrangement of the library and the method of charging out and returning books.
3. Training in the use of the library is given to all new students.
4. Library regulations will be posted on the bulletin board in the library during the first two weeks of school. Students are to familiarize themselves thoroughly with these regulations.
5. Names of students who have overdue books, or who owe library fines, are posted each morning on the library bulletin board in the east covered way for resident students, and on the day students' bulletin board for the day students. Students are expected to consult these bulletin boards each morning,

SPECIAL SPOTS

and, when their names are posted, to report to the librarian that same day at their first opportunity. Failure to do so subjects the student to Hall Council penalty.

6. Students receiving *yellow* library notices should answer them as soon as possible, *bringing the notices with them*. Library notices for resident students are placed in their mail boxes; those for day students are posted on the day students' bulletin board.
7. The following library offenses are dealt with by the Honor Council:
 - a. Taking a *reference* book from the library.
 - b. Taking a book from the library *without leaving its signed card*.
 - c. *Mutilation* of any library property, such as marking in books, clipping newspapers, or defacing furniture.

C. THE RECREATION HUT

1. Suppers and picnics may be held in the Hut provided permission is granted by the Dean in advance.
2. Students may date in the Hut during afternoon dating hours provided two or more couples are present and provided the hut has not been engaged for any school activity.
3. Users of the Hut must leave it clean and orderly.

SPECIAL SPOTS

D. SUN PORCH REGULATIONS*

1. No food, bottled drinks, or smoking.
2. No standing on the rail.
3. *Only thirty girls* on the porch at one time.
4. *Reasonable quiet* necessary.
5. Articles brought on roof must be taken back to owner's room.
6. Rooms passed through must not be disturbed.
7. Girls must sign up on the chart in the covered way.
8. Staying limit: one hour in one day. (Subject to variation.)
9. Sun porch may not be used during examination week.

E. HOLT KITCHEN

1. Girls who cook in Holt kitchen must sign up, giving the times at which they started and finished.
2. Girls *must* leave the kitchen in order.
3. Girls may not use Holt kitchen or eat in Holt parlor before 8:30 a.m. or after 11:00 p.m.
4. Holt kitchen (except the refrigerator) may not be used during the whole examination period (first or second semester) or during commencement.

*Sunburn does not excuse a student from class preparation, attendance, or participation.

GENERAL CAMPUS REGULATIONS

A. Dormitory Regulations

1. Underclassmen :

a. Monday through Friday

8 :30 a.m.-12 :55 p.m. } Quiet on halls.
1 :50 p.m.- 3 :45 p.m. }
7 :30 p.m.- 9 :30 p.m. — Closed s t u d y
period.

10 :00 p.m.—Be in own dormitories. Quiet
on halls till 7 :00 a.m.

10 :15 p.m.—Be in own rooms.

10 :30 p.m.—Lights out if not studying.

11 :00 p.m.—All lights out.

b. Saturday

7 :00 a.m.-12 :30 p.m. } Quiet on halls.
10 :30 p.m.- 8 :00 a.m. }

11 :00 p.m.—Be in own dormitories. Quiet
on halls till 8 :00 a.m.

11 :30 p.m.—Lights out.

c. Sunday

1 :50 p.m.-3 :20 p.m.—Quiet hour.

10 :00 p.m.—Be in own dormitories. Quiet
on halls till 7 :00 a.m.

10 :15 p.m.—Be in own rooms.

10 :30 p.m.—Lights out.

2. Upperclassmen

a. Monday through Friday

8 :30 a.m.-12 :55 p.m. } Quiet on halls.
1 :50 p.m.-3 :45 p.m. }

GENERAL CAMPUS REGULATIONS

7:30 p.m.- 9:30 p.m. — Closed study period.

10:00 p.m.—Be in own dormitories (unless dating). Quiet till 7:00 p.m.

10:55 p.m.—Be out of bathrooms.

11:00 p.m.—Be in own rooms.

b. Saturday

7:00 a.m.-12:30 p.m. } Quiet on halls.
10:30 p.m.- 8:00 a.m. }

12:30 a.m.—Be in own rooms.

c. Sunday

1:50 p.m.-3:20 p.m.—Quiet hour.

10:00 p.m.—Be in own dormitories (unless dating). Quiet on halls till 7:00 a.m.

10:55 p.m.—Be out of bathrooms.

11:00 p.m.—Be in own rooms.

3. Late Lights

- a. During each school month an underclassman may have as many as three late light permissions with the following provisions: they are to be taken in a specified place for study only; permission must be obtained from counselors beforehand; the total time per school month must not exceed three hours; no late light must last beyond 12:00 midnight.

GENERAL CAMPUS REGULATIONS

- b. Underclassmen attending dances, concerts, *etc.*, must have lights out thirty minutes after returning.

4. Care of Rooms

- a. Rooms must be neat at all times.
- b. Students must not deface walls or furniture. Anyone violating this rule will be assessed by the school for the damage done. Do not use tacks or scotch tape on the walls.

5. Sunday Quiet Hour

1:50 p.m.-3:20 p.m.—Quiet hour.

(A girl must spend the whole of quiet hour in one place. She may spend it in the typing room or library if she leaves her hall before 1:50 and does not return until after 3:20. Otherwise, unless off campus, she must spend it in her own room or in another room on the same hall. A student who has been off campus may return to her dormitory during quiet hour. She may not move from room to room during quiet hour.)

6. Night off Hall. Students may spend Friday night or Saturday night, or both, out of their rooms, provided there is a vacant bed and provided they sign up with both counselors concerned.

GENERAL CAMPUS REGULATIONS

7. Do Not Disturb: This sign is given to each girl and *must not be crossed* except by a teacher, a counselor on official business, or an Honor Council member. Any student violating this rule will be called before the Hall Council. Students are warned to use this sign only for sleeping, studying, or legitimate privacy.

B. Closed Study Period

The hours from 7:30 p.m. to 9:30 p.m. are a closed study period. Students must be in their place of study by 7:30 except that they may go to and return from the library quietly at any time or, if they wish to return to their rooms during study period from a place where they have finished using special facilities, they may do so. A student must sign up with her counselor when she wishes to study in any place other than her room.

Classrooms, except those where materials for certain subjects are kept, should be used only by groups during closed study. They must be left in order.

C. Making Up Closed Study

Students who make up closed study in the afternoon in order to have an evening permission must turn in to the Dean a statement giving the hours and place of study. Closed study

GENERAL CAMPUS REGULATIONS

may not be made up before 1:30 p.m. and must be made up in the library, the music building, or a classroom.

Students who have made up supervised study hall must leave a signed statement to that effect in the *IN* basket before 7:30 p.m.

Girls who have a B+ average for the preceding quarter are excused from all formal making-up of closed study.

Girls who have a B average for the preceding quarter are excused from formal make-up of closed study for all school-sponsored functions.

D. Chapel and Assembly

1. Chapel services are on Mondays, Wednesdays, and Fridays at 10:30 a.m. Every student must attend and take her assigned place.
2. Student Assembly is in the auditorium at 10:30 a.m. on Tuesdays and Thursdays. All students must attend and take assigned places.
3. Proctors, appointed by the Chairman of the Hall Council, report absences from Chapel and Assembly. A proctor who fails to report absences receives demerits.
4. On Sundays at 10:40 a.m. and 5:15 p.m. students assemble in the parlor before going to church.
5. Students must not take books, paper, pencils, or mail into assembly or chapel.

GENERAL CAMPUS REGULATIONS

E. MEALS

1. Students are expected to refrain from reading mail in the dining room.
2. Saturday and Sunday meals are voluntary.
3. Students leaving campus for a routine dinner cut may stay out until 6:30 if they are in groups of four. If there are less than four students they must return by 5:55 or before dark.
4. Freshmen are granted two meal cuts a week Monday through Friday for which they must sign 24 hours in advance.
5. Sophomores are granted four meal cuts a week Monday through Friday for which they must sign 24 hours in advance.
6. Upperclassmen may take a meal cut for any meal except breakfast Monday through Friday.
7. Upperclassmen in groups of four or more may go to the Little Store for Sunday night supper. Juniors must count this as a Sunday night dating permission.
8. Counselors and vice-counselors may go to the Little Store for breakfast on Sunday morning.

F. ATHLETICS

1. Tennis.
 - a. The front tennis courts may not be used on Sunday or Good Friday.

GENERAL CAMPUS REGULATIONS

- b. Students are asked to use the covered ways, not to cross the front of school, when going to and from the courts in shorts or gymnasium suits.
- c. Students may not wear hard-heeled shoes, bathing suits, or halters on the courts.

2. Swimming

- a. Students wishing to go swimming must be accompanied by a Senior Life Saver.
- b. Groups of students may use the pool during the afternoon whenever they would not interfere with a swimming class.
- c. The pool may also be used from 9:30 to 10:00 p.m.
- d. Suits and towels are supplied, but each student must have her own bathing cap.
- e. Any student using the pool is subject to the general rules of behavior posted in the pool room.
- f. NO ONE IS ALLOWED TO SWIM ALONE.

3. General

- a. Students wishing to ride horseback may see the gym instructor.
- b. Students sign out for bowling on the town sheet.
- c. A student may not leave campus on a day when she has a regular or special

GENERAL CAMPUS REGULATIONS

excuse in gym without special permission from the Dean.

G. Telephone

1. Weekdays:

8:00- 8:30 a.m.

10:50-11:00 a.m.

1:30- 1:45 p.m.

3:45- 5:55 p.m.

6:40- 7:25 p.m.

9:30-10:10 p.m.

2. Saturday:

No calls are put through to dormitories until 9:30 a.m.

9:30 a.m.-12:55 p.m.

1:30- 5:55 p.m.

6:40-10:10 p.m.

3. Sunday:

9:00-10:30 a.m.

12:15-12:55 p.m.

3:20- 5:00 p.m.

6:30- 9:30 p.m.

4. *No call should be over 3 minutes.*

5. Students may call out during switchboard hours except during closed study period provided they do not use phones near the study hall or classrooms. Seniors may call out at any time during switchboard hours with one exception: No student may call out during Sunday quiet hours.

GENERAL CAMPUS REGULATIONS

6. Long distance calls may be made only on the pay telephones.
7. Special telephone permissions must come from the Dean.
8. Students are expected to inform their parents and friends that since no night operator is on duty at the school switchboard, the dormitories cannot be called on the telephone between the hours of 10:10 p.m. and 8:05 a.m. If emergency necessitates a telephone call to the school when the switchboard is off, parents may call the Dean of Students, the President, or the infirmary.

H. Fire Drills

The signal for fire drills is the siren and a series of short rings of the bell.

Girls on Halls:

1. Turn on lights.
2. Close windows.
3. Take towel (bath) and flashlight.
4. Put on warm coat and sturdy shoes.
5. Close door and transom of room.
6. Stand at appointed place in hall. (Unless fire captain rules differently, the appointed place shall be single file at the head of the stairs.)
7. Count off when signal is given by fire captain.

GENERAL CAMPUS REGULATIONS

8. Proceed (single file) by appointed route to appointed place on the campus.
9. Again count off when signal is given by captain (to see that everybody is out).
10. Return to hall at signal of siren.
11. *Quiet must be maintained during the whole drill.*
12. *Post these rules in your room immediately.*

I. Guests

1. Students may have guests for the week end provided there is a vacant place available for each guest. Apply to the Dean for permission. During Friday night closed study, guests are asked to stay in the parlor or library rather than the dormitories.
2. Only friends of school or college age, sisters, prospective students, and recent alumnae may be entertained overnight.
3. Guests must follow the regular routine life of school.
4. Permission for guests in the dining room may be obtained from the Dean or her assistant.

J. Dates:

ON CAMPUS*

(Dates should be introduced to faculty hostess.)

Girls may have dates on Saturday afternoons

*For dates off campus, see Town, page 44.

and evenings during regular off-campus hours, and on Sunday afternoons, 3:20-5:00. On weekdays students may date on campus, 5:00-5:55 p.m. Students may walk to the Little Store with their dates on school afternoons, provided they sign out on a sheet in the parlor and return before dark.

K. Dances

1. School Dances

- a. *Class presidents and other students who have duties connected with planning a dance must not make commitments about choice of orchestra, price of bids, materials for decorations, or any other plans without the approval of the chief dance marshal and the adviser to the dance marshals. No contract may be concluded without the signature of the President of the college.*
- b. To attend formal school dances, visiting girls must have permission from the chief dance marshal and the president of the group giving the dance.
- c. Informal dances ending at 11:55 are held from time to time throughout the year except during Lent.

GENERAL CAMPUS REGULATIONS

L. Smoking

1. Students may smoke in their own dormitory rooms if they have adequate ash trays and metal waste baskets.
2. Students may smoke in the Hut, and in the music studio of any teacher who so permits.
3. STUDENTS MUST NOT SMOKE IN BED.

M. Drinking

No St. Mary's student may drink while on the campus. Violation of this rule subjects the student to possible expulsion.

N. General

1. A girl is expected to report herself in writing when she breaks any school regulation. She should report Honor Code violations to the president of the Student Government Association. Other offenses should be reported to her counselor. When any girl considers not reporting herself because she may be able to get away with something, that is the time for her to leave St. Mary's.
2. *Personal notices should be answered either immediately or at the time specified.*
3. Students whose grades are unsatisfactory may be required to give up one or all extra-curricular activities.

GENERAL CAMPUS REGULATIONS

4. *Students are responsible for reading the bulletin board notices which concern them.*
5. Old girls have room preference until March 1.
6. Be on time, whether returning to campus or going to meals. It is not only a part of your training, but consideration of others.
7. Do not chew gum in any public part of the school, especially the following: parlor, study hall, main hall of Smedes, library, Chapel, front campus.
8. Students are asked to use the covered ways, not to cross the front of the school, when going to and from the tennis courts in shorts or gymnasium suits.
9. Do not use doorways and windows for sun-bathing. The sun porch is available for that purpose.
10. Students may not use electric heating appliances of any kind.
11. Maintain a spiritual atmosphere in the Chapel. Talking and smothered giggles are not conducive to this atmosphere.
12. Refrain from talking or knitting during concerts and assembly.
13. Avoid at all times loud talking, screaming, and yelling on the halls.

The rules set forth here form a pattern of behavior expected of a St. Mary's girl. They do

GENERAL CAMPUS REGULATIONS

not pretend to list undesirable actions which are incompatible with dignity and self-respect and are permitted nowhere. In general she is expected to conform to the live-and-let-live principle of any democratic, well-ordered community.



OFF-CAMPUS REGULATIONS

- A. No boarding student is allowed to have a car in Raleigh with the following exception: seniors may have cars after spring vacation for use only when taking an overnight permission other than a short Saturday night won with an academic average of B—or above. Car keys must be turned in promptly to the Dean.
- B. Each student is personally responsible for seeing that she is signed out *correctly* and that she has the required permission before leaving. *Every girl must sign herself in* and initial the town sheet or permission slip.
- C. A student may not ride in a car with a date unless she has filed a parental permission. She will be permitted to ride outside of Raleigh only to and from specified destinations and with parental permission.
- D. Students must have flying permission from their parents to take a plane from Raleigh or returning to Raleigh except from their own homes.
- E. No presigned or blanket permissions from parents are accepted as routine.
- F. Two or more underclassmen go down town together. Upperclassmen may go down town or to the Little Store alone.
- G. Little Store (neighborhood stores and lunch counters):

OFF-CAMPUS REGULATIONS

1. Students may go to the Little Store once any weekday for an hour, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut and in group of four).
2. Students may go to the Little Store on Saturday for any meal.
3. Students may go to town and the Little Store in the same day.

H. PERMISSION SLIPS

Students must file a slip with the Dean of Students for any permission which involves going out of town, missing a meal at school (except on Saturday or when taking a weekday meal cut, or attending a dance with late permission, or staying out longer than the five hour dating rule allows.

1. Slips for weekday absences must be taken to the Dean of Students in her office for approval.
2. Slips for Saturday must be filed by 1:00 p.m. Friday; for Sunday by 12:45 Saturday. Students receiving late invitations may go to the Dean's office during office hours or to the parlor on Sunday after morning service for permission.
3. Slips for overnight permissions must be filed with the Dean of Students by 1:00 p.m. of the day before a student's departure.

OFF-CAMPUS REGULATIONS

I. TOWN*

1. *General Regulations:*

- a. All students living in Holt sign the Holt Hall Town Sheet for afternoon town leave. Other girls sign on the Town Sheet in Smedes.
- b. Four or more students, provided one is an upperclassman, may go out together on Saturday night, 5:00-10:30 p.m. Two or more students may go out on Sunday afternoon, after church or immediately after dinner until 5:00 p.m. Students may not leave the building during quiet hour on Sunday.
- c. Students attending out-of-town afternoon football games with dates may leave school at 11:00 a.m. and return at 10:30 p.m.
- d. Upperclassmen may date out-of-town for basketball games and other approved functions. The five-hour dating rule applies.
- e. Being out more than five hours on Saturday counts as two permissions.
- f. Dates are counted as town permissions.
- g. When school is in session, students may not attend parties in the vicinity of Ra-

*Town permissions may be reduced in number if a student's work is unsatisfactory.

OFF-CAMPUS REGULATIONS

leigh that have not been approved by the Dean of Students.

- h. Girls must not go into hotels unchaperoned except by special permission.

2. *Seniors:*

- a. Seniors may have town permissions on weekdays, 1:00-5:55 (to 6:30 if taking dinner cut); on Saturdays, after classes until 6:30 p.m. or dark.
- b. Seniors may have five-hour dates on Saturday at any time between the hours of 12:30 p.m. and 12:00 M., or Sunday, after church until 5:00 p.m. and from 6:00 to 10:30 p.m.

Seniors who are not on the deficiency* list may date on Friday night until 11:00 provided they make up two hours of closed study Friday after 1:30. (Students whose schedules prevent their making up closed study on Friday may make it up on Thursday after 1:30.)

3. *Juniors:*

- a. Juniors have four town permissions† a week: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal

*Students having two D's or an E or an F on the preceding quarter grades.

†Being off campus for more than one hour counts as a town permission.

OFF-CAMPUS REGULATIONS

cut); Saturday, after classes until 6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.

- b. Juniors may have five-hour dates on Saturday at any time between the hours of 12:30 p.m. and 12:00 M.; Sunday, after church until 5:00 p.m.; and two Sunday nights a month from 6:00 to 10:30 p.m. Juniors who are not on the deficiency* list may date on Friday until 11:00 provided they make up two hours of closed study Friday afternoon. (Students whose schedules prevent their making up closed study on Friday may make it up on Thursday after 1:30.)
- c. Juniors may not date on Friday night until grades for the first quarter are in.

4. *Underclassmen:*

- a. Underclassmen have three town permissions† a week: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, 9:00-6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.
- b. Underclassmen may have five-hour dates on Saturday at any time between the

*Students having two D's or an E or an F on the preceding quarter grades.

†Being off campus more than one hour counts as a town permission.

OFF-CAMPUS REGULATIONS

hours of 12:30 and 11:00 p.m.; on Sunday after church until 5:00 p.m. Underclassmen may single date on Saturday and Sunday afternoons provided they are signed in before dark. After dark they must be accompanied by an upperclassman and her date or a U.D.L.† girl and her date.

- c. Underclassmen in groups of two or more may have Sunday dinner down town with an upperclassman or a U.D.L. girl.
- d. Every returning sophomore will be put on the U.D.L. after the first six weeks of school unless there is a special conduct reason for her being kept off.

J. INVITATIONS

1. Students may go out with adult friends—
On Sunday:

After church until 5:00 p.m.

6:00-10:30 p.m.

On Saturday for luncheon or dinner. (If combined, these Saturday invitations count as two permissions.)

2. Telephoned invitations must be received directly through the school, not through the student. At night, hostesses must call for

†Underclassmen's Date List, compiled by the Dean.

OFF-CAMPUS REGULATIONS

students whom they wish to invite out and must return with them to school.*

3. A written permission from parents releasing the school from all responsibility is required for students to ride out of Raleigh in privately operated cars.

K. WEEK-END ABSENCES

Any student who is absent overnight is fully responsible before leaving for any work that will be missed and for being prepared for her classes upon her return. She must hand in before her departure any written work due during her absence.

1. Definitions:

Week ends begin after classes on Friday and end Sunday at 7:30 p.m. Any student with no grade lower than a C— for the immediately preceding quarter is allowed to remain out until 10:00 p.m. on a week end provided she makes up closed study before leaving. (N.B. New students who take a week end before the first quarterly grades are in must return at 7:30.) Girls who have to return at 7:30 must make up study hall formally on Sunday night and hand in a pledged statement.

*Subject to modification under special circumstances.

OFF-CAMPUS REGULATIONS

Long week ends begin after classes on Thursday and end Sunday at 7:30 p.m. or 10:00 p.m., depending upon the grades of the student.

Short Saturday nights begin after classes on Saturday (after 7:30 a.m. for students who have no Saturday classes) and end Sunday at 10:30 a.m.

Extended Saturday nights begin after classes on Saturday (after breakfast for students who have no Saturday classes) and end Sunday at 10:00 p.m.

Short Friday nights begin after classes Friday (after 1:00 p.m. for those having no Friday afternoon classes) and end Saturday morning in time for classes or 10:30 a.m. This cannot be put with anything to make a week-end and it cannot be taken on a closed week-end. Study hall must be made up.

2. Once during the year, students other than seniors are allowed a week end in place of an extended Saturday night. This is called a roving week-end. This privilege may not be taken during first semester except for a very special occasion (including a social occasion) that cannot be covered by an extended Saturday night, or for a trip home if the distance is too great or travel schedules are too unsatisfactory to permit taking an extended Saturday night at home.

OFF-CAMPUS REGULATIONS

This week end is a special extension and may not be divided and taken at separate times. *It may not be taken at all if the regular week end has been divided.*

3. First Semester Week-end Quota

Juniors and underclassmen :

- 1 extended Saturday night
- 2 short Saturday nights

Seniors* :

- 1 week end
- 1 extended Saturday night
- 1 short Saturday night

4. Second Semester Week-end Quota

Juniors and underclassmen :

- 1 week end
- 2 short Saturday nights
- 1 extra extended Saturday night for juniors with a first semester average of C and no failing semester grade.

Seniors* :

- 1 long week end
- 1 week end
- 1 extended Saturday night

*Completion of summer reading before school opens and of a satisfactory oral report soon thereafter is a prerequisite for admission to the senior class and the exercise of senior privileges. Failure to comply with either of these requirements will result in additional reading being assigned, except under extraordinary conditions.

OFF-CAMPUS REGULATIONS

1 short Saturday night

2 short Friday nights (can only be taken by Seniors having a B— average for the preceding quarter)

5. Students may put their two short Saturday nights together and count them as an extended Saturday night. Students may not use honor roll shorts for this.
6. A student's quota of overnight or week-end absences may be diminished if her health or her academic record makes such a step advisable.
7. No one may take a week end or Saturday night without permission from the Dean, written permission from home, and a written invitation from her hostess.
8. With permission from the Dean, a student may take a week end or a long week end on campus. During this time she is excused from her classes. A student who is campused may not take a week end on campus.
9. When school is in session, no student may spend the night in Raleigh or in the immediate vicinity of Raleigh (all places for which Raleigh is the center) other than at the school or with her own parents. School is in session at all times except during Thanksgiving, Christmas, spring, and summer vacations.

OFF-CAMPUS REGULATIONS

A student may spend the night in a neighboring town with her parents or with an approved hostess only if she is going to spend her time away from the vicinity of Raleigh.

When school is in session, students may *under no circumstances* attend parties in the vicinity of Raleigh that have not been approved by the Dean of Students.

10. On the night of a St. Mary's dance, *no student* may spend the night away from the school unless she is away from the vicinity of Raleigh.
11. No week end or extended Saturday night is granted until after the first four weeks of classes, during December and January, immediately before or after spring vacation, on Easter, on May Day (until after the pageant), or during the last two weeks before final examinations.
12. Absences on successive week ends are not advised for students whose work is not thoroughly satisfactory.
13. A student may leave school after her mid-term examinations for the rest of the week without counting the absence against her quota.

14. Additional Week-end Absences:

a. A student wins extra overnight privileges for certain quarterly scholastic averages on her credit courses provided that she makes no grade lower than C— on any course, has a satisfactory record in deportment and punctuality, and is carrying a full program of studies.

(1) Honor Roll (B+ average) merits an extra week end during the year, and unlimited short Saturday nights so long as she maintains that average.

(2) Honorable Mention (B average) merits an extra extended Saturday night during the year, and unlimited short Saturday nights as long as she maintains that average.

(3) Any student making a quarterly average of B— or better merits unlimited short Saturday nights so long as she maintains that average.

b. Counselors and vice-counselors have an extra extended Saturday night.

15. A student returning late or going to the infirmary *because of fatigue* on Monday or Tuesday after taking a week end or Saturday night must forfeit one day from a subsequent overnight or week end and receive zero for each class missed. If a student is

OFF-CAMPUS REGULATIONS

ill she should go to the infirmary at once. No penalty will be applied.

L. HOLIDAYS

A student who overstays her permission may not be allowed to return. For every day missed before or after a vacation, one day will be subtracted from a week-end or overnight privilege.

M. PARENT'S NIGHTS

- a. The parents of a student may take their own daughter, no others, to spend the night in Raleigh or the immediate vicinity of Raleigh.
- b. When a student takes a parent's night in order to attend a social activity in the vicinity of Raleigh, the absence counts as a short Saturday night.
- c. Students planning to take a parent's night must consult the Dean personally.

N. OFF-CAMPUS DANCES

- a. A student attending a dance in Raleigh goes from the school and returns to the school unless she is staying with her own mother or father. She must be in by 12:30 a.m.
- b. Upperclassmen with Friday night dating privileges may secure late permission for approved dances on Friday nights. An upperclassman who does not have Friday night

dating privileges may secure a Friday night dance permission only by counting it as a short Saturday night.

High school students not in supervised study hall may have occasional Friday night dance permissions. Underclassmen in study hall must forfeit a short Saturday night or a Friday night off a week end for such a permission. Underclassmen may not have late permission Friday and Saturday in the same week.

- c. Girls attending dances at colleges outside of Raleigh must stay in the homes of approved hostesses. They are expected to be in within an hour after the dance and to follow all rules for visiting girls.

Important

On the day on which a student is due back at school after a permitted absence, she must return to the school immediately upon arrival in Raleigh unless accompanied by her parents or a parent of another St. Mary's student.

O. SMOKING

Students may smoke off campus in Raleigh but must use discretion as to time and place. No student should walk in public with a cigarette in hand.

P. DRINKING

No St. Mary's student may drink while under the jurisdiction of the school. (A student is considered under the jurisdiction of the school at all times when the school is in session except when she is away from the vicinity of Raleigh in the charge of her own parents. School is in session at all times except during Thanksgiving, Christmas, spring and summer vacations.) Violation of this rule subjects the student to possible expulsion.

DAY STUDENTS

St. Mary's considers all day students important members of the student body. Day students are therefore urged to take an integral part in all phases and activities of school life.

A. RESTRICTIONS

1. Day students must attend assembly on Tuesdays and Thursdays in the auditorium, and morning chapel on Mondays, Wednesdays, and Fridays.
2. Day students whose grades put them on the study hall list are required to study in the study hall or the library during their free periods.
3. Day students may not go to dormitory rooms during class hours or meal hours except when accompanied by a resident student or to see a resident student or teacher.
4. A day student who becomes sick during the school day should go to the infirmary and ask the nurse's permission either to lie down or to go home. She should not leave without permission if she has not completed her school schedule for the day.
5. Day students who are campused during the week are required to be at school from 8:30 a.m. to 3:45 p.m. These students may leave campus from 1:00 to 1:45 p.m.

DAY STUDENTS

in order to eat lunch. Saturday campus begins at 8:30 a.m. and ends at 12:30 p.m. Students are required to hand in a signed statement saying that they have made up their campus for the day. These statements will be checked by a student government official. Students will receive demerits for failure to hand in these statements.

B. ABSENCES

1. Day students have the same quota of absences as resident students. Permission to take an absence (other than for illness or unforeseen emergency) must be secured ahead of time.
2. On the day she returns from an illness or an emergency absence, a day student must present a written explanation from one of her parents. The excuse must state the exact period covered by the absence. Each day the student fails to bring this excuse she will be penalized. This excuse may be left on the Dean's desk or put in her box in Smedes.
3. Day students who are absent from class without permission or acceptable excuse will not only receive zero on the work missed but be subject to disciplinary action.

DAY STUDENTS

4. Day students should notify the Dean when they find that they will be absent.

C. COMMUNICATIONS

1. Day students are responsible for reading the day student bulletin board daily.
2. *Day students are requested to ask their parents and friends not to telephone them at the school.* In case of emergency parents may get in touch with them through the Dean of Students. While classes are in session, day students may make outgoing calls from West Rock or any other convenient dormitory. During lunch hour and after school they may use the telephone in the housekeeper's office.

D. PRIVILEGES

1. Day students may use the sun porch at the same hours and under the same conditions as resident students.
2. Day students have the same week-end privileges as resident students. (See page 48.)

E. DAY STUDENTS' ROOM

1. Day students may smoke on the campus in the day students' room and wherever resident students may smoke.

DAY STUDENTS

2. Quiet must be observed in the day students' room.
3. Day student's room must be kept neat at all times.

F. PARKING

Day students should be careful not to park cars where they will block traffic or beside "No Parking" signs.

Day students should not park directly in front of Smedes.

STUDENT GOVERNMENT COUNCILS

I. HALL COUNCIL

- a. The Hall Council has jurisdiction over all student regulations not specifically under the jurisdiction of the Honor Council and over routine matters of student conduct.
- b. For Hall Council offenses students receive demerits and campuses; accumulation of a number of demerits determined by the Hall Council subjects a student to a week's campus.

II. HONOR COUNCIL

- a. The Honor Council deals with the following offenses if they occur when the student is under the jurisdiction of the school. (A student is always under the jurisdiction of the school when school is in session except when she is away from the vicinity of Raleigh in the charge of her own parents.)
 1. HONOR OFFENSES
 - a. Lying
 - b. Cheating
 - c. Stealing
 2. Drinking
 3. Leaving the campus without permission.
 4. Library offenses (see page 26).

STUDENT GOVERNMENT COUNCILS

5. Any conduct of a nature to reflect seriously upon the reputation of the student or of the school.
- b. Conviction of any one of these offenses automatically keeps a student off the next quarterly Honor Roll following the conviction and off the annual Honor Roll.

BULLETIN BOARD



ORGANIZATIONS

I: HONORARY

The Order of the Circle

President	To be elected
Secretary	To be elected
Treasurer	To be elected

"As the Circle symbolizes unity, so the purpose of this organization shall be to promote a spirit of co-operation among the students by the cultivation of high ideals of service, fellowship, citizenship, and scholarship and to assist new students in finding their place in school life and activities."

The Beacon

President	Louise Cobb
-----------	-------------

"The Beacon is not a secret organization since the principal purposes are to promote among the high school girls a better school spirit, more co-operation, and participation in extracurricular activities."

Letter Club

President	To be elected
-----------	---------------

ORGANIZATIONS

To create interest in school sports, to foster good sportsmanship, and to take charge of extracurricular sports activities are the purposes of the Letter Club, the honor athletic society. Its members are those girls making two all-star teams or 100 points in any of the major sports.

Orchesis

President	Legree Hobbs
Secretary-Treasurer	To be elected

Orchesis is the modern dance group, consisting of girls who have met the necessary requirements for membership. The group not only has classes in choreography, dance technique, and dance history, but also presents an assembly program and the May Day pageant.

Sigma Pi Alpha

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

Membership in this national modern language society is based upon scholarship. The Pi Chapter meets with groups from other colleges for discussions or initiations.

II: VOLUNTARY

Altar Guild

President	Lou Cheatham
-----------	--------------

The Altar Guild, which has charge of preparing for chapel services, is composed of college students.

ORGANIZATIONS

Choir

Officers

To be elected

Membership in the choir is open to any student. Members are expected to attend choir rehearsal regularly. The choir vests on Sunday and special festivals.

Glee Club

Officers

To be elected

Glee Club members are chosen from the applicants by the director. The Glee Club presents two programs a year at school and accepts invitations during the year from clubs, other schools, and organizations.

Dramatic Club

Officers

To be elected

The Dramatic Club, directed by Miss Davis, is open to everyone in school. Its members present several plays to the student body.

Canterbury Club

The Canterbury Club is the young people's organization of the Episcopal Church. Students from the various colleges in Raleigh meet together for worship, study, and fellowship on Sunday nights. St. Mary's is always well represented at these intercollegiate meetings. Any student may join.

ORGANIZATIONS

Y. W. C. A.

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

The Y. W. C. A. is an organization whose purpose is to help the needy. The parties for the orphanage children, evening meditation services in the Chapel during exams, and the maintenance of the "rec room" are some of the activities of the "Y."

The Young Democrats Club

President	To be elected
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

The Young Democrats Club is for all girls interested in politics from the viewpoint of the Democratic Party. Everyone is eligible to join.

The Young Republicans Club

President	To be elected
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

The YRC was formed to give students a chance to learn both sides of political questions. Any student may join.

ORGANIZATIONS

III: AUTOMATIC

Athletic Association: Sigma and Mu Societies

Sigma

President	To be elected
Vice-President	To be elected

Mu

President	To be elected
Vice-President	To be elected

There are two athletic clubs, Sigma and Mu, to one of which every girl in school belongs. The four officers named above, the president of the Letter Club, and the two physical education instructors make up the Athletic Board, which plans the year's program of extracurricular athletic activities and keeps records relating to the athletic point system.

The athletic activities at St. Mary's are divided into major and minor sports. As these sports are carried through the year, teams are chosen and tournaments are played. Individual girls are given points for making teams or placing in tournaments. Also points are given to the athletic association whose members win a tournament.

At the end of the year the Athletic Board makes awards as follows:

1. The athletic club receiving the highest number of points gets the plaque that is presented each year to the winning club.

ORGANIZATIONS

2. The three individual girls making the greatest number of points during the year receive the highest athletic award.
3. The most outstanding girl in each major sport receives an award.
4. Girls making one all-star team are presented with a star.

The Granddaughters' Club

Officers To be elected

The Granddaughters' Club, directed by the Alumnae Secretary, is composed of students whose mothers or grandmothers attended St. Mary's.

The Doctors' Daughters' Club

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

Girls whose fathers are doctors make up the Doctors' Daughters' Club. Their aim is to help those people who are less fortunate than themselves.

STUDENT PUBLICATIONS*

There are four student publications at St. Mary's: the *Stage Coach*, the *Bulletin*, the *Belles*, and the handbook. The *Stage Coach* is the annual, given out each year on Class Day. The *Bulletin* is the literary magazine, published in December

*See page 4 for the names of the editors.

ORGANIZATIONS

and June. The *Belles* is the semimonthly newspaper. The handbook is the manual of the Student Government Association.

The publications staffs are chosen from the school at large by the editors and the faculty advisers on the basis of writing ability in competitive trials at the beginning of each year. Girls are urged to try out for the staffs.

At the end of each year the three newly elected editors, the business manager, and outstanding members of the staff are awarded keys for the quality and dependability of their work.

MARSHALS

Chief Marshal

Josie Ward

Marshals

{ Mittie Crumpler
Mary Anne Keith
Allene Keith
Sylvia Crumpler
Julia Wilcox

New marshals are elected by the student body from the rising senior class, and assume their duties on the third Sunday before commencement. The marshals take the offering in chapel, lead chapel lines, act as ushers at entertainments in the auditorium, and in general maintain order at all student body gatherings.

ORGANIZATIONS

DANCE MARSHALS

Chief Dance Marshal	Joan Brooks
Senior Dance Marshals	{ To be elected To be elected To be elected
Junior Dance Marshals	Five to be elected
Underclassmen Dance Marshals	Three to be elected
Day Student Dance Marshal	One to be elected
Business Class Dance Marshal	One to be elected

The dance marshals supervise all dances at St. Mary's. The chief dance marshal and her executive committee of dance marshals, together with the adviser, work out the plans for every dance and are responsible for seeing that everything runs smoothly.



ACADEMIC REGULATIONS

GRADING

All grades are given in letters.

The following system of grading is used at St. Mary's:

A: 90—100.

B: 80—89.

C: 70—79.

D: 65—69.

E: 60—64; conditional; passing grade possible only by re-examination.

F: below 60; failure; course must be repeated for credit.

Students entering more than four weeks late may not receive credit for the semester.

Students who miss more than six weeks of classes may not receive credit for the semester's work.

REPORTS

Reports are sent to parents and guardians every two months.

ACADEMIC REGULATIONS

CHANGES IN COURSES

No new course may be registered for or dropped after the first two weeks of the year unless by faculty recommendation.

CLASS ABSENCES

More than 10 absences during a semester bars a student from the final examination in a 4-hour course; more than 8 in a 3-hour course; more than 5 in a 2-hour course; more than 3 in a 1-hour course.

More than 4 *unexcused* absences for a 4-hour course; more than 3 *unexcused* absences for a 3-hour course; more than 2 *unexcused* absences for a 2-hour course; more than 1 *unexcused* absence for a 1-hour course, each semester, bars a student from final examination. (In some cases permissions to take the examinations may be secured from the Academic Standards Committee.)

Unexcused absences are those not excused by the Dean or the physician.

Absences before or after holidays are doubled.

MAKE-UP WORK

Students who miss work through illness or family emergencies are required to make up that work within a week of their return to classes. Whenever this rule would work an undue hardship on the student, it is her responsibility to make a mutually satisfactory arrangement with each teacher con-

cerned immediately upon her return to classes. Cases of protracted illness will be referred to the Academic Standards Committee.

Work which is late for reasons other than illness or family emergency is not given full credit. No work is accepted after the date agreed upon by student and instructor unless further arrangements have been made previous to that date.

CLASS TARDINESS

Being late to the same class three times in one quarter equals one unexcused absence.

Students late to class are penalized with demerits.

POINT SYSTEM

(as set up by the Honor Council)

No student may hold offices amounting to more than 12 points during the year.

10 Points

President of Student Government Association.

8 Points

Chairman of Hall Council.

Vice-President, Student Government Association.*

Editor of *Belles*.

Editor of *Bulletin*.

Editor of *Stage Coach*.

President of the Day Students.

Secretary of Student Government Association.

Secretary of the Hall Council.

6 Points

Business manager, *Stage Coach*.

Presidents of classes.

Honor Council members.

Chief Marshal.

Chief Dance Marshal.

Chairman, Assembly Programs.

Editor of the Handbook.

*When the vacant vice-presidency of the Association is filled after orientation week by the advancement of a senior Honor Council member, the office carries only 6 points.

POINT SYSTEM

4 Points

Assistant Secretary, Hall Council.

President of Altar Guild.

President of Y. W. C. A.

President of Canterbury Club.

Marshals.

Presidents of athletic associations.

Counselors.

President of Letter Club.

2 Points

Members of Legislative Body.

Presidents of other clubs.

Vice-counselors.

SCHOOL SONGS

Learn these words before the opening of school:

SCHOOL HYMN

We build our School on Thee, O Lord :
To Thee we bring our common need ;
The loving heart, the helpful word,
The tender thought, the kindly deed.

We work together in Thy sight,
We live together in Thy love ;
Guide Thou our falt'ring steps aright,
And lift our thoughts to heaven above.

Hold Thou each hand to keep it just,
Touch Thou our lips and make them pure ;
If Thou art with us, Lord, we must
Be faithful friends and comrades sure.

We change, but Thou art still the same,
The same good Master, Teacher, Friend ;
We change ; but Lord, we bear Thy Name,
To journey with it to the end. AMEN.

—*Sebastian W. Meyer, 1908* (words)
Russell Broughton (music)

SCHOOL SONGS

ALMA MATER

(TUNE: "*Believe Me, If All Those Endearing
Young Charms*")

St. Mary's! wherever thy daughters may be
They love thy high praises to sing,
And tell of thy beauties of campus and tree
Around which sweet memories cling;
They may wander afar, out of reach of thy name,
Afar out of sight of thy grove,
But the thought of St. Mary's aye kindles a flame
Of sweet recollections and love.

Beloved St. Mary's! How great is our debt!
Thou has cared for thy daughters full well;
They can never thy happy instructions forget,
Nor fail of thy virtues to tell.
The love that they feel is a heritage pure,
An experience wholesome and sweet.
Through the fast rolling years it will grow and
endure,
Be a lamp and a guide to our feet.

May the future unite all the good of thy past
With the best that new knowledge can bring.
Ever onward and upward thy course! To the last
Be thou steadfast in every good thing.

SCHOOL SONGS

Generations to come may thy fair daughters still
Fondly think on thy halls and thy grove
And carry thy teachings—o'er woodland and hill
Of earnestness, wisdom, and love.

HAIL, ST. MARY'S

In a grove of stately oak trees,
Where the sunlight lies,
Stands St. Mary's true and noble
'Neath the Southern skies.

*Far and wide, oh sound her praises,
Chorus full and free,
Hail, St. Mary's, Alma Mater,
Hail, all hail to thee!*

Well we love the little Chapel,
Ever hold it dear;
Hear the echoes of the music,
Rising soft and clear.

Far and wide, etc.

There the ivy and the roses
Climb the old stone wall;
There the sweet, enticing bird notes
Sound their magic call.

Far and wide, etc.

There the bonds of friendship strengthen
As her beauties charm;
We draw close to Alma Mater,
Trust her guiding arm.

Far and wide, etc.

—Adapted from Margaret Mason Young, 1899

ST. MARY'S SPIRIT

Tune: When I Grow Too Old to Dream

Like a tiny spark of fire
St. Mary's Spirit will linger.
Though at times it may grow dim,
It will always live in our hearts.

And so from the start
Let's keep in our hearts
That tiny spark of love we've gained
And shared at St. Mary's School.

—Susie Nicoll, '53

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THE CHAPEL

To new and old students the Chapel is something more than just a place to attend services; it is a refuge. Old students will remember and new ones will soon learn that our Chapel is the great leveler, the great comforter, and the great source if one wishes to seek it.

CHESWIRE HALL

CHAPLAIN'S HOUSE

AUDITORIUM

DRIVEWAY

LIBRARY

MUSIC BUILDING

FACULTY HOUSE

EAST WING

COVERED WAY

EAST

COVERED WAY

CLEMENT HALL
SWIMMING POOL

GYM
DINING

SMEDES HALL

WEST WING

COVERED WAY

WEST

HOLT HALL

CHAPEL

DRIVEWAY

INFIRMARY

ST. MARY'S JUNIOR COLLEGE

BULLETIN

Handbook Issue





THE CHAPEL

To new and old students the Chapel is something more than just a place to attend services; it is a refuge. Old students will remember and new ones will soon learn that our Chapel is the great leveler, the great comforter, and the great source if one wishes to seek it.

STUDENT HANDBOOK

ST. MARY'S JUNIOR COLLEGE

RALEIGH, NORTH CAROLINA

1957-1958

Edited for

Student Government Association

By CATHERINE ALLAN DENT

ST. MARY'S JUNIOR COLLEGE BULLETIN

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1957

- Sept. 9-13:* Registration of day students.
Sept. 16-19: Registration, classification, and testing.
Sept. 20: First semester classes begin.
Oct. 30: Annual meeting of Board of Trustees.
Nov. 27-Dec. 1: Thanksgiving holiday begins at 3:45 p.m. Wednesday and ends at 10:00 p.m. Sunday.
Dec. 20: Christmas vacation begins at 12:30 p.m.

1958

- Jan. 5:* Resident students report by 10:00 p.m.
Jan. 27-Feb. 1: First semester examinations.
Feb. 3: Second semester classes begin.
Mar. 22: Spring vacation begins at 12:30 p.m.
Mar. 30: Spring vacation ends at 5:00 p.m.
May 24-29: Second semester examinations.
May 30: Commencement play.
May 31: Alumnae Day and Class Day.
June 1: Baccalaureate, 11:00 a.m.
June 2: Commencement, 10:30 a.m.

STUDENT GOVERNMENT OFFICERS

President	Caroline Cobb
Vice-President	Cordelia Richards Robinson
Secretary	Shirley Smith
Honor Council Members	
Senior Class	{ Shirley Smith Ann Shepherd
Junior Class	To be elected
Underclassman	To be elected
Chairman of the Hall Council	Jessie Allen
Secretary of the Hall Council	Linda Lunsford
President of the Day Students	Louise Jones

OTHER CAMPUS OFFICERS

Editor of the <i>Belles</i>	Michael Gardner
Editor of the <i>Bulletin</i>	Beth Morrison
Editor of the <i>Stage Coach</i>	Sally Barnes
Editor of the Handbook	Julia Anne Scott
Business Manager, <i>Stage Coach</i>	Ann Lynch
Chief Marshal	Annie Gray Calhoun
Chief Dance Marshal	Nancy Page Hopkins



In the spring of 1937 at the instigation of the faculty the student body of St. Mary's voted to reorganize the then limited student government and to extend it to include all phases of student conduct. This adoption of complete student government based on the Honor Code was motivated by the students' belief that self-government guided by rigid honesty is the most intelligent and pleasant method of administering a well ordered society. During the years that this plan has been in operation a sufficient number of difficulties have been solved and smoothed out to convert the original "beliefs" into deep and stalwart convictions, convictions that are synonymous with principles. Years of such student government have made the whole student body jealous of this privilege of governing themselves; consequently, they regard any violation of the Honor Code as an attack on, and as dangerous to, student government, and naturally punish it promptly, justly, and appropriately.

But more important and significant than simply maintaining student government is the atti-

PROLOGUE

tude that has developed within the whole student body toward the single idea on which the whole student government is built: HONESTY. Here a girl's word is her bond. When questioned officially, whether in the classroom, or on the athletic field, or anywhere else, a girl is *expected* and *required* to be *rigidly truthful*. Obviously, honesty of *word* is but a mockery unless accompanied by honesty of *action*. Cheating is defined as the dishonest use of material other than your own in the preparation of papers, reports, or assignments, as well as dishonest work on tests and examinations. Stealing is taking and keeping, without permission from the owner, anything that belongs to somebody else. Too, a student is on her honor not to drink and not to leave campus without permission. Lying, cheating, stealing, drinking, and leaving the campus without permission are the worst violations of the Honor Code.

The success of our Honor System depends upon each girl's accepting the responsibility for her own honor and for honor in the school. If a girl breaks the Honor Code, she is expected to report herself in writing. And, if she knows of another girl's doing so, it is her duty as a member of the Student Government Association to show the girl her fault, explaining why she should report herself, and, if necessary, to report her. This is mandatory if we at St. Mary's hope to help girls develop

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high standards of personal honor, and if we expect to have an honor system.

The contributions of St. Mary's Junior College to the growth and development of a girl's character cannot be summed up in the mere words of this or that particular code. The constitution and regulations of student government, the accumulation of one hundred years of tradition, the atmosphere of the school's stately lawns and buildings, the lasting achievements of past administrators and students, and the high purpose and scholastic standing of the school all mingle into a single enduring force that indelibly leaves its mark on every St. Mary's girl. Thus is she known.

HONOR CODE

With a clear understanding of all that the Honor Code implies, I pledge that I will uphold the highest standard of personal integrity in every phase of life at St. Mary's, and I recognize and accept my responsibility for helping others to live up to that standard.

As a member of the Student Government Association, I pledge my loyal co-operation in fulfilling the responsibilities of student government at St. Mary's.



Dear New Girls,

Welcome to St. Mary's! We, the old girls are looking forward to your arrival and to the many new friendships that you will inspire.

In all probability you have never been away from home for more than a few months, and you are excited by the prospects of attending a new school. The life you are about to enter will naturally seem a little strange. It will be a new and different life because there will be regulations and traditions to learn, and a whole new set of friends to be made. However, you will soon find that St. Mary's has an atmosphere of friendliness that is found in all old girls, faculty and staff. These people are here to help you to feel a part of the school, and we are sure that in a very short time you will learn to love St. Mary's as much as we do.

The first week of school, Orientation Week, is planned especially for you. There will be parties,

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picnics, and "bull sessions" in order to give you a chance to know the faculty and students. Soon after you arrive you will meet your "big sisters" and counselors who will be on hand to help you with any meal cuts, sign-out sheets, "the little store," dating, or anything else.

Upon arriving at St. Mary's you will become a member of the Student Government Association. This organization is founded upon 115 years of St. Mary's honor. We are very proud of this organization, and it is the responsibility of every girl, both old and new, to uphold its principles at all times, and to regard its functions with respect. No student government can be successful without the support and interest of every girl. This is your responsibility, and one of which you must be constantly aware from your first day at St. Mary's until your last.

What you derive from your life at St. Mary's depends upon you, your attitude toward her ideals and your participation in her activities. Throw yourself wholeheartedly into your studies and the extracurricular activities that interest you most, and the results will be amazing. You will find it necessary to budget your time in order to get in all that you want to. Your counselors and faculty adviser will be glad to help you with this matter. Be friendly to everyone, for here is the chance to make some lifelong friends. Take ad-

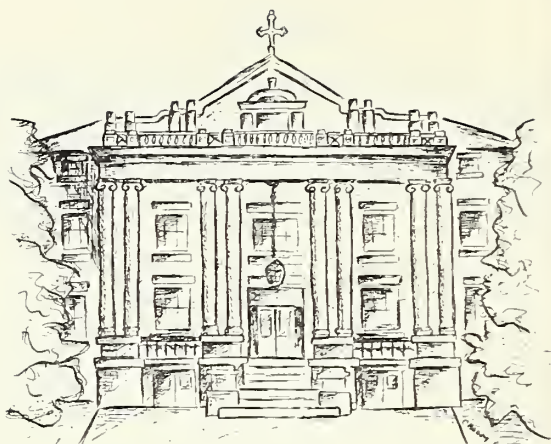
WELCOME

vantage of every opportunity to serve, for it is in the giving of yourself that you receive much.

Believe in St. Mary's and give her your best. In doing this you will grow to love and respect her as we, and the many girls who have been before us, do.

Sincerely,

CAROLINE COBB, *President,*
Student Government Association.



THE CAMPUS

Each fall for 115 years eager girls have walked up the front steps of Smedes Hall to begin a school year. If you'll look at the diagram of the campus, you'll notice that everything centers around Smedes. From the parlor in Smedes you set out for plays, concerts, church, *etc.* Smedes parlor is also where you'll meet your dates. Smedes ground floor is where you'll go to classes, get your school supplies, and that most important item—mail. In the spring you will want to go to Smedes sun porch.

From either side of Smedes branch the Wings. These are dormitories with good, big rooms that you and your roommate will have fun decorating.

THE CAMPUS

Covered ways lead from Smedes to East and West Rock. Be sure to check the covered way to East Rock for notices every day.

The Rocks are old dormitories which have been here since St. Mary's began. The first floor of East Rock houses the President's office, Alumnae office, business offices and the switchboard.

Another covered way leads north from Smedes to the dining room. One leading east will take you past Faculty House to the library, beyond which is the auditorium.

At right angles to the auditorium is a red brick house where the chaplain and his wife live. Next to it is Cheshire Hall, the new science building.

Opposite Cheshire Hall is Penick Hall. This Senior dormitory, of which we are very proud, has suites and a living room on each floor.

On the other side of the campus, beyond West Wing, is the Chapel, and behind it is Holt Hall—every Junior's dream. This dormitory has a kitchen and a beautiful parlor on the first floor.

Next door to Holt Hall is the Infirmary. If you need medical attention, a nurse is there to help.

The President's family lives in a big frame house at the west extremity of the campus.

A little behind Dr. Stone's house is the hut. This is a grand place for picnics and good times in general.

PEOPLE YOU'LL MEET

You'll meet a lot of people when you arrive, and the nice thing is that you will like all of them. A student government officer out in the front of school will welcome you when you arrive, and show you where to stand in line for your room assignment.

Then comes the big moment—time to go to meet your roommate. An old girl, your hall counselor, will be on the hall to do the introducing.

A little later when you and your roommate are sitting in your room wondering just what to start putting where, some girls will drop in. They'll be your big sisters, the ones you got letters from during the summer. They will be good for boosting your morale and for introducing you to lots of people whose names you won't remember. They will introduce you to some other people whose names you'd better try to remember because they will be the faculty. This will happen at the Old-Girl New-Girl party during Orientation Week.

CUSTOMS AND TRADITIONS

At St. Mary's, as at all other colleges, it is upon customs and traditions that the co-ordination of the student body and the cultivation of school spirit depend. These customs are legacies to the present classes and inheritances of the classes to come.

The Old-Girl New-Girl party is one of the best loved traditions. Dressed in formal clothes, you'll

CUSTOMS AND TRADITIONS

meet the faculty; you'll be served punch and cookies by marshals in long white dresses, and you'll see some school talent.

A great many of St. Mary's traditions are carried on by the senior class. They have their gala formal dance in December, present a beautiful Christmas program the Sunday just before Christmas holidays, and sing Christmas Carols to the students and the faculty before light the morning of the day Christmas holidays begin. During the last weeks of college seniors have tables reserved exclusively for them in the dining room.

The juniors entertain the faculty and the students at a costume Halloween party and give the Junior-Senior dance in the spring, usually on May Day weekend.

The freshmen and sophomores together have a dance, usually in February.

We like to sing. We welcome visitors by singing to them in the dining room, and sing to students on birthdays and in honor of notable achievements. One of the most beautiful parts of commencement is the "step-singing." Each class originates a group of songs and takes its turn singing them on Smedes Hall steps.

The Chapel is St. Mary's best loved tradition. Because St. Mary's is a church school, the Christian year is stressed, especially the two great festivals of Christmas and Easter. After various

pre-Christmas celebrations, we spend Christmas at home; but we spend Easter at college. Easter Day is the culmination of Holy Week and the preceding Lenten season. It begins with an early morning Holy Communion service in the Chapel, at which time the mite boxes are dedicated. Everyone wears white.

There are a lot of little traditions at St. Mary's—the kicking post on the path to Hillsboro Street, which assures you that that special letter will arrive if you kick the post while passing by; the Little Store, where everyone goes for food, fun and cokes; the Christmas parties—a formal dinner in the dining room and a Christmas party at which Dickens' "Christmas Carol" is read; the athletic banquet given at the end of school to award the plaque to one of the school athletic associations, the Sigmas or Mus; the occasional informal dances at which you can meet lots of boys. We hope you'll grow to love our traditions as we old girls do.

After graduation exercises the chief marshal, facing a semicircle of the entire college, drops a handkerchief and declares the session officially over.

I. STUDENT GOVERNMENT COUNCILS

A. HALL COUNCIL

- a. The Hall Council has jurisdiction over all student regulations not specifically under the jurisdiction of the Honor Council and over routine matters of student conduct.
- b. For Hall Council offenses students receive demerits and campuses; accumulation of a number of demerits determined by the Hall Council subjects a student to a week's campus.

B. HONOR COUNCIL

- a. The Honor Council deals with the following offenses if they occur when the student is under the jurisdiction of the school. (A student is always under the jurisdiction of the school when school is in session except when she is away from the vicinity of Raleigh in charge of her own parents.)

1. HONOR OFFENSES

- a. Lying
- b. Cheating
- c. Stealing

2. Drinking

3. Leaving the campus without permission.

4. Library offenses (see page 36).

5. Any conduct of a nature to reflect seriously upon the reputation of the student or of the school.
- b. Conviction of any one of these offenses automatically keeps a student off the next quarterly Honor Roll following the conviction and off the annual Honor Roll.



GETTING AHEAD

ABOUT STUDYING

St. Mary's girls come here, first of all, to learn. The tendency is strong to frown upon loafers who throw away good money in the pretense of getting an education.

BEGIN your OUTSIDE READING the day it is assigned and keep it up. You'll regret it if you don't!

Take good, brief notes in class. Don't rely on memory or on using your neighbor's notes; her hieroglyphics won't mean a thing to you.

Get assignments in on time.

Ask your instructors for a conference outside class if you're worried; they will help you.

Just remember to use your head and your books—they usually work well together.



II. ACADEMIC REGULATIONS

GRADING

All grades are given in letters.

The following system of grading is used at St. Mary's:

A: 90—100.

B: 80—89.

C: 70—79.

D: 65—69.

E: 60—64; conditional; passing grade possible only by re-examination.

F: below 60; failure; course must be repeated for credit.

Students entering more than four weeks late may not receive credit for the semester.

Students who miss more than six weeks of classes may not receive credit for the semester's work.

REPORTS

Reports are sent to parents and guardians every two months.

ACADEMIC REGULATIONS

CHANGES IN COURSES

No new course may be registered for or dropped after the first two weeks of the year unless by faculty recommendation.

CLASS ABSENCES

More than 10 absences during a semester bars a student from the final examination in a 4-hour course; more than 8 in a 3-hour course; more than 5 in a 2-hour course; more than 3 in a 1-hour course.

More than 4 *unexcused* absences for a 4-hour course; more than 3 *unexcused* absences for a 3-hour course; more than 2 *unexcused* absences for a 2-hour course; more than 1 *unexcused* absence for a 1-hour course, each semester, bars a student from final examination. (In some cases permissions to take the examinations may be secured from the Academic Standards Committee.)

Unexcused absences are those not excused by the Dean or the physician.

Absences before or after holidays are doubled. In case of severe illness or serious emergencies, the absence committee will determine the penalty.

MAKE-UP WORK

Students who miss work through illness or family emergencies are required to make up that work within a week of their return to classes. Whenever this rule would work an undue hard-

ACADEMIC REGULATIONS

ship on the student, it is her responsibility to make a mutually satisfactory arrangement with each teacher concerned immediately upon her return to classes. Cases of protracted illness will be referred to the Academic Standards Committee.

Work which is late for reasons other than illness or family emergency is not given full credit. No work is accepted after the date agreed upon by student and instructor unless further arrangements have been made previous to that date.

CLASS TARDINESS

Being late to the same class three times in one quarter equals one unexcused absence.

Students late to class are penalized with demerits.

COLLEGE REGULATIONS

The rules in this handbook form a pattern of behavior expected of a St. Mary's girl. They do not pretend to list undesirable actions which are incompatible with dignity and self-respect and are permitted nowhere. In general she is expected to the live-and-let-live principle of any democratic, well-ordered community.

A girl is expected to report herself in writing when she breaks any college regulation. She should report Honor Code violations to the president of the Student Government Association. Other offenses should be reported to her counselor. When any girl considers not reporting herself, that is the time for her to leave St. Mary's.

III. CHAPEL AND ASSEMBLY

1. Chapel services are on Mondays, Wednesdays, and Fridays at 10:30 a.m. Every student must attend and take her assigned place.
2. On Sundays at 10:40 a.m. and 5:15 p.m. students assemble in the parlor before going to church.
3. Students should maintain a spiritual atmosphere in the Chapel.
4. Student Assembly is in the auditorium at 10:30 a.m. on Tuesdays and Thursdays. All students must attend and take assigned places.
5. Proctors, appointed by the Chairman of the Hall Council, report absences and tardies from Chapel and Assembly. A proctor who fails to report absences receives demerits.
6. Students must not take books, paper, pencils, or mail into assembly or chapel.
7. Students should refrain from talking or knitting during concerts and assembly.
8. Tardiness to Chapel and Assembly is penalized with demerits.

IV. DORMITORY REGULATIONS

A. Quiet Hour—The following hours must be observed as quiet periods out of consideration for others.

1. QUIET HOUR SCHEDULE

Mon.—Fri.	Saturday	Sunday
8:30 a.m.- 12:55 p.m.	7:00 a.m.- 12:30 p.m.	1:50-3:20 p.m. 7:30-9:30 p.m.
1:50-3:45 p.m. 7:30-9:30 p.m.	10:30 p.m.- 9:00 a.m.	10:00 p.m.- 7:00 a.m.
10:00 p.m.- 7:00 a.m.		

2. Sunday Quiet Hour

1:50 p.m.-3:20 p.m.—Quiet hour.

(A girl must spend the whole of quiet hour in one place. She may spend it in the typing room or library if she leaves her hall before 1:50 and does not return until after 3:20. Otherwise, unless off campus, she must spend it in her own room or in another room on the same hall. A student who has been off campus may return directly to her room during quiet hour. She may not move from room to room during quiet hour.)

B. Do Not Disturb: This sign is given to each girl and *must not be crossed* except by a teacher, a counselor on official business, or an Honor Council member. Any student

DORMITORY REGULATIONS

violating this rule will be called before the Hall Council. Students are warned to use this sign only for sleeping, studying, or legitimate privacy.

C. Closed Study Period

The hours from 7:30 p.m. to 9:30 p.m. are a closed study period. Students must be in their place of study by 7:30 except that they may go to and return from the library quietly at any time or, if they wish to return to their rooms during study period from a place where they have finished using special facilities, they may do so. A student must sign up with her counselor when she wishes to study in any place other than her room.

Classrooms, except those where materials for certain subjects are kept, should be used only by groups during closed study. They must be left in order.

Counselors and vice counselors are allowed to spend closed study hall in another Senior's room provided that there are no more than two girls in a two-girl room or three in a three-girl room.

D. Night off Hall. Students may spend Friday night or Saturday night, or both, out of their rooms, provided there is a vacant bed and provided they sign up with both counselors concerned.

DORMITORY REGULATIONS

Counselors and vice counselors are allowed to exchange rooms with the counselor or vice counselor of another hall for the entire night during the week for study purposes, provided that there are two counselors left on each hall, and that one of these counselors room on that hall.

E. ROOM REGULATIONS

1. Care of Rooms

- a. Rooms must be neat at all times.
- b. Students must not deface walls or furniture. Anyone violating this rule will be assessed for the damage done. Do not use tacks or scotch tape on the walls.

2. Hall Regulations

a. Underclassmen:

1. Monday through Friday

7:30 p.m.-9:30 p.m.—Closed study period.

10:00 p.m.—Be in own dormitories.

10:15 p.m.—Be in own rooms.

10:30 p.m.—Lights out if not studying.

11:00 p.m.—All lights out.

2. Saturday

11:00 p.m.—Be in own dormitories.

11:30 p.m.—Lights out.

DORMITORY REGULATIONS

3. Sunday

10:00 p.m.—Be in own dormitories.

10:15 p.m.—Be in own rooms and out of bathroom.

10:30 p.m.—Lights out.

b. Upperclassmen:

1. Monday through Friday

7:30 p.m.-9:30 p.m.—Closed study period.

10:00 p.m.—Be in own dormitories (unless dating).

11:00 p.m.—Be out of bathrooms.

11:00 p.m.—Be in own rooms.

2. Saturday

12:30 a.m.—Be in own rooms.

3. Sunday

10:00 p.m.—Be in own rooms (unless dating).

11:00 p.m.—Be out of bathrooms.

11:00 p.m.—Be in own rooms.

3. Smoking

1. Students may smoke in their own dormitory rooms if they have adequate ash trays and metal waste baskets.

2. Students may smoke in the Hut, and in the music studio of any teacher who so permits.

3. STUDENTS MUST NOT SMOKE IN BED.

DORMITORY REGULATIONS

F. Late Lights

- a. During each school month an underclassman may have as many as three late light permissions with the following provisions: they are to be taken in a specified place for study only; permission must be obtained from counselors beforehand; the total time per school month must not exceed three hours; no late light must last beyond 12:00 midnight.
- b. Underclassmen attending dances, concerts, *etc.*, must have lights out thirty minutes after returning.

V. MEALS

1. Students are expected to refrain from reading mail in the dining room.
2. Saturday and Sunday meals are voluntary.
3. Students leaving campus for a routine dinner cut may stay out until 6:30 if they are in groups of four. If there are less than four students they must return by 5:55 or before dark.
4. Freshmen have three meal cuts a week Monday through Friday for which they must sign 24 hours in advance.
5. Sophomores are granted four meal cuts a week Monday through Friday for which they must sign 24 hours in advance.

DORMITORY REGULATIONS

6. Upperclassmen may take a meal cut for any meal except breakfast Monday through Friday.
7. Upperclassmen in groups of four or more may go to the Little Store for Sunday night supper.
8. Counselors and vice-counselors may go to the Little Store for breakfast on Sunday morning.

VI. GENERAL CAMPUS REGULATIONS

A. ATHLETICS

1. Tennis.

- a. The front tennis courts may not be used on Sunday or Good Friday.
- b. Students are asked to use the covered ways, not to cross the front of school, when going to and from the courts in shorts or gymnasium suits.
- c. Students may not wear hard-heeled shoes, bathing suits, or halters on the courts.

2. Swimming

- a. Students wishing to go swimming must be accompanied by a Senior Life Saver.
- b. Groups of students may use the pool during the afternoon whenever they would not interfere with a swimming class.
- c. The pool may also be used from 9:30 to 10:00 p.m.

GENERAL CAMPUS REGULATIONS

- d. Suits and towels are supplied, but each student must have her own bathing cap.
- e. Any student using the pool is subject to the general rules of behavior posted in the pool room.
- f. NO ONE IS ALLOWED TO SWIM ALONE.

3. General

- a. Students wishing to ride horseback may see the gym instructor.
- b. Students sign out for bowling on the town sheet.
- c. A student may not leave campus on a day when she has a regular or special excuse in gym without special permission from the Dean.

B. Dances

1. School Dances

- a. *Class presidents and other students who have duties connected with planning a dance must not make commitments about choice of orchestra, price of bids, materials for decorations, or any other plans without the approval of the Dean, the adviser to the dance marshals, and the chief dance marshal. No contract may be concluded without the signature of the President of the college.*

GENERAL CAMPUS REGULATIONS

- b. To attend formal school dances, visiting girls must have permission from the chief dance marshal and the president of the group giving the dance.
- c. Informal dances ending at 11:55 are held from time to time throughout the year except during Lent.

C. Dates:

ON CAMPUS*

(Dates should be introduced to faculty hostess.) Girls may have dates on Saturday afternoons and evenings during regular off-campus hours, and on Sunday afternoons, 3:20-5:00. On weekdays students may date on campus, 5:00-5:55 p.m. Students may walk to the Little Store and ride in cars with their dates on school afternoons, provided they return before dark.

D. Drinking

No St. Mary's student may drink while on the campus. Violation of this rule subjects the student to possible expulsion.

E. Fire Drills

The signal for fire drills is the siren and a series of short rings of the bell.

*For dates off campus, see Town, page 45.

GENERAL CAMPUS REGULATIONS

Girls on Halls:

1. Turn on lights.
2. Close windows.
3. Take towel (bath) and flashlight.
4. Put on warm coat and sturdy shoes.
5. Close door and transom of room.
6. Stand at appointed place in hall. (Unless fire captain rules differently, the appointed place shall be single file at the head of the stairs.)
7. Count off when signal is given by fire captain.
8. Proceed (single file) by appointed route to appointed place on the campus.
9. Again count off when signal is given by captain (to see that everybody is out).
10. Return to hall at signal of siren.
11. *Quiet must be maintained during the whole drill.*
12. *Post these rules in your room immediately.*

F. Guests

1. Students may have guests for the week end provided there is a vacant place available for each guest. Apply to the Dean for permission. During Friday night closed study, guests are asked to stay in the parlor or library rather than the dormitories.

GENERAL CAMPUS REGULATIONS

2. Only friends of school or college age, sisters, prospective students, and recent alumnae may be entertained overnight.
3. Guests must follow the regular routine life of the college.
4. Permission for guests in the dining room may be obtained from the Dean or her assistant.

G. INFIRMARY

1. Except in emergency, the infirmary is open only during the following hours:

7:30 a.m.-1:00 p.m.

1:30-2:00 p.m.

4:00-6:00 p.m.

6:30-7:30 p.m.

9:30-9:45 p.m. (*only if necessary*)

Any student going to the infirmary after 9:45 p.m. must be accompanied by a *faculty or staff member*.

2. Students may not leave the campus for 24 hours after being dismissed from the infirmary.
3. Any student too sick to attend classes must go to the infirmary. If infirmary is closed, see the Dean.
4. Students may not have their books and papers in the infirmary under 48 hours without special permission from the nurse.

GENERAL CAMPUS REGULATIONS

5. *Appointments with local doctors and dentists must be made through the infirmary. Medical examinations and treatments received elsewhere should be reported to the infirmary.*
6. Students missing classes on account of sickness must remain in the infirmary until 12:45 p.m.
7. *Students are not allowed to smoke in the infirmary. Violation subjects the student to Hall Council penalty.*
8. Students leaving church and concerts in the auditorium on account of sickness must report to the infirmary immediately.

H. LIBRARY

1. Library hours:

Weekdays, 8:00 a.m.-9:45 p.m.

Sundays, noon-9:45 p.m.

A librarian is on duty:

Monday-Friday, 8:30 a.m.-4:30 p.m.

Saturday, 8:30 a.m.-1:00 p.m.

A librarian is on duty three evenings a week, 7:30-9:45 p.m.

2. New students will visit the library during the first week of school. They will be shown the arrangement of the library and the method of charging out and returning books.

GENERAL CAMPUS REGULATIONS

3. Training in the use of the library is given to all new students.
4. Library regulations will be posted on the bulletin board in the library during the first two weeks of school. Students are to familiarize themselves thoroughly with these regulations.
5. Names of students who have overdue books, or who owe library fines, are posted each morning on the library bulletin board in the east covered way for resident students, and on the day students' bulletin board for the day students. Students are expected to consult these bulletin boards *each morning*, and, when their names are posted, to report to the librarian that same day at their first opportunity. Failure to do so subjects the student to Hall Council penalty.
6. When student body is attending an evening program, reserve books may be taken out 15 minutes before assembly.
7. Students receiving *yellow* library notices should answer them as soon as possible, *bringing the notices with them*. Library notices for resident students are placed in their mail boxes; those for day students are posted on the day students' bulletin board.
8. The following library offenses are dealt with by the Honor Council:

GENERAL CAMPUS REGULATIONS

- a. Taking a *reference* book from the library.
- b. Taking a book from the library *without leaving its signed card*.
- c. *Mutilation* of any library property, such as marking in books, clipping newspapers, or defacing furniture.

I. Telephone

1. Weekdays:

8:00- 8:30 a.m.

10:50-11:00 a.m.

1:30- 1:45 p.m.

3:45- 5:55 p.m.

6:40- 7:25 p.m.

9:30-10:10 p.m.

2. Saturday:

No calls are put through to dormitories until 9:30 a.m.

9:30 a.m.-12:55 p.m.

1:30- 5:55 p.m.

6:40-10:10 p.m.

3. Sunday:

9:00-10:30 a.m.

12:15-12:55 p.m.

3:20- 5:00 p.m.

6:30-10:10 p.m.

4. *No call should be over 3 minutes.*

GENERAL CAMPUS REGULATIONS

5. Students may call out during switchboard hours provided they do not use phones near the study hall or classrooms. Only Seniors may call out during closed study hall. No student may call out during Sunday quiet hours.
6. Long distance calls may be made only on the pay telephones.
7. Special telephone permissions must come from the Dean.
8. Students are expected to inform their parents and friends that since no night operator is on duty at the school switchboard, the dormitories cannot be called on the telephone between the hours of 10:10 p.m. and 8:05 a.m. If emergency necessitates a telephone call to the school when the switchboard is off, parents may call the Dean of Students, the President, or the infirmary.

VII. MISCELLANEOUS

1. Students whose grades are unsatisfactory may be required to give up one or all extracurricular activities.
2. Students are responsible for reading the bulletin board notices which concern them.
3. Personal notices should be answered either immediately or at the time specified.
4. Be on time, whether returning to campus or going to meals. It is not only a part of your training, but consideration of others.
5. Do not use doorways and windows for sunbathing. The sunporch is available for that purpose.
6. Avoid at all times loud talking, screaming, and yelling on the halls.
7. Do not chew gum in any public part of the school, especially the following: parlor, study hall, main hall of Smedes, library, Chapel, front campus.
8. Old girls have room preference until March 1.

VIII. SPECIAL SPOTS

A. Book Store and School Bank

1. Hours: Monday-Friday..... 8:00- 1:00
Saturday.....10:00-12:15
2. All books and school supplies may be purchased at the store.
3. Dry cleaning is sent out every morning from the store.
4. Parcel post and express may be sent out and received when the store is open.
5. All money (except a small amount of change) should be deposited in the school bank.

B. Post Office:

1. Stamps are sold Monday-Friday, 8:00-8:25 and 1:30-1:45.
2. Mail comes in at 7:25 a.m., 10:30 a.m., and 5:30 p.m.
3. Mail leaves at 6:00 a.m. and 3:45 p.m.

C. THE RECREATION HUT

1. Suppers, picnics and meetings may be held in the Hut provided permission is granted by the Dean in advance.
2. Students may date in the Hut during afternoon dating hours provided two or more couples are present and provided the Hut has not been engaged for any school activity.

SPECIAL SPOTS

3. Users of the Hut must leave it clean and orderly.

D. SUN PORCH REGULATIONS*

1. No food, bottled drinks, or smoking.
2. No standing on the rail.
3. *Only thirty girls* on the porch at one time.
4. *Reasonable quiet* necessary.
5. Articles brought on roof must be taken back to owner's room.
6. Rooms passed through must not be disturbed.
7. Girls must sign up on the chart in the covered way.
8. Staying limit: one hour in one day. (Subject to variation.)
9. Sun porch may not be used during examination week, Sundays, or Good Friday.

E. HOLT AND PENICK KITCHENS

1. Girls who cook in Holt or Penick kitchens must sign up, giving the times at which they started and finished.
2. Girls *must* leave the kitchens in order.
3. Girls may not use the kitchens or eat in the parlors before 8:30 a.m. or after 11:00 p.m.

*Sunburn does not excuse a student from class preparation, attendance, or participation.

SPECIAL SPOTS

4. Kitchens (except the refrigerator) may not be used during the whole examination period (first or second semester) or during commencement.

IX. CAMPUS AIDS

1. Train and plane reservations or other transportation please see Miss Jordan.
2. Lost and Found articles and room equipment please see Mrs. Callahan.
3. The school laundry provides weekly service for linens and simple clothing.
 - a. Commercial name tapes must be sewed in each article sent to the laundry; indelible ink is not accepted.
 - b. No provision is made for fine laundry.



NECESSITIES

All girls love to dress up, and St. Mary's girls are certainly no exception. To dinner, we wear tailored dresses and suits, not the skirt and sweater we've worn all day. Suitable dresses or suits, and gloves are necessary for concerts, and, of course, hats and conservative dresses or suits for church.

From this general advice, you can judge for yourself what clothes you'll need, but here's a little more help:

We live in skirts, sweaters, and blouses, loafers or saddle shoes during the day in class; so bring plenty of them.

A raincoat and a coat to wear around campus on chilly days are indispensable.

A warm bathrobe and soft-soled slippers are essential.

NECESSITIES

Bring blue-jeans or Bermuda shorts and a big shirt for picnics and study hours.

Skirt hangers, sweater stretchers, shoe bags, and a whiskbroom are helpful.

YOU'LL NEED THINGS BESIDES CLOTHES

Blankets (two's plenty) and a quilt or comfort.

One pillow.

Sheets and pillowcases—four is enough.

One pair of bedspreads.

Six dinner napkins, white—to donate to the dining room.

Towels for your own use and one to be given to the swimming pool.

Bathing cap.

Alarm clock—imperative for each room!

Tennis racquet and shoes.

Study lamp.

Laundry bags.

Hot water bottle.

Flashlight.

NONESSENTIAL BUT NICE

Rubber boots.

Cellophane or cloth evening dress bag.

Sewing box.

Backrest.

Radio.

Record player.

OFF-CAMPUS REGULATIONS

X. TOWN PERMISSIONS

1. A town permission is taken when any student leaves campus for any length of time that exceeds an hour.

2. *Seniors:*

a. Seniors may have town permissions on weekdays, 1:00-5:55 (to 6:30 if taking dinner cut); on Saturdays, after classes until 6:30 p.m. or dark.

b. Seniors may have five-hour dates on Saturday at any time between the hours of 12:30 p.m. and 12:00 M., or Sunday, after church until 5:00 p.m. and from 6:00 to 10:30 p.m.

Seniors who are not on the deficiency* list may date on Friday night until 11:00.

3. *Juniors:*

a. Juniors have four town permissions† a week: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, after classes until 6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.

b. Juniors may have five-hour dates on Saturday at any time between the hours of 12:30

†Being off campus for more than one hour counts as a town permission.

*Students having two D's or an E or an F on the preceding quarter grades.

OFF-CAMPUS REGULATIONS

p.m. and 12:00 M.; Sunday, after church until 5:00 p.m.; and Sunday nights from 6:00 to 10:30 p.m. Juniors who are not on the deficiency* list may date on Friday until 11:00 provided they make up two hours of closed study Friday afternoon. (Students whose schedules prevent their making up closed study on Friday may make it up on Thursday after 1:30.)

- c. Juniors may not date on Friday night until grades for the first quarter are in.

4. *Underclassmen:*

- a. Underclassmen have three town permissions a week: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, 9:00-6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.
- b. Underclassmen may have five-hour dates on Saturday at any time between the hours of 12:30 and 11:00 p.m.; on Sunday after church until 5:00 p.m. Underclassmen may single date on Saturday and Sunday afternoons provided they are signed in before dark. After dark they must be accompanied

*Students having two D's or an E or an F on the preceding quarter grades.

OFF-CAMPUS REGULATIONS

by an upperclassman and her date or a U.D.L.† girl and her date.

- c. Underclassmen in groups of two or more may have Sunday dinner down town with an upperclassman or a U.D.L. girl.
- d. Every returning sophomore will be put on the U.D.L. after the first six weeks of school unless there is a special conduct reason for her being kept off.

5. *General Regulations:*

- a. All students living in Holt or Penick sign the Town Sheet in their own dormitories for afternoon town leave. Other girls sign on the Town Sheet in Smedes.
- b. Four or more students, provided one is an upperclassman, may go out together on Saturday night, 5:00-10:30 p.m. Two or more students may go out on Sunday afternoon, after church or immediately after dinner until 5:00 p.m. Students may not leave the building during quiet hour on Sunday.
- c. Students attending out-of-town afternoon football games with dates may leave school at 11:00 a.m. and return at 10:30 p.m.
- d. Upperclassmen may date out-of-town for basketball games. The five-hour dating rule applies.

†Underclassmen's Date List, compiled by the Dean.

OFF-CAMPUS REGULATIONS

- e. Being out more than five hours on Saturday counts as two permissions.
- f. Dates are counted as town permissions.
- g. When college is in session, students may not attend parties in the vicinity of Raleigh that have not been approved by the Dean of Students.
- h. Girls must not go into hotels unchaperoned except by special permission.
- i. Any upperclassman who does not have a class is allowed to leave campus after 11:00 a.m. on a week day.
- j. A student who goes out on Saturday night with her parents or friends of her parents will be allowed to stay out until 11:00 or 12:00 depending upon the classification of the student.

6. Miscellaneous.

- a. No boarding student is allowed to have a car in Raleigh with the following exception: seniors may have cars after spring vacation for use only when taking an overnight permission other than a short Saturday night won with an academic average of B—or above. Car keys must be turned in promptly to the Dean.
- b. Each student is personally responsible for seeing that she is signed out *correctly* and

OFF-CAMPUS REGULATIONS

that she has the required permission before leaving. *Every girl must sign herself in* and initial the town sheet or permission slip.

- c. A student may not ride in a car with a date unless she has filed a parental permission. She will be permitted to ride outside of Raleigh only to and from specified destinations and with parental permission.
- d. Students must have flying permission from their parents to take a plane from Raleigh or returning to Raleigh except from their own homes.
- e. No presigned or blanket permission from parents are accepted as routine.
- f. Two or more underclassmen go down town together. Upperclassmen may go down town or to the Little Store alone.
- g. Little Store (neighborhood stores and lunch counters):
 - 1. Students may go to the Little Store once any weekday for an hour, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut and in group of four).
 - 2. Students may go to the Little Store on Saturday for any meal.
 - 3. Students may go to town and the Little Store in the same day.

OFF-CAMPUS REGULATIONS

7. INVITATIONS

1. Students may go out with adult friends—

On Sunday:

After church until 5:00 p.m.

6:00-10:30 p.m.

On Saturday for luncheon or dinner. (If combined, these Saturday invitations count as two permissions.)

2. Telephoned invitations for taking weekends must be received directly through the college, not through the student.
3. At night, hostesses must call for students whom they wish to invite out and must return with them to school.

8. PERMISSION SLIPS

Students must file a slip with the Dean of Students for any permission which involves going out of town, missing a meal at school (except on Saturday or when taking a weekday meal cut), or attending a dance with late permission, or staying out longer than the five hour dating rule allows.

1. Slips for weekday absences must be taken to the Dean of Students in her office for approval.
2. Slips for Saturday must be filed by 1:00 p.m. Friday; for Sunday by 12:45 Satur-

OFF-CAMPUS REGULATIONS

day. Students receiving late invitations may go to the Dean's office during office hours or to the parlor on Sunday after morning service for permission.

3. Slips for overnight permissions must be filed with the Dean of Students by 1:00 p.m. of the day before a student's departure.
4. A written *permission* from parents releasing the college from all responsibility is required for students to ride out of Raleigh in privately operated cars.

9. Making Up Closed Study

Students who make up closed study in the afternoon in order to have an evening permission must turn in to the Dean a statement giving the hours and place of study. Closed study may be made up between hours of 1:00 p.m. and 7:30 p.m. in the library, the music building, or a classroom.

Students who have made up supervised study hall must leave a signed statement to that effect in the *IN* basket before 7:30 p.m.

Girls who have a B+ average for the preceding quarter are excused from all formal making-up of closed study.

Girls who have a B average for the preceding quarter are excused from formal make-up of closed study for all college-sponsored functions.

XI. WEEK-END ABSENCES

Any student who is absent overnight is fully responsible before leaving for any work that will be missed and for being prepared for her classes upon her return. She must hand in before her departure any written work due during her absence.

1. Definitions:

Week ends begin after classes on Friday and end Sunday at 7:30 p.m. Any student with no grade lower than a C— for the immediately preceding quarter is allowed to remain out until 10:00 p.m. on a week end provided she makes up closed study before leaving. (N.B. New students who take a week end before the first quarterly grades are in must return at 7:30.) Girls who have to return at 7:30 must make up study hall formally on Sunday night and hand in a pledged statement.

Senior long week ends begin after classes on Thursday and end Sunday at 7:30 p.m. or 10:00 p.m., depending upon the grades of the student.

Short Saturday nights begin after classes on Saturday (after 7:30 a.m. for students who have no Saturday classes) and end Sunday at 10:30 a.m.

Extended Saturday nights begin after classes on Saturday (after 7:30 a.m. for students who have no Saturday classes) and end Sunday at 10:00 p.m.

WEEK-END ABSENCES

Short Friday nights begin after classes Friday (after 1:00 p.m. for those having no Friday afternoon classes) and end Saturday morning in time for classes at 10:30 a.m. This cannot be put with anything to make a week-end and it cannot be taken on a closed week-end. Study hall must be made up.

Once during the year, students other than seniors are allowed a week end in place of an extended Saturday night. This is called a roving week-end. This privilege may not be taken during first semester except for a very special occasion (including a social occasion) that cannot be covered by an extended Saturday night, or for a trip home if the distance is too great or travel schedules are too unsatisfactory to permit taking an extended Saturday night at home.

This week end is a special extension and may not be divided and taken at separate times. *It may not be taken at all if the regular week end has been divided.*

WEEK-END QUOTA

*Seniors**

2. First semester

- 1 week end
- 1 extended Saturday night
- 1 short Saturday night

3. Second semester

- 1 long week end
- 1 week end
- 1 extended Saturday night
- 1 short Saturday night
- 2 short Friday nights (can only be taken by Seniors having a B— average for the preceding quarter)

Juniors and Underclassmen

4. First Semester

- 1 extended Saturday night
- 2 short Saturday nights

5. Second Semester

- 1 week end
- 2 short Saturday nights
- 1 extra extended Saturday night for juniors with a first semester average of C and no failing semester grade.

*Completion of summer reading before school opens and of a satisfactory oral report soon thereafter is a prerequisite for admission to the senior class and the exercise of senior privileges. Failure to comply with either of these requirements will result in additional reading being assigned, except under extraordinary conditions.

WEEK-END QUOTA

6. Additional Week-end Absences:

a. A student wins extra overnight privileges for certain quarterly scholastic averages on her credit courses provided that she makes no grade lower than C— on any course, has a satisfactory record in deportment and punctuality, and is carrying a full program of studies.

(1) Honor Roll (B+ average) merits an extra week end during the year, and unlimited short Saturday nights so long as she maintains that average.

(2) Honorable Mention (B average) merits an extra extended Saturday night during the year, and unlimited short Saturday nights as long as she maintains that average.

(3) Any student making a quarterly average of B— or better merits unlimited short Saturday nights so long as she maintains that average.

b. Counselors and vice-counselors have an extra extended Saturday night.

7. General

a. Students may put their two short Saturday nights together and count them as an extended Saturday night. Students may not use honor roll shorts for this.

WEEK-END QUOTA

- b. A student's quota of overnight or week-end absences may be diminished if her health or her academic record makes such a step advisable.
- c. No one may be away from the college over night without permission from the Dean, written permission from home, and a written invitation from her hostess.
- d. With permission from the Dean, a student may take a week end or a long week end on campus. During this time she is excused from her classes. A student who is campused may not take a week end on campus.
- e. When school is in session, no student may spend the night in Raleigh or in the immediate vicinity of Raleigh (all places for which Raleigh is the center) other than at the college or with her own parents. School is in session at all times except during Thanksgiving, Christmas, spring, and summer vacations.

A student may spend the night in a neighboring town with her parents or with an approved hostess only if she is going to spend her time away from the vicinity of Raleigh.

When school is in session, students may *under no circumstances* attend parties in the vicinity of Raleigh that have not been approved by the Dean of Students.

WEEK-END QUOTA

- f. On the night of a St. Mary's dance, *no student* may spend the night away from the college unless she is away from the vicinity of Raleigh.
- g. No week end or extended Saturday night is granted until after the first four weeks of classes, during December and January, immediately before or after spring vacation, on Easter, on May Day (until after the pageant), or during the last two weeks before final examinations.
- h. Absences on successive week ends are not advised for students whose work is not thoroughly satisfactory.
- i. A student may leave school after her mid-term examinations for the rest of the week without counting the absence against her quota.
- j. A student returning late or going to the infirmary *because of fatigue* on Monday or Tuesday after taking a week end or Saturday night must forfeit one day from a subsequent overnight or week end and receive zero for each class missed. If a student is ill she should go to the infirmary at once. No penalty will be applied.

8. PARENT'S NIGHTS

- a. The parents of a student may take their own daughter, no others, to spend the night

WEEK-END QUOTA

in Raleigh or the immediate vicinity of Raleigh.

- b. When a student takes a parent's night in order to attend a social activity in the vicinity of Raleigh, the absence counts as a short Saturday night.
- c. Students planning to take a parent's night must consult the Dean personally.
- d. Students taking a parent's night must return by 10:30 a.m. or in time for classes.

9. OFF-CAMPUS DANCES

- a. A student attending a dance in Raleigh goes from the college and returns to the college unless she is staying with her own mother or father. She must be in by 12:30 a.m.
- b. Upperclassmen with Friday night dating privileges may secure late permission for approved dances on Friday nights. An upperclassman who does not have Friday night dating privileges may secure a Friday night dance permission only by counting it as a short Saturday night.

High school students not in supervised study hall may have occasional Friday night dance permissions. Underclassmen in study hall must forfeit a short Saturday night or a Friday night off a week end for such a permission. Underclassmen may not have late permission Friday and Saturday

- in the same week. They must have written parental permission for all late permissions.
- c. Girls attending dances at colleges outside of Raleigh must stay in the homes of approved hostesses. They are expected to be in within an hour after the dance and to follow all rules for visiting girls.

Important

On the day on which a student is due back in school after a permitted absence, she must return to the school immediately upon arrival in Raleigh unless accompanied by her parents or a parent of another St. Mary's student.

10. SMOKING

Students may smoke off campus in Raleigh but must use discretion as to time and place. No student should walk in public with a cigarette in hand.

11. DRINKING

No St. Mary's student may drink while under the jurisdiction of the college. (A student is considered under the jurisdiction of the college at all times when the college is in session except when she is away from the vicinity of Raleigh in the charge of her own parents. College is in session at all times except during Thanksgiving, Christmas, spring and summer

vacations.) Violation of this rule subjects the student to possible expulsion.

12. HOLIDAYS

A student who overstays her permission may not be allowed to return. For every day missed before or after a vacation, one day will be subtracted from a week-end or overnight privilege.

DAY STUDENTS

St. Mary's considers all day students important members of the student body. Day students are therefore urged to take an integral part in all phases and activities of school life.

A. RESTRICTIONS

1. Day students must attend assembly on Tuesdays and Thursdays in the auditorium, and morning chapel on Mondays, Wednesdays, and Fridays.
2. Day students whose grades put them on the study hall list are required to study in the study hall or the library during their free periods.
3. Day students may not go to dormitory rooms during class hours or meal hours except when accompanied by a resident student or to see a resident student or teacher.
4. A day student who becomes sick during the school day should go to the infirmary and ask the nurse's permission either to lie down or to go home. She should not leave without permission if she has not completed her school schedule for the day.
5. Day students who are campused during the week are required to be at school from 8:30 a.m. to 3:45 p.m. These students may leave campus from 1:00 to 1:45 p.m. in order to eat lunch. Saturday campus begins at 8:30 a.m. and ends at 12:30 p.m.

DAY STUDENTS

Students are required to hand in a signed statement saying that they have made up their campus for the day. These statements will be checked by a student government official. Students will receive demerits for failure to hand in these statements.

B. ABSENCES

1. Day students have the same quota of absences as resident students. Permission to take an absence (other than for illness or unforeseen emergency) must be secured ahead of time.
2. On the day she returns from an illness or an emergency absence, a day student must present a written explanation from one of her parents. The excuse must state the exact period covered by the absence. Each day the student fails to bring this excuse she will be penalized. This excuse may be left on the Dean's desk or put in her box in Smedes.
3. Day students who are absent from class without permission or acceptable excuse will not only receive zero on the work missed but be subject to disciplinary action.
4. Day students should notify the Dean when they find that they will be absent.

DAY STUDENTS

C. COMMUNICATIONS

1. Day students are responsible for reading the day student bulletin board daily.
2. *Day students are requested to ask their parents and friends not to telephone them at the school.* In case of emergency parents may get in touch with them through the Dean of Students. While classes are in session, day students may make outgoing calls from West Rock or any other convenient dormitory. During lunch hour and after school they may use the telephone in the housekeeper's office.

D. PRIVILEGES

1. Day students may use the sun porch at the same hours and under the same conditions as resident students.
2. Day students have the same week-end privileges as resident students. (See page 52.)

E. DAY STUDENTS' ROOM

1. Day students may smoke on the campus in the day students' room and wherever resident students may smoke.
2. Quiet must be observed in the day students' room.
3. Day students' room must be kept neat at all times.

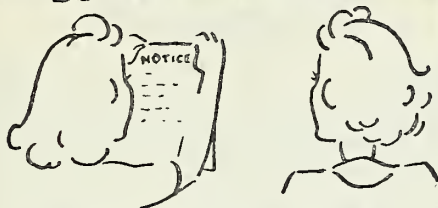
DAY STUDENTS

F. PARKING

Day students should be careful not to park cars where they will block traffic or beside "No Parking" signs.

Day students should not park directly in front of Smedes.

BULLETIN BOARD



ORGANIZATIONS

I: HONORARY

The Order of the Circle

President	To be elected
Secretary	To be elected
Treasurer	To be elected

“As the Circle symbolizes unity, so the purpose of this organization shall be to promote a spirit of co-operation among the students by the cultivation of high ideals of service, fellowship, citizenship, and scholarship and to assist new students in finding their place in school life and activities.”

The Beacon

President	Page Temple
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“The Beacon is not a secret organization since the principal purposes are to promote among the high school girls a better school spirit, more co-operation, and participation in extracurricular activities.”

ORGANIZATIONS

Letter Club

President	To be elected
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To create interest in school sports, to foster good sportsmanship, and to take charge of extra-curricular sports activities are the purposes of the Letter Club, the honor athletic society. Its members are those girls making two all-star teams or 100 points in any of the major sports.

Orchesis

President	Beth Morrison
Secretary-Treasurer	To be elected

Orchesis is the modern dance group, consisting of girls who have met the necessary requirements for membership. The group not only has classes in choreography, dance technique, and dance history, but also presents an assembly program and the May Day pageant.

Sigma Pi Alpha

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

Membership in this national modern language society is based upon scholarship. The Pi Chapter meets with groups from other colleges for discussions or initiations.

ORGANIZATIONS

II: VOLUNTARY

Altar Guild

President

Jane Brady

The Altar Guild, which has charge of preparing for chapel services, is composed of college students.

Choir

Officers

To be elected

Membership in the choir is open to any student. Members are expected to attend choir rehearsal regularly. The choir vests on Sunday and special festivals.

Glee Club

Officers

To be elected

Glee Club members are chosen from the applicants by the director. The Glee Club presents two programs a year at school and accepts invitations during the year from clubs, other schools, and organizations.

Dramatic Club

Officers

To be elected

The Dramatic Club is open to everyone in school. Its members present several plays to the student body.

Canterbury Club

President

Dottie Yeamans

The Canterbury Club is the young people's organization of the Episcopal Church. Students from the various colleges in Raleigh meet together

ORGANIZATIONS

for worship, study, and fellowship on Sunday nights. St. Mary's is always well represented at these intercollegiate meetings. Any student may join.

Y. W. C. A.

President	Jeannette Cross
Vice-President	To be elected
Secretary-Treasurer	To be elected

The Y. W. C. A. is an organization whose purpose is to help the needy. The parties for the orphanage children, evening meditation services in the Chapel during exams, and the maintenance of the "rec room" are some of the activities of the "Y."

The Young Democrats Club

President	Katrina Tiedeman
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

The Young Democrats Club is for all girls interested in politics from the viewpoint of the Democratic Party. Everyone is eligible to join.

The Young Republicans Club

President	To be elected
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

ORGANIZATIONS

The YRC was formed to give students a chance to learn both sides of political questions. Any student may join.

III: AUTOMATIC

Athletic Association: Sigma and Mu Societies

Sigma

President	To be elected
Vice-President	To be elected

Mu

President	To be elected
Vice-President	To be elected

There are two athletic clubs, Sigma and Mu, to one of which every girl in school belongs. The four officers named above, the president of the Letter Club, and the two physical education instructors make up the Athletic Board, which plans the year's program of extracurricular athletic activities and keeps records relating to the athletic point system.

The athletic activities at St. Mary's are divided into major and minor sports. As these sports are carried through the year, teams are chosen and tournaments are played. Individual girls are given points for making teams or placing in tournaments. Also points are given to the athletic association whose members win a tournament.

At the end of the year the Athletic Board makes awards as follows:

ORGANIZATIONS

1. The athletic clubs receiving the highest number of points gets the plaque that is presented each year to the winning club.
2. The three individual girls making the greatest number of points during the year receive the highest athletic award.
3. The most outstanding girl in each major sport receives an award.
4. Girls making one all-star team are presented with a star.

The Granddaughters' Club

Officers To be elected

The Granddaughters' Club, directed by the Alumnae Secretary, is composed of students whose mothers or grandmothers attended St. Marys.

The Doctors' Daughters' Club

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

Girls whose fathers are doctors make up the Doctors' Daughters' Club. Their aim is to help those people who are less fortunate than themselves.

STUDENT PUBLICATIONS*

There are four student publications at St. Mary's: the *Stage Coach*, the *Bulletin*, the *Belles*,

*See page 4 for the names of the editors.

ORGANIZATIONS

and the handbook. The *Stage Coach* is the annual, given out each year on Class Day. The *Bulletin* is the literary magazine, published in December and June. The *Belles* is the semi-monthly newspaper. The handbook is the manual of the Student Government Association.

The publications staffs are chosen from the college at large by the editors and the faculty advisers on the basis of writing ability in competitive trials at the beginning of each year. Girls are urged to try out for the staffs.

At the end of each year the three newly elected editors, the business manager, and outstanding members of the staff are awarded keys for the quality and dependability of their work.

MARSHALS

Chief Marshal	Annie Gray Calhoun
Marshals	(Lou Grady Johnson
	(Clara Louise Pennington
	(Jane Bellamy
	(Sadie Carol Etheridge
	(Jenny Whitehurst

New marshals are elected by the student body from the rising senior class, and assume their duties on the third Sunday before commencement. The marshals take the offering in chapel, lead chapel lines, act as ushers at entertainments in the auditorium, and in general maintain order at all student body gatherings.

ORGANIZATIONS

DANCE MARSHALS

Chief Dance Marshal	Nancy Page Hopkins
Senior Dance Marshals	{ To be elected To be elected To be elected
Junior Dance Marshals	Five to be elected
Underclassmen Dance Marshals	Three to be elected
Day Student Dance Marshal	One to be elected
Business Class Dance Marshal	One to be elected

The dance marshals supervise all dances at St. Mary's. The chief dance marshal and her executive committee of dance marshals, together with the adviser, work out the plans for every dance and are responsible for seeing that everything runs smoothly.

POINT SYSTEM

(as set up by the Honor Council)

No student may hold offices amounting to more than 12 points during the year.

10 Points

President of Student Government Association.

8 Points

Chairman of Hall Council.

Vice-President, Student Government Association.*

Editor of *Belles*.

Editor of *Bulletin*.

Editor of *Stage Coach*.

President of the Day Students.

Secretary of Student Government Association.

Secretary of the Hall Council.

6 Points

Business manager, *Stage Coach*.

Presidents of classes.

Honor Council members.

Chief Marshal.

Chief Dance Marshal.

Chairman, Assembly Programs.

Editor of the Handbook.

*When the vacant vice-presidency of the Association is filled after orientation week by the advancement of a senior Honor Council member, the office carries only 6 points.

POINT SYSTEM

4 Points

Assistant Secretary, Hall Council.
President of Altar Guild.
President of Y. W. C. A.
President of Canterbury Club.
Marshals.
Presidents of athletic associations.
Counselors.
President of Letter Club.

2 Points

Members of Legislative Body.
Presidents of other clubs.
Vice-counselors.

SCHOOL SONGS

Learn these words before the opening of school:

SCHOOL HYMN

We build our School on Thee, O Lord:
To Thee we bring our common need;
The loving heart, the helpful word,
The tender thought, the kindly deed.

We work together in Thy sight,
We live together in Thy love;
Guide Thou our falt'ring steps aright,
And lift our thoughts to heaven above.

Hold Thou each hand to keep it just,
Touch Thou our lips and make them pure;
If Thou art with us, Lord, we must
Be faithful friends and comrades sure.

We change, but Thou art still the same,
The same good Master, Teacher, Friend;
We change; but Lord, we bear Thy Name,
To journey with it to the end. AMEN.

—*Sebastian W. Meyer, 1908* (words)
Russell Broughton (music)

SCHOOL SONGS

ALMA MATER

(TUNE: "*Believe Me, If All Those Endearing
Young Charms*")

St. Mary's! wherever thy daughters may be
They love thy high praises to sing,
And tell of thy beauties of campus and tree
Around which sweet memories cling;
They may wander afar, out of reach of thy name,
Afar out of sight of thy grove,
But the thought of St. Mary's aye kindles a flame
of sweet recollections and love.

Beloved St. Mary's! How great is our debt!
Thou hast cared for thy daughters full well;
They can never thy happy instructions forget,
Nor fail of thy virtues to tell.
The love that they feel is a heritage pure,
An experience wholesome and sweet.
Through the fast rolling years it will grow and
endure,
Be a lamp and a guide to our feet.

May the future unite all the good of thy past
With the best that new knowledge can bring.
Ever onward and upward thy course! To the last
Be thou steadfast in every good thing.
Generations to come may thy fair daughters still
Fondly think on thy halls and thy grove
And carry thy teachings—o'er woodland and hill
Of earnestness, wisdom, and love.

HAIL, ST. MARY'S

In a grove of stately oak trees,
Where the sunlight lies,
Stands St. Mary's true and noble
'Neath the Southern skies.

*Far and wide, oh sound her praises,
Chorus full and free,
Hail, St. Mary's, Alma Mater,
Hail, all hail to thee!*

Well we love the little Chapel,
Ever hold it dear;
Hear the echoes of the music,
Rising soft and clear.

Far and wide, etc.

There the ivy and the roses
Climb the old stone wall;
There the sweet, enticing bird notes
Sound their magic call.

Far and wide, etc.

There the bonds of friendship strengthen
As her beauties charm;
We draw close to Alma Mater,
Trust her guiding arm.

Far and wide, etc.

—Adapted from Margaret Mason Young, 1899.

ST. MARY'S SPIRIT

Tune: When I Grow Too Old to Dream

Like a tiny spark of fire
St. Mary's Spirit will linger.
Though at times it may grow dim,
It will always live in our hearts.

And so from the start
Let's keep in our hearts
That tiny spark of love we've gained
And shared at St. Mary's School.

—Susie Nicoll, 53

IMPORTANT, NEW GIRLS

To all of you bound for St. Mary's who don't want to say—"If we had only known!"

Take the hints from the first section of this book. They will be a help. Study carefully the second section. Soon after school opens new girls are examined in writing on the contents of the handbook. *Each student is responsible at all times for knowledge of regulations governing her conduct.*

BRING THIS BOOK WITH YOU

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HESWIRE HALL

CHAPLAIN'S
HOUSE

AUDITORIUM

DRIVEWAY

LIBRARY

PENICK
HALL

FACULTY
HOUSE

MUSIC BUILDING

EAST
WING

COVERED WAY

EAST
DOCK

CLEMENT HALL
SWIMMING POOL

GYM DINING

SMEDES HALL

COVERED WAY

WEST
WING

COVERED WAY

WEST
DOCK

HOLT
HALL

CHAPEL

DRIVEWAY

INFIRMARY

ST. MARY'S JUNIOR COLLEGE BULLETIN

Handbook Issue



1958-1959 Session

Vol. ⁷~~46~~, No. 5



THE CHAPEL

To new and old students the Chapel is something more than just a place to attend services; it is a refuge. Old students will remember and new ones will soon learn that our Chapel is the great leveler, the great comforter, and the great source if one wishes to seek it.

STUDENT HANDBOOK

ST. MARY'S JUNIOR COLLEGE

RALEIGH, NORTH CAROLINA

1958-1959

Edited for

Student Government Association

By JULIA ANNE SCOTT

ST. MARY'S JUNIOR COLLEGE BULLETIN

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CALENDAR

1958

- Sept. 8-12Registration of day students.
Sept. 15-18Registration, classification, testing.
Sept. 19First semester classes begin.
Oct. 29Annual meeting of the Board of Trustees.
Nov. 26-30Thanksgiving holiday begins at 1:00 p.m. and ends at 10:00 p.m. Sunday.
Dec. 19Christmas vacation begins at 12:30 p.m.

1959

- Jan. 4Resident students report 10:00 p.m.
Jan. 26-31First semester examinations.
Feb. 2Second semester classes begin.
Mar. 21Spring vacation begins 12:30 p.m.
Mar. 29Spring vacation ends, 10:00 p.m.
May 23-28Second semester examinations
May 29Commencement play.
May 30Alumnae Day and Class Day.
May 31Baccalaureate 11:00 a.m.
June 1Commencement, 10:30 a.m.

Dining room closes for Christmas vacation after the evening meal Dec. 19, 1958 and reopens January 4, 1959.

STUDENT GOVERNMENT OFFICERS

President	Jeannette Cross
Vice-President	Julia Oliver
Secretary	Sally Blackman
Honor council members	
Senior class	{ Sally Blackman Mary Dale
Junior class	To be elected
Underclassman	To be elected
Chairman of the hall council	Elise Brice
Secretary of the hall council	Georgia Cobb
President of the Day Students	Louise Jones

OTHER CAMPUS OFFICERS

Editor of the <i>Belles</i>	Nancy Morris
Editor of the <i>Muse</i>	Memrie Mosier
Editor of the <i>Stagecoach</i>	Luanne Hobbs
Editor of the Handbook	Dana Borden
Chief Marshall	Catherine Church



In the spring of 1937 at the instigation of the faculty the student body of St. Mary's voted to reorganize the then limited student government and to extend it to include all phases of student conduct. This adoption of complete student government based on the Honor Code was motivated by the students' belief that self-government guided by rigid honesty is the most intelligent and pleasant method of administering a well ordered society. During the years that this plan has been in operation a sufficient number of difficulties have been solved and smoothed out to convert the original "beliefs" into deep and stalwart convictions, convictions that are synonymous with principles. Years of such student government have made the whole student body jealous of this privilege of governing themselves; consequently, they regard any violation of the Honor Code as an attack on, and as dangerous to, student government, and naturally punish it promptly, justly, and appropriately.

But more important and significant than simply maintaining student government is the atti-

tude that has developed within the whole student body toward the single idea on which the whole student government is built: HONESTY. Here a girl's word is her bond. When questioned officially, whether in the classroom, or on the athletic field, or anywhere else, a girl is *expected* and *required* to be *rigidly truthful*. Obviously, honesty of *word* is but a mockery unless accompanied by honesty of *action*. Cheating is defined as the dishonest use of material other than your own in the preparation of papers, reports, or assignments, as well as dishonest work on tests and examinations. Stealing is taking and keeping, without permission from the owner, anything that belongs to somebody else. Too, a student is on her honor not to drink and not to leave campus without permission. Lying, cheating, stealing, drinking, and leaving the campus without permission are the worst violations of the Honor Code.

The success of our Honor System depends upon each girl's accepting the responsibility for her own honor and for honor in the school. If a girl breaks the Honor Code, she is expected to report herself in writing. And, if she knows of another girl's doing so, it is her duty as a member of the Student Government Association to show the girl her fault, explaining why she should report herself, and, if necessary, to report her. This is mandatory if we at St. Mary's hope to help girls develop

PROLOGUE

high standards of personal honor, and if we expect to have an honor system.

The contributions of St. Mary's Junior College to the growth and development of a girl's character cannot be summed up in the mere words of this or that particular code. The constitution and regulations of student government, the accumulation of one hundred years of tradition, the atmosphere of the school's stately lawns and buildings, the lasting achievements of past administrators and students, and the high purpose and scholastic standing of the school all mingle into a single enduring force that indelibly leaves its mark on every St. Mary's girl. Thus is she known.



Dear New Girls,

Welcome to St. Mary's! We, the old girls are looking forward to your arrival and to the many new friendships that you will inspire.

In all probability you have never been away from home for more than a few months, and you are excited by the prospects of attending a new school. The life you are about to enter will naturally seem a little strange. It will be a new and different life because there will be regulations and traditions to learn, and a whole new set of friends to be made. However, you will soon find that St. Mary's has an atmosphere of friendliness that is found in all old girls, faculty and staff. These people are here to help you to feel a part of the school, and we are sure that in a very short time you will learn to love St. Mary's as much as we do.

The first week of school, Orientation Week, is planned especially for you. There will be parties,

WELCOME

picnics, and "bull sessions" in order to give you a chance to know the faculty and students. Soon after you arrive you will meet your "big sisters" and counselors who will be on hand to help you with any meal cuts, sign-out sheets, "the little store," dating, or anything else.

Upon arriving at St. Mary's you will become a member of the Student Government Association. This organization is founded upon 115 years of St. Mary's honor. We are very proud of this organization, and it is the responsibility of every girl, both old and new, to uphold its principles at all times, and to regard its functions with respect. No student government can be successful without the support and interest of every girl. This is your responsibility, and one of which you must be constantly aware from your first day at St. Mary's until your last.

What you derive from your life at St. Mary's depends upon you, your attitude toward her ideals and your participation in her activities. Throw yourself wholeheartedly into your studies and the extracurricular activities that interest you most, and the results will be amazing. You will find it necessary to budget your time in order to get in all that you want to. Your counselors and faculty adviser will be glad to help you with this matter. Be friendly to everyone, for here is the chance to make some lifelong friends. Take ad-

WELCOME

vantage of every opportunity to serve, for it is in the giving of yourself that you receive much.

Believe in St. Mary's and give her your best. In doing this you will grow to love and respect her as we, and the many girls who have been before us, do.

Sincerely,

JEANNETTE CROSS. *President,*
Student Government Association.



THE CAMPUS

Each fall for 116 years eager girls have walked up the front steps of Smedes Hall to begin a school year. If you'll look at the diagram of the campus, you'll notice that everything centers around Smedes. From the parlor in Smedes you set out for plays, concerts, church, *etc.* Smedes parlor is also where you'll meet your dates. Smedes ground floor is where you'll go to classes, get your school supplies, and that most important item—mail. In the spring you will want to go to Smedes sun porch.

From either side of Smedes branch the Wings. These are dormitories with good, big rooms that you and your roommate will have fun decorating.

THE CAMPUS

Covered ways lead from Smedes to East and West Rock. Be sure to check the covered way to East Rock for notices every day.

The Rocks are old dormitories which have been here since St. Mary's began. The first floor of East Rock houses the President's office, business offices and the switchboard.

Another covered way leads north from Smedes to the dining room. One leading east will take you past Faculty House to the library, beyond which is the auditorium.

At right angles to the auditorium is a red brick house where the chaplain and his wife live. Next to it is Cheshire Hall, the new science building.

Opposite Cheshire Hall is Penick Hall. This Senior dormitory, of which we are very proud, has suites and a living room on each floor.

On the other side of the campus, beyond West Wing, is the Chapel, and behind it is Holt Hall—every Junior's dream. This dormitory has a kitchen and a beautiful parlor on the first floor.

Next door to Holt Hall is the Infirmary. If you need medical attention, a nurse is there to help.

The President's family lives in a big frame house at the west extremity of the campus.

A little behind Dr. Stone's house is the hut. This is a grand place for picnics and good times in general.

PEOPLE YOU'LL MEET

You'll meet a lot of people when you arrive, and the nice thing is that you will like all of them. A student government officer out in the front of school will welcome you when you arrive, and show you where to stand in line for your room assignment.

Then comes the big moment—time to go to meet your roommate. An old girl, your hall counselor, will be on the hall to do the introducing.

A little later when you and your roommate are sitting in your room wondering just what to start putting where, some girls will drop in. They'll be your big sisters, the ones you got letters from during the summer. They will be good for boosting your morale and for introducing you to lots of people whose names you won't remember. They will introduce you to some other people whose names you'd better try to remember because they will be the faculty. This will happen at the Old-Girl New-Girl party during Orientation Week.

CUSTOMS AND TRADITIONS

At St. Mary's, as at all other colleges, it is upon customs and traditions that the co-ordination of the student body and the cultivation of school spirit depend. These customs are legacies to the present classes and inheritances of the classes to come.

The Old-Girl New-Girl party is one of the best loved traditions. Dressed in formal clothes, you'll

meet the faculty; you'll be served punch and cookies by marshals in long white dresses, and you'll see some school talent.

A great many of St. Mary's traditions are carried on by the senior class. They have their gala formal dance in December, present a beautiful Christmas program the Sunday just before Christmas holidays, and sing Christmas Carols to the students and the faculty before light the morning of the day Christmas holidays begin. During the last weeks of college seniors have tables reserved exclusively for them in the dining room.

The juniors give the Junior-Senior dance in the spring, usually on May Day weekend.

The freshmen and sophomores together have a dance, usually in February.

We like to sing. We welcome visitors by singing to them in the dining room, and sing to students on birthdays and in honor of notable achievements. One of the most beautiful parts of commencement is the "step-singing." Each class originates a group of songs and takes its turn singing them on Smedes Hall steps.

The Chapel is St. Mary's best loved tradition. Because St. Mary's is a church school, the Christian year is stressed, especially the two great festivals of Christmas and Easter. After various

pre-Christmas celebrations, we spend Christmas at home; but we spend Easter at college. Easter Day is the culmination of Holy Week and the preceding Lenten season. It begins with an early morning Holy Communion service in the Chapel, at which time the mite boxes are dedicated. Everyone wears white.

There are a lot of little traditions at St. Mary's—the kicking post on the path to Hillsboro Street, which assures you that that special letter will arrive if you kick the post while passing by; the Little Store, where everyone goes for food, fun and cokes; the Christmas parties—a formal dinner in the dining room and a Christmas Party; the athletic banquet given at the end of school to award the plaque to one of the school athletic associations, the Sigmas or Mus; the occasional informal dances at which you can meet lots of boys. We hope you'll grow to love our traditions as we old girls do.

After graduation exercises the chief marshal, facing a semicircle of the entire college, drops a handkerchief and declares the session officially over.

COLLEGE REGULATIONS

The rules in this handbook form a pattern of behavior expected of a St. Mary's girl. They do not pretend to list undesirable actions which are incompatible with dignity and self-respect and are permitted nowhere. In general she is expected to abide by the live-and-let-live principle of any democratic, well-ordered community.

A girl is expected to report herself in writing when she breaks any college regulation. She should report Honor Code violations to the president of the Student Government Association. Other offenses should be reported to her counselor. When any girl considers not reporting herself, that is the time for her to leave St. Mary's.

HONOR CODE

With a clear understanding of all that the Honor Code implies, I pledge that I will uphold the highest standard of personal integrity in every phase of life at St. Mary's, and I recognize and accept my responsibility for helping others to live up to that standard.

As a member of the Student Government Association, I pledge my loyal co-operation in fulfilling the responsibilities of student government at St. Mary's.

I. STUDENT GOVERNMENT COUNCILS

A. HALL COUNCIL

- a. The Hall Council has jurisdiction over all student regulations not specifically under the jurisdiction of the Honor Council and over routine matters of student conduct.
- b. For Hall Council offenses students receive demerits and campuses; accumulation of a number of demerits determined by the Hall Council subjects a student to a week's campus.

B. HONOR COUNCIL

- a. The Honor Council deals with the following offenses if they occur when the student is under the jurisdiction of the school. (A student is always under the jurisdiction of the school when school is in session except when she is away from the vicinity of Raleigh in charge of her own parents.)
 1. HONOR OFFENSES
 - a. Lying
 - b. Cheating
 - c. Stealing
 2. Drinking
 3. Leaving the campus without permission.
 4. Library offenses (see page 36).

STUDENT GOVERNMENT COUNCILS

5. Any conduct of a nature to reflect seriously upon the reputation of the student or of the school.
- b. Conviction of any one of these offenses automatically keeps a student off the next quarterly Honor Roll following the conviction and off the annual Honor Roll.

POINT SYSTEM

(as set up by the Honor Council)

No student may hold offices amounting to more than 12 points during the year.

10 Points

President of Student Government Association.

8 Points

Chairman of Hall Council.

Vice-President, Student Government Association.*

Editor of *Belles*.

Editor of *Bulletin*.

Editor of *Stage Coach*.

President of the Day Students.

Secretary of Student Government Association.

Secretary of the Hall Council.

6 Points

Business manager, *Stage Coach*.

Presidents of classes.

Honor Council members.

Chief Marshal.

Chief Dance Marshal.

Chairman, Assembly Programs.

Editor of the Handbook.

*When the vacant vice-presidency of the Association is filled after orientation week by the advancement of a senior Honor Council member, the office carries only 6 points.

POINT SYSTEM

4 Points

Assistant Secretary, Hall Council.
President of Altar Guild.
President of Y. W. C. A.
President of Canterbury Club.
Marshals.
Presidents of athletic associations.
Counselors.
President of Letter Club.

2 Points

Members of Legislative Body.
Presidents of other clubs.
Vice-counselors.

IV. DORMITORY REGULATIONS

A. Quiet Hour—The following hours must be observed as quiet periods out of consideration for others.

1. QUIET HOUR SCHEDULE

Mon.—Fri.	Saturday	Sunday
8:30 a.m.- 12:55 p.m.	7:00 a.m.- 12:30 p.m.	2:00-3:30 p.m. 7:30-9:30 p.m.
1:50-3:45 p.m. 7:30-9:30 p.m.	10:30 p.m.- 9:00 a.m.	10:00 p.m.- 7:00 a.m.
10:00 p.m.- 7:00 a.m.		

2. Sunday Quiet Hour

2:00 p.m.-3:30 p.m.—Quiet Hour.

(A girl must spend the whole of quiet hour in one place. She may spend it in the typing room or library if she leaves her hall before 2:00 and does not return until after 3:30. Otherwise, unless off campus, she must spend it in her own room or in another room on the same hall. A student who has been off campus must go to the library or remain in the parlour until the end of quiet hour. She may not move from room to room during quiet hour.

B. Do Not Disturb: This sign is given to each girl and *must not be crossed* except by a teacher, a counselor on official business, or an Honor Council member. Any student

DORMITORY REGULATIONS

violating this rule will be called before the Hall Council. Students are warned to use this sign only for sleeping, studying, or legitimate privacy.

C. Closed Study Period

The hours from 7:30 p.m. to 9:30 p.m. are a closed study period. Students must be in their place of study by 7:30 except that they may go to and return from the library quietly at any time or, if they wish to return to their rooms during study period from a place where they have finished using special facilities, they may do so. A student must sign up with her counselor when she wishes to study in any place other than her room.

Classrooms, except those where materials for certain subjects are kept, should be used only by groups during closed study. They must be left in order.

Counselors are allowed to spend closed study hall in another Senior's room provided that there are no more than two girls in a two-girl room or three in a three-girl room.

D. Night off Hall. Students may spend Friday night or Saturday night, or both, out of their rooms, provided there is a vacant bed and provided they sign up with both counselors concerned.

DORMITORY REGULATIONS

Counselors are allowed to exchange rooms with the counselor of another hall for the entire night during the week for study purposes, provided that there are two counselors left on each hall, and that one of these counselors room on that hall.

E. ROOM REGULATIONS

1. Care of Rooms

- a. Rooms must be neat at all times.
- b. Students must not deface walls or furniture. Anyone violating this rule will be assessed for the damage done. Do not use tacks or scotch tape on the walls.

2. Hall Regulations

a. Underclassmen:

1. Monday through Friday

7:30 p.m.-9:30 p.m.—Closed study period.

10:00 p.m.—Be in own dormitories.

10:15 p.m.—Be in own rooms.

10:30 p.m.—Lights out if not studying.

11:00 p.m.—All lights out.

2. Saturday

11:00 p.m.—Be in own dormitories.

11:30 p.m.—Lights out.

DORMITORY REGULATIONS

3. Sunday

10:00 p.m.—Be in own dormitories.

10:15 p.m.—Be in own rooms and out of bathroom.

*10.30 p.m.—Lights out.

b. Upperclassmen:

1. Monday through Friday

7:30 p.m.-9:30 p.m.—Closed study period.

10:00 p.m.—Be in own dormitories (unless dating).

11:00 p.m.—Be out of bathrooms.

11:00 p.m.—Be in own rooms.

2. Saturday

12:30 a.m.—Be in own rooms.

3. Sunday

10:00 p.m.—Be in own rooms (unless dating).

11:00 p.m.—Be out of bathrooms.

11:00 p.m.—Be in own rooms.

F. SMOKING

1. Students may smoke in their own dormitory rooms if they have adequate ash trays and metal waste baskets.

2. Students may smoke in the Hut, and in the music studio of any teacher who so permits.

3. STUDENTS MUST NOT SMOKE IN BED.

*Sophomores may keep their lights on until 11:00 p.m.

DORMITORY REGULATIONS

G. LATE LIGHTS

- a. During each school month an underclassman may have as many as three late light permissions with the following provisions: they are to be taken in a specified place for study only; permission must be obtained from counselors beforehand; the total time per school month must not exceed three hours; no late light must last beyond 12:00 midnight.
- b. Underclassmen attending dances, concerts, *etc.*, must have lights out thirty minutes after returning.

V. MEALS

1. Students are expected to refrain from reading mail in the dining room.
2. Saturday and Sunday meals are voluntary.
3. Students leaving campus for a routine dinner cut may stay out until 6:30 if they are in groups of four. If there are less than four students they must return by 5:55 or before dark.
4. Freshmen have three meal cuts a week Monday through Friday for which they must sign 24 hours in advance.
5. Sophomores are granted four meal cuts a week Monday through Friday for which they must sign 24 hours in advance.

DORMITORY REGULATIONS

6. Upperclassmen may take a meal cut for any meal except breakfast Monday through Friday.
7. Upperclassmen in groups of four or more may go to the Little Store for Sunday night supper.
8. Counselors may go to the Little Store for breakfast on Sunday morning.

VI. GENERAL CAMPUS REGULATIONS

A. ATHLETICS

1. Tennis.

- a. The front tennis courts may not be used on Sunday or Good Friday.
- b. Students are asked to use the covered ways, not to cross the front of school, when going to and from the courts in shorts or gymnasium suits.
- c. Students may not wear hard-heeled shoes, bathing suits, or halters on the courts.

2. Swimming

- a. Students wishing to go swimming must be accompanied by a Senior Life Saver.
- b. Groups of students may use the pool during the afternoon whenever they would not interfere with a swimming class.
- c. The pool may also be used from 9:30 to 10:00 p.m.

GENERAL CAMPUS REGULATIONS

- d. Suits and towels are supplied, but each student must have her own bathing cap.
- e. Any student using the pool is subject to the general rules of behavior posted in the pool room.
- f. NO ONE IS ALLOWED TO SWIM ALONE.

3. General

- a. Students wishing to ride horseback may see the gym instructor.
- b. Students may sign out for bowling, golf, and horseback riding on the town sheet.
- c. A student may not leave campus on a day when she has a regular or special excuse in gym without special permission from the Dean.

B. Dances

1. School Dances

- a. *Class presidents and other students who have duties connected with planning a dance must not make commitments about choice of orchestra, price of bids, materials for decorations, or any other plans without the approval of the Dean, the adviser to the dance marshals, and the chief dance marshal. No contract may be concluded without the signature of the President of the college.*

GENERAL CAMPUS REGULATIONS

- b. To attend formal school dances, visiting girls must have permission from the chief dance marshal and the president of the group giving the dance.
- c. Informal dances ending at 11:55 are held from time to time throughout the year except during Lent.

C. Dates:

ON CAMPUS*

(Dates should be introduced to faculty hostess.) Girls may have dates on Saturday afternoons and evenings during regular off-campus hours, and on Sunday afternoons, 3:20-5:00. On weekdays students may date on campus, 5:00-5:55 p.m. Students may walk to the Little Store and ride in cars with their dates on school afternoons, provided they return before dark.

D. DRINKING

No St. Mary's student may drink or have in her possession any alcoholic beverages while she is on the campus. Violation of this rule subjects the student to possible expulsion.

*For dates off campus, see Town, page 40.

GENERAL CAMPUS REGULATIONS

E. Fire Drills

The signal for fire drills is the siren and a series of short rings of the bell.

Girls on Halls:

1. Turn on lights.
2. Close windows.
3. Take towel (bath) and flashlight.
4. Put on warm coat and sturdy shoes.
5. Close door and transom of room.
6. Stand at appointed place in hall. (Unless fire captain rules differently, the appointed place shall be single file at the head of the stairs.)
7. Count off when signal is given by fire captain.
8. Proceed (single file) by appointed route to appointed place on the campus.
9. Again count off when signal is given by captain (to see that everybody is out).
10. Return to hall at signal of siren.
11. *Quiet must be maintained during the whole drill.*
12. *Post these rules in your room immediately.*

F. Guests

1. Students may have guests for the week end provided there is a vacant place available

GENERAL CAMPUS REGULATIONS

for each guest. Apply to the Dean for permission. During Friday night closed study, guests are asked to stay in the parlor or library rather than the dormitories.

2. Only friends of school or college age, sisters, prospective students, and recent alumnae may be entertained overnight.
3. Guests must follow the regular routine life of the college.
4. Permission for guests in the dining room may be obtained from the Dean or her assistant.

G. INFIRMARY

1. Except in emergency, the infirmary is open only during the following hours:
 - 7:30 a.m.-1:00 p.m.
 - 1:30-2:00 p.m.
 - 4:00-6:00 p.m.
 - 6:30-7:30 p.m.
 - 9:30-9:45 p.m. (*only if necessary*)

Any student going to the infirmary after 9:45 p.m. must be accompanied by a *faculty or staff member*.

2. Students may not leave the campus for 24 hours after being dismissed from the infirmary.

GENERAL CAMPUS REGULATIONS

3. Any student too sick to attend classes must go to the infirmary. If infirmary is closed, see the Dean.
4. Students may not have their books and papers in the infirmary under 48 hours without special permission from the nurse.
5. *Appointments with local doctors and dentists must be made through the infirmary. Medical examinations and treatments received elsewhere should be reported to the infirmary.*
6. Students missing classes on account of sickness must remain in the infirmary until 12:45 p.m.
7. *Students are not allowed to smoke in the infirmary. Violation subjects the student to Hall Council penalty.*
8. Students leaving church, classes, assemblies, and concerts in the auditorium on account of sickness must report to the infirmary immediately.

H. LIBRARY

1. Library hours:

Weekdays, 8:00 a.m.-9:45 p.m.

Sundays, noon-9:45 p.m.

GENERAL CAMPUS REGULATIONS

2. Names of students who have overdue books, or who owe library fines, are posted each morning on the library bulletin board in the east covered way for resident students, and on the day students' bulletin board for the day students. Students are expected to consult these bulletin boards *each morning*, and, when their names are posted, to report to the librarian that same day at their first opportunity. Failure to do so subjects the student to Hall Council penalty.
3. When student body is attending an evening program, reserve books may be taken out 15 minutes before assembly.
4. The following library offenses are dealt with by the Honor Council:
 - a. Taking a *reference* book from the library.
 - b. Taking a book from the library *without leaving its signed card*.
 - c. *Mutilation* of any library property, such as marking in books, clipping newspapers, or defacing furniture.

GENERAL CAMPUS REGULATIONS

TELEPHONE HOURS

Mon.-Fri.	Saturday	Sunday
8:00-8:30 a.m.	9:30 a.m.	9:00-10:30 a.m.
10:50-11:00	12:55 p.m.	12:15-12:55
1:30-1:45 p.m.	1:30-5:55	3:30-5:00
3:45-5:55	6:40-10:10	6:30-10:10
6:40-7:25		
9:30-10:10		

1. Only seniors may call out during study hall.
2. No calls are put through to the dormitories until 9:30 a.m. on Saturdays.
3. No student may call out during Sunday Quiet Hour.
4. *No call should be over three minutes long.*
5. Students may call out during switchboard hours provided they do not use phones near the study hall or classrooms.
6. Long distance calls may be made only on pay telephones.
7. Special telephone permissions must come from the Dean.
8. There is no night operator on duty between 10:10 p.m. and 8:05 a.m. Therefore students are expected to inform parents and friends that dormitories can not be called between these hours.
9. When the switchboard is off, parents may call the Dean of Students, the President, or the infirmary if *emergency* necessitates.

CHAPEL AND ASSEMBLY

1. Chapel services are on Mondays, Wednesdays, and Fridays at 10:30 a.m. Every student must attend and take her assigned place.
2. On Sundays at 10:40 a.m. and 5:15 p.m. students assemble in the parlor before going to church.
3. Students should maintain a spiritual atmosphere in Chapel.
4. Student Assembly is in the auditorium at 10:30 a.m. on Tuesdays and Thursdays. All students must attend and take assigned places.
5. Proctors, appointed by the Chairman of the Hall Council, report absences and tardies from Chapel and Assembly. A proctor who fails to report absences receives demerits.
6. Students must not take books, paper, pencils, or mail into assembly or chapel.
7. Students should refrain from talking or knitting during concerts or assembly.
8. Tardiness to Chapel and Assembly is penalized with demerits.

VII. MISCELLANEOUS

1. Students are responsible for reading the bulletin board notices which concern them.
2. Personal notices should be answered either immediately or at the time specified.
3. Be on time, whether returning to campus or going to meals. It is not only a part of your training, but consideration of others.
4. Do not use doorways and windows for sunbathing. The sunporch is available for that purpose.
5. Avoid at all times loud talking, screaming, and yelling on the halls.
6. Do not chew gum in any public part of the school, especially the following: parlor, study hall, main hall of Smedes, library, Chapel, front campus, auditorium and classrooms.
7. Old girls have room preference until March 1.

VIII. SPECIAL SPOTS

A. Book Store and School Bank

1. Hours: Monday-Friday..... 8:00- 1:00
Saturday.....10:00-12:15
2. All books and school supplies may be purchased at the store.
3. Dry cleaning is sent out every morning from the store.
4. Parcel post and express may be sent out and received when the store is open.
5. All money (except a small amount of change) should be deposited in the school bank.

B. Post Office:

1. Stamps are sold Monday-Friday, 8:00-8:25 and 1:30-1:45.
2. Mail comes in at 7:25 a.m., 10:30 a.m., and 5:30 p.m.
3. Mail leaves at 6:00 a.m. and 3:45 p.m.

C. THE RECREATION HUT

1. Suppers, picnics and meetings may be held in the Hut provided permission is granted by the Dean in advance.
2. Students may date in the Hut during afternoon dating hours provided two or more couples are present and provided the Hut has not been engaged for any school activity.

SPECIAL SPOTS

3. Users of the Hut must leave it clean and orderly.

D. SUN PORCH REGULATIONS*

1. No food, bottled drinks, or smoking.
2. No standing on the rail.
3. *Only thirty girls* on the porch at one time.
4. *Reasonable quiet* necessary.
5. Articles brought on roof must be taken back to owner's room.
6. Rooms passed through must not be disturbed.
7. Girls must sign up on the chart in the covered way.
8. Staying limit: one hour in one day. (Subject to variation.)
9. Sun porch may not be used during examination week, Sundays, or Good Friday.

E. HOLT AND PENICK KITCHENS

1. Girls who cook in Holt or Penick kitchens must sign up, giving the times at which they started and finished.
2. Girls *must* leave the kitchens in order.
3. Girls may not use the kitchens or eat in the parlors before 8:30 a.m. or after 11:00 p.m.

*Sunburn does not excuse a student from class preparation, attendance, or participation.

SPECIAL SPOTS

4. Kitchens (except the refrigerator) may not be used during the whole examination period (first or second semester) or during commencement.

IX. CAMPUS AIDS

1. Train and plane reservations or other transportation please see Miss Jordan.
2. Lost and Found articles and room equipment please see Mrs. Callahan.
3. The school laundry provides weekly service for linens and simple clothing.
 - a. Commercial name tapes must be sewed in each article sent to the laundry; indelible ink is not accepted.
 - b. No provision is made for fine laundry.

OFF-CAMPUS REGULATIONS

X. TOWN PERMISSIONS

1. A town permission is taken when any student leaves campus for any length of time that exceeds an hour.
2. *Seniors:*
 - a. Seniors may have town permissions on weekdays, 1:00-5:55 (to 6:30 if taking dinner cut); on Saturdays, after classes until 6:30 p.m. or dark.
 - b. Seniors in groups of four may stay out until 7.25 p.m. on weekdays.
 - c. Seniors may have five hour dates on Sunday, after church until 5:00 p.m. and from 6:00 to 10:30 p.m. and Saturday at any time between the hours of 12:30 p.m. and 12:00 M. Seniors may date from 6:00 to 12:00 M. on Saturday nights.

Seniors who are not on the deficiency list may date on Friday night until 11:00.

3. *Juniors:*
 - a. Juniors have five town permissions[†] a week: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, after classes until 6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.
 - b. Juniors may have five-hour dates on Saturday at any time between the hours of 12:30

[†]Being off campus for more than one hour counts as a town permission.

OFF-CAMPUS REGULATIONS

p.m. and 12:00 M.; Sunday, after church until 5:00 p.m.; and Sunday nights from 6:00 to 10:30 p.m. Juniors who are not on the deficiency list may date on Friday until 11:00 provided they make up two hours of closed study Friday afternoon. (Students whose schedules prevent their making up closed study on Friday may make it up on Thursday after 1:30.)

- c. Juniors may not date on Friday night until grades for the first quarter are in.

4. *Underclassmen:*

- a. Freshmen have three town permissions a week. Sophomores have four town permissions: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, 9:00-6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.
- b. Underclassmen may have five-hour dates on Saturday at any time between the hours of 12:30 and 11:00 p.m.; on Sunday after church until 5:00 p.m. Underclassmen may single date on Saturday and Sunday afternoons provided they are signed in before dark. After dark they must be accompanied

OFF-CAMPUS REGULATIONS

by an upperclassman and her date or a U.D.L.† girl and her date.

- c. Sophomores may single date until 7:00 p.m. on Saturday nights.
- d. Two or more underclassmen may go down town together in the afternoons.
- d. Every returning sophomore will be put on the U.D.L. after the first six weeks of school unless there is a special conduct reason for her being kept off.

5. *General Regulations:*

- a. All students living in Holt or Penick sign the Town Sheet in their own dormitories for afternoon town leave. Other girls sign on the Town Sheet in Smedes.
- b. Four or more students, provided one is an upperclassman, may go out together on Saturday night, 5:00-10:30 p.m. Two or more students may go out on Sunday afternoon, after church or immediately after dinner until 5:00 p.m. Students may not leave the building during quiet hour on Sunday.
- c. Students attending out-of-town afternoon football games with dates may leave school at 11:00 a.m. and return at 10:30 p.m.
- d. Upperclassmen may date out-of-town for basketball games. The five-hour dating rule applies.

†Underclassmen's Date List, compiled by the Dean.

OFF-CAMPUS REGULATIONS

- e. Being out more than five hours on Saturday counts as two permissions.
- f. Dates are counted as town permissions.
- g. When college is in session, students may not attend parties in the vicinity of Raleigh that have not been approved by the Dean of Students.
- h. Girls must not go into hotels unchaperoned except by special permission.
- i. Any upperclassman who does not have a class is allowed to leave campus after 11:00 a.m. on a week day.
- j. A student who goes out on Saturday night with her parents or friends of her parents will be allowed to stay out until 11:00 or 12:00 depending upon the classification of the student.
- k. An upperclassman or U.D.L. must sign in and out with an underclassman. An upperclassman may sign back out from 11:00-12:00 M.
- l. Upperclassmen in groups of four or more may leave campus unaccompanied by a male escort on Friday and Sunday nights provided they return before 10:30 p.m. and comply with study regulations.

OFF-CAMPUS REGULATIONS

- m. Upperclassmen may date from 6:00 p.m.-12:00 M. on Saturday without special permission.
- n. Upperclassmen who return before 8:00 p. m. on the holidays of Thanksgiving, Christmas, spring vacation, exam break and any other week-end may sign out until 10:30 p.m. rather than 10:00 p.m., the regular returning time.
- o. Seniors in groups of four or more may stay out until 7:25 p.m. during the week without special permission.

DRINKING

No St. Mary's student may drink alcoholic beverages while she is under the jurisdiction of the college (a student is considered under the school's jurisdiction during the academic year except when she is away from the vicinity of Raleigh at home with her own parents).

SMOKING

Students may smoke off campus in Raleigh but must use discretion as to time and place. No student should walk in public with a cigarette in hand.

OFF-CAMPUS REGULATIONS

6. Miscellaneous.

- a. No boarding student is allowed to have a car in Raleigh with the following exception: seniors with an academic average of B- or better may have cars after spring vacation for use only when taking an overnight permission. Car keys must be turned in promptly to the Dean.
- b. Each student is personally responsible for seeing that she is signed out *correctly* and that she has the required permission before leaving. *Every girl must sign herself in* and initial the town sheet or permission slip.
- c. A student may not ride in a car with a date unless she has filed a parental permission. She will be permitted to ride outside of Raleigh only to and from specified destinations and with parental permission.
- d. Students must have flying permission from their parents to take a plane from Raleigh or returning to Raleigh except from their own homes.
- e. No presigned or blanket permission from parents are accepted as routine.

OFF-CAMPUS REGULATIONS

- f. Two or more underclassmen go down town together. Upperclassmen may go down town or to the Little Store alone.
- g. Little Store (neighborhood stores and lunch counters):
 - 1. Students may go to the Little Store once any weekday for an hour, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut and in group of four).
 - 2. Students may go to the Little Store on Saturday for any meal.
 - 3. Students may go to town and the Little Store in the same day.

7. INVITATIONS

- 1. Students may go out with adult friends—
 - On Sunday:
 - After church until 5:00 p.m.
 - 6:00-10:30 p.m.
 - On Saturday for luncheon or dinner. (If combined, these Saturday invitations count as two permissions.)
- 2. Telephoned invitations for taking weekends must be received directly through the college, not through the student.
- 3. At night, hostesses must call for students

OFF-CAMPUS REGULATIONS

whom they wish to invite out and must return with them to school.

8. PERMISSION SLIPS

Students must file a slip with the Dean of Students for any permission which involves going out of town, missing a meal at school (except on Saturday or when taking a weekday meal cut), or attending a dance with late permission, or staying out longer than the five hour dating rule allows.

1. Special slips for weekday absences must be taken to the Dean of Students in her office for approval.
2. Special slips for Saturday must be filed by 1:00 p.m. Friday; for Sunday by 12:45 Saturday. Students receiving late invitations may go to the Dean's office during office hours or to the parlor on Sunday after morning service for permission.
3. Slips for overnight permissions must be filed with the Dean of Students by 1:00 p.m. two days before the student's departure.
4. A written *permission* from parents releasing the college from all responsibility is required for students to ride out of Raleigh in privately operated cars.

OFF-CAMPUS REGULATIONS

9. Making Up Closed Study

Students who make up closed study in the afternoon in order to have an evening permission must turn in to the Dean a statement giving the hours and place of study. Closed study may be made up between hours of 1:00 p.m. and 7:30 p.m. in the library, the music building, or a classroom.

Students who have made up supervised study hall must leave a signed statement to that effect in the *IN* basket before 7:30 p.m.

Girls who have a B+ average for the preceding quarter are excused from all formal making-up of closed study.

Girls who have a B average for the preceding quarter or semester are excused from formal make-up of closed study for all college-sponsored functions.

XI. WEEK-END ABSENCES

Any student who is absent overnight is fully responsible before leaving for any work that will be missed and for being prepared for her classes upon her return. She must hand in before her departure any written work due during her absence.

1. Definitions:

Week ends begin after classes on Friday and end Sunday at 7:30 p.m. Any student with no grade lower than a C— for the preceding quarter or semester is allowed to remain out until 10:00 p.m. on a week end provided she makes up closed study before leaving. (N.B. New students who take a week end before the first quarterly grades are in must return at 7:30.) Girls who have to return at 7:30 must make up study hall formally on Sunday night and hand in a pledged statement.

Senior long week ends begin after classes on Thursday and end Sunday at 7:30 p.m. or 10:00 p.m., depending upon the grades of the student. This weekend may not be divided.

Short Saturday nights begin after classes on Saturday (after 7:30 a.m. for students who have no Saturday classes) and end Sunday at 10:30 a.m.

Extended Saturday nights begin after classes on Saturday (after 7:30 a.m. for students who have no Saturday classes) and end Sunday at 10:00 p.m.

WEEK-END ABSENCES

Short Friday nights begin after classes Friday (after 1:00 p.m. for those having no Friday afternoon classes) and end Saturday morning in time for classes at 10:30 a.m. This cannot be put with anything to make a week-end and it cannot be taken on a closed week-end. Study hall must be made up.

Once during the year, students other than seniors are allowed a week end in place of an extended Saturday night. This is called a roving week-end. This privilege may not be taken during first semester except for a very special occasion (including a social occasion) that cannot be covered by an extended Saturday night, or for a trip home if the distance is too great or travel schedules are too unsatisfactory to permit taking an extended Saturday night at home.

This week end is a special extension and may not be divided and taken at separate times. *It may not be taken at all if the regular week end has been divided.*

2. HOLIDAYS

A student who overstays her permission may not be allowed to return. For every day missed before or after a vacation, one day will be subtracted from a week-end or overnight privilege.

WEEK-END QUOTA

Seniors

2. First semester

- †1 week end
- 1 extended Saturday night
- 1 short Saturday night

3. Second semester

- *1 long week end
- 1 week end
- 1 extended Saturday night
- 1 short Saturday night
- 2 short Friday nights (can only be taken by Seniors having a B— average for the preceding quarter)

Juniors and Underclassmen

4. First Semester

- 1 extended Saturday night
- 2 short Saturday nights

5. Second Semester

- †1 week end
- 2 short Saturday nights
- 1 extra extended Saturday night for juniors with a first semester average of C and no failing semester grade.

† Week end may be divided.

* Long weekend may *not* be divided.

WEEK-END QUOTA

6. Additional Week-end Absences:

a. A student wins extra overnight privileges for quarterly or semester scholastic averages on her credit courses provided that she makes no grade lower than C— on any course, has a satisfactory record in deportment and punctuality, and is carrying a full program of studies.

(1) Honor Roll (B+ average) merits an extra week end during the year, and unlimited short Saturday nights so long as she maintains that average.

(2) Honorable Mention (B average) merits an extra extended Saturday night during the year, and unlimited short Saturday nights as long as she maintains that average.

(3) Any student making a quarterly average of B— or better merits unlimited short Saturday nights so long as she maintains that average.

b. Counselors have an extra extended Saturday night.

7. General

a. Students may put their two short Saturday nights together and count them as an extended Saturday night. Students may not use honor roll shorts for this.

* See honor roll, page 64.

WEEK-END QUOTA

- b. A student's quota of overnight or week-end absences may be diminished if her health or her academic record makes such a step advisable.
- c. No one may be away from the college over night without permission from the Dean, written permission from home, and a written invitation from her hostess.
- d. With permission from the Dean, a student may take a week end or a long week end on campus. During this time she is excused from her classes. A student who is campused may not take a week end on campus.
- e. When school is in session, no student may spend the night in Raleigh or in the immediate vicinity of Raleigh (all places for which Raleigh is the center) other than at the college or with her own parents. School is in session at all times except during Thanksgiving, Christmas, spring, and summer vacations.

A student may spend the night in a neighboring town with her parents or with an approved hostess only if she is going to spend her time away from the vicinity of Raleigh.

When school is in session, students may *under no circumstances* attend parties in the vicinity of Raleigh that have not been approved by the Dean of Students.

WEEK-END QUOTA

- f. On the night of a St. Mary's dance, *no student* may spend the night away from the college unless she is away from the vicinity of Raleigh.
- g. No week end or extended Saturday night is granted until after the first four weeks of classes, during December and January, immediately before or after spring vacation, on Easter, on May Day (until after the pageant), or during the last ten days before examinations.
- h. Absences on successive week ends are not advised for students whose work is not thoroughly satisfactory.
- i. A student may leave school after her mid-term examinations for the rest of the week without counting the absence against her quota.
- j. A student returning late or going to the infirmary *because of fatigue* on Monday or Tuesday after taking a week end or Saturday night must forfeit one day from a subsequent overnight or week end and receive zero for each class missed. If a student is ill she should go to the infirmary at once. No penalty will be applied.

8. PARENT'S NIGHTS

- a. The parents of a student may take their own daughter, no others, to spend the night

WEEK-END QUOTA

in Raleigh or the immediate vicinity of Raleigh.

- b. When a student takes a parent's night in order to attend a social activity in the vicinity of Raleigh, the absence counts as a short Saturday night. An extended may not be added to a parent's night to make a weekend.
- c. A student may spend the night away from Raleigh in a neighboring town with her parents or with an approved hostess only if she is going to stay the full time away from Raleigh.
- d. Students planning to take a parent's night must consult the Dean personally.
- e. Students taking a parent's night must return by 10:30 a.m. or in time for classes.

9. OFF-CAMPUS DANCES

- a. A student attending a dance in Raleigh goes from the college and returns to the college unless she is staying with her own mother or father. She must be in by 12:30 a.m.
- b. Upperclassmen with Friday night dating privileges may secure late permission for approved dances on Friday nights. An upperclassman who does not have Friday night dating privileges may secure a Friday night

WEEK-END QUOTA

dance permission only by counting it as a short Saturday night.

High school students not in supervised study hall may have occasional Friday night dance permissions. Underclassmen in study hall must forfeit a short Saturday night or a Friday night off a week end for such a permission. Underclassmen may not have late permission Friday and Saturday in the same week. They must have written parental permission for all late permissions.

- c. Girls attending dances at colleges outside of Raleigh must stay in the homes of approved hostesses. They are expected to be in within an hour after the dance and to follow all rules for visiting girls.

Important

On the day on which a student is due back in school after a permitted absence, she must return to the school immediately upon arrival in Raleigh unless accompanied by her parents or a parent of another St. Mary's student.

DAY STUDENTS

St. Mary's considers all day students important members of the student body. Day students are therefore urged to take an integral part in all phases and activities of school life.

A. RESTRICTIONS

1. Day students must attend assembly on Tuesdays and Thursdays in the auditorium, and morning chapel on Mondays, Wednesdays, and Fridays.
2. Day students whose grades put them on the study hall list are required to study in the study hall or the library during their free periods.
3. Day students may not go to dormitory rooms during class hours or meal hours except when accompanied by a resident student or to see a resident student or teacher.
4. A day student who becomes sick during the school day should go to the infirmary and ask the nurse's permission either to lie down or to go home. She should not leave without permission if she has not completed her school schedule for the day.
5. Day students who are campused during the week are required to be at school from 8:30 a.m. to 3:45 p.m. These students may leave campus from 1:00 to 1:45 p.m. in order to eat lunch. Saturday campus begins at 8:30 a.m. and ends at 12:30 p.m.

DAY STUDENTS

Students are required to hand in a signed statement saying that they have made up their campus for the day. These statements will be checked by a student government official. Students will receive demerits for failure to hand in these statements.

B. ABSENCES

1. Day students have the same quota of absences as resident students. Permission to take an absence (other than for illness or unforeseen emergency) must be secured ahead of time.
2. On the day she returns from an illness or an emergency absence, a day student must present a written explanation from one of her parents. The excuse must state the exact period covered by the absence. Each day the student fails to bring this excuse she will be penalized. This excuse may be left on the Dean's desk or put in her box in Smedes.
3. Day students who are absent from class without permission or acceptable excuse will not only receive zero on the work missed but be subject to disciplinary action.
4. Before classes begin, day students should notify the Dean when they find that they will be absent.

DAY STUDENTS

C. COMMUNICATIONS

1. Day students are responsible for reading the day student bulletin board daily.
2. *Day students are requested to ask their parents and friends not to telephone them at the school.* In case of emergency parents may get in touch with them through the Dean of Students. While classes are in session, day students may make outgoing calls from West Rock or any other convenient dormitory. During lunch hour and after school they may use the telephone in the housekeeper's office.

D. PRIVILEGES

1. Day students may use the sun porch at the same hours and under the same conditions as resident students.
2. Day students have the same week-end privileges as resident students. (See page 49.)

E. DAY STUDENTS' ROOM

1. Day students may smoke on the campus in the day students' room and wherever resident students may smoke.
2. Quiet must be observed in the day students' room.
3. Day students' room must be kept neat at all times.

F. PARKING

Day students should be careful not to park cars where they will block traffic or beside "No Parking" signs.

Day students should not park directly in front of Smedes



GETTING AHEAD

ABOUT STUDYING

St. Mary's girls come here, first of all, to learn. The tendency is strong to frown upon loafers who throw away good money in the pretense of getting an education.

BEGIN your **OUTSIDE READING** the day it is assigned and keep it up. You'll regret it if you don't!

Take good, brief notes in class. Don't rely on memory or on using your neighbor's notes; her hieroglyphics won't mean a thing to you.

Get assignments in on time.

Ask your instructors for a conference outside class if you're worried; they will help you.

Just remember to use your head and your books—they usually work well together.



II. ACADEMIC REGULATIONS

GRADING

All grades are given in letters.

The following system of grading is used at St. Mary's:

A: 90—100.

B: 80—89.

C: 70—79.

D: 65—69.

E: 60—64; conditional; passing grade possible only by re-examination.

F: below 60; failure; course must be repeated for credit.

Students entering more than four weeks late may not receive credit for the semester.

Students who miss more than six weeks of classes may not receive credit for the semester's work.

Students whose grades are unsatisfactory may be required to give up one or all extracurricular activities.

ACADEMIC REGULATIONS

REPORTS

Reports are sent to parents and guardians every two months.

CHANGES IN COURSES

No new course may be registered for or dropped after the first two weeks of the year unless by faculty recommendation.

CLASS ABSENCES

More than 10 absences during a semester bars a student from the final examination in a 4-hour course; more than 8 in a 3-hour course; more than 5 in a 2-hour course; more than 3 in a 1-hour course.

More than 4 *unexcused* absences for a 4-hour course; more than 3 *unexcused* absences for a 3-hour course; more than 2 *unexcused* absences for a 2-hour course; more than 1 *unexcused* absence for a 1-hour course, each semester, bars a student from final examination. (In some cases permissions to take the examinations may be secured from the Academic Standards Committee.)

Unexcused absences are those not excused by the Dean or the physician.

Absences before or after holidays are doubled. In case of severe illness or serious emergencies, the absence committee will determine the penalty.

ACADEMIC REGULATIONS

MAKE-UP WORK

Students who miss work through illness or family emergencies are required to make up that work within a week of their return to classes. Whenever this rule would work an undue hardship on the student, it is her responsibility to make a mutually satisfactory arrangement with each teacher concerned immediately upon her return to classes. Cases of protracted illness will be referred to the Academic Standards Committee.

Work which is late for reasons other than illness or family emergency is not given full credit unless special arrangements are made with the instructor prior to the expiration of the first week. Late work will not be accepted.

CLASS TARDINESS

Being late to the same class three times in one quarter equals one unexcused absence.

Students late to class are penalized with demerits.

HONOR ROLL

To be eligible for the honor roll a student must be carrying a full program of studies (four credit courses in high school, and a minimum of 13 hours of academic work in the college) ; she must

ACADEMIC REGULATIONS

have no grade lower than C— on any course, either credit or non-credit; and she must have a satisfactory record in attendance and conduct. Averages are computed on the grades of the credit courses only.

DEFICIENCY LISTS AND STUDY HALL

College students with two D's, one E or one F at the end of the first quarter, the first semester, or the third quarter are on the deficiency list.

High school students with two D's, one E, or one F at the end of any school month during the session and/or at the end of the first semester are placed in study hall.



NECESSITIES

All girls love to dress up, and St. Mary's girls are certainly no exception. To dinner, we wear tailored dresses and suits, not the skirt and sweater we've worn all day. Suitable dresses or suits, and gloves are necessary for concerts, and, of course, hats and conservative dresses or suits for church.

From this general advice, you can judge for yourself what clothes you'll need, but here's a little more help:

We live in skirts, sweaters, and blouses, loafers or saddle shoes during the day in class; so bring plenty of them.

A raincoat and a coat to wear around campus on chilly days are indispensable.

A warm bathrobe and soft-soled slippers are essential.

NECESSITIES

Bring blue-jeans or Bermuda shorts and a big shirt for picnics and study hours.

Skirt hangers, sweater stretchers, shoe bags, and a whiskbroom are helpful.

YOU'LL NEED THINGS BESIDES CLOTHES

Blankets (two's plenty) and a quilt or comfort.

One pillow.

Sheets and pillowcases—four is enough.

One pair of bedspreads.

Six dinner napkins, white—to donate to the dining room.

Towels for your own use and one to be given to the swimming pool.

Bathing cap.

Alarm clock—imperative for each room!

Tennis racquet and shoes.

Study lamp.

Laundry bags.

Hot water bottle.

Flashlight.

NONESSENTIAL BUT NICE

Rubber boots.

Cellophane or cloth evening dress bag.

Sewing box.

Backrest.

Radio.

Record player.



ORGANIZATIONS

I: HONORARY

The Order of the Circle

President	Betsy Lipford
Secretary	Elise Brice
Treasurer	To be elected

"As the Circle symbolizes unity, so the purpose of this organization shall be to promote a spirit of co-operation among the students by the cultivation of high ideals of service, fellowship, citizenship, and scholarship and to assist new students in finding their place in school life and activities."

The Beacon

President	Edith Alston
-----------	--------------

"The Beacon is not a secret organization since the principal purposes are to promote among the high school girls a better school spirit, more co-operation, and participation in extracurricular activities."

ORGANIZATIONS

Letter Club

President	Lucy Milward
-----------	--------------

To create interest in school sports, to foster good sportsmanship, and to take charge of extra-curricular sports activities are the purposes of the Letter Club, the honor athletic society. Its members are those girls making two all-star teams or 100 points in any of the major sports.

Orchesis

President	Eleanor Bullock
Secretary-Treasurer	To be elected

Orchesis is the modern dance group, consisting of girls who have met the necessary requirements for membership. The group not only has classes in choreography, dance technique, and dance history, but also presents an assembly program and the May Day pageant.

Sigma Pi Alpha

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

Membership in this national modern language society is based upon scholarship. The Pi Chapter meets with groups from other colleges for discussions or initiations.

ORGANIZATIONS

II: VOLUNTARY

Altar Guild

President Beverley Du Bose

The Altar Guild, which has charge of preparing for chapel services, is composed of college students.

Choir

Officers To be elected

Membership in the choir is open to any student. Members are expected to attend choir rehearsal regularly. The choir vests on Sunday and special festivals.

Glee Club

Officers To be elected

Glee Club members are chosen from the applicants by the director. The Glee Club presents two programs a year at school and accepts invitations during the year from clubs, other schools, and organizations.

Dramatic Club

Officers To be elected

The Dramatic Club is open to everyone in school. Its members present several plays to the student body.

Canterbury Club

President Betty Latta

The Canterbury Club is the young people's organization of the Episcopal Church. Students from the various colleges in Raleigh meet together

ORGANIZATIONS

for worship, study, and fellowship on Sunday nights. St. Mary's is always well represented at these intercollegiate meetings. Any student may join.

Y. W. C. A.

President	Earah Ellen White
Vice-President	To be elected
Secretary-Treasurer	To be elected

The Y. W. C. A. is an organization whose purpose is to help the needy. The parties for the orphanage children, evening meditation services in the Chapel during exams, and the maintenance of the "rec room" are some of the activities of the "Y."

The Young Democrats Club

President	Martha Martin
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

The Young Democrats Club is for all girls interested in politics from the viewpoint of the Democratic Party. Everyone is eligible to join.

The Young Republicans Club

President	To be elected
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

ORGANIZATIONS

The YRC was formed to give students a chance to learn both sides of political questions. Any student may join.

III: AUTOMATIC

Athletic Association: Sigma and Mu Societies

Sigma

President	Lee Newby
Vice-President	Octavia Phillips

Mu

President	Dana Borden
Vice-President	Nellie Holmes Ballou

There are two athletic clubs, Sigma and Mu, to one of which every girl in school belongs. The four officers named above, the president of the Letter Club, and the two physical education instructors make up the Athletic Board, which plans the year's program of extracurricular athletic activities and keeps records relating to the athletic point system.

The athletic activities at St. Mary's are divided into major and minor sports. As these sports are carried through the year, teams are chosen and tournaments are played. Individual girls are given points for making teams or placing in tournaments. Also points are given to the athletic association whose members win a tournament.

At the end of the year the Athletic Board makes awards as follows:

ORGANIZATIONS

1. The athletic clubs receiving the highest number of points gets the plaque that is presented each year to the winning club.
2. The three individual girls making the greatest number of points during the year receive the highest athletic award.
3. The most outstanding girl in each major sport receives an award.
4. Girls making one all-star team are presented with a star.

The Granddaughters' Club

Officers	To be elected
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The Granddaughters' Club, directed by the Alumnae Secretary, is composed of students whose mothers or grandmothers attended St. Marys.

The Doctors' Daughters' Club

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

Girls whose fathers are doctors make up the Doctors' Daughters' Club. Their aim is to help those people who are less fortunate than themselves.

STUDENT PUBLICATIONS*

There are four student publications at St. Mary's: the *Stage Coach*, the *Bulletin*, the *Belles*,

*See page 4 for the names of the editors.

ORGANIZATIONS

and the handbook. The *Stage Coach* is the annual, given out each year on Class Day. The *Bulletin* is the literary magazine, published in December and June. The *Belles* is the semi-monthly newspaper. The handbook is the manual of the Student Government Association.

The publications staffs are chosen from the college at large by the editors and the faculty advisers on the basis of writing ability in competitive trials at the beginning of each year. Girls are urged to try out for the staffs.

At the end of each year the three newly elected editors, the business manager, and outstanding members of the staff are awarded keys for the quality and dependability of their work.

MARSHALS

Chief Marshal

Catherine Church

Marshals

{ Anne Jefferson
{ Beverley Du Bose
{ Octavia Phillips
{ Henrietta Weston
{ Jeanette Gilliam

New marshals are elected by the student body from the rising senior class, and assume their duties on the third Sunday before commencement. The marshals take the offering in chapel, lead chapel lines, act as ushers at entertainments in the auditorium, and in general maintain order at all student body gatherings.

SCHOOL SONGS

Learn these words before the opening of school:

SCHOOL HYMN

We build our School on Thee, O Lord;
To Thee we bring our common need;
The loving heart, the helpful word,
The tender thought, the kindly deed.

We work together in Thy sight,
We live together in Thy love;
Guide Thou our falt'ring steps aright,
And lift our thoughts to heaven above.

Hold Thou each hand to keep it just,
Touch Thou our lips and make them pure;
If Thou art with us, Lord, we must
Be faithful friends and comrades sure.

We change, but Thou art still the same,
The same good Master, Teacher, Friend;
We change; but Lord, we bear Thy Name,
To journey with it to the end. AMEN.

—*Sebastian W. Meyer, 1908* (words)
Russell Broughton (music)

SCHOOL SONGS

ALMA MATER

(TUNE: *"Believe Me, If All Those Endearing
Young Charms"*)

St. Mary's! wherever thy daughters may be
They love thy high praises to sing,
And tell of thy beauties of campus and tree
Around which sweet memories cling;
They may wander afar, out of reach of thy name,
Afar out of sight of thy grove,
But the thought of St. Mary's aye kindles a flame
Of sweet recollections and love.

Beloved St. Mary's! How great is our debt!
Thou hast cared for thy daughters full well;
They can never thy happy instructions forget,
Nor fail of thy virtues to tell.
The love that they feel is a heritage pure,
An experience wholesome and sweet.
Through the fast rolling years it will grow and
endure,
Be a lamp and a guide to our feet.

May the future unite all the good of thy past
With the best that new knowledge can bring.
Ever onward and upward thy course! To the last
Be thou steadfast in every good thing.
Generations to come may thy fair daughters still
Fondly think on thy halls and thy grove
And carry thy teachings—o'er woodland and hill
Of earnestness, wisdom, and love.

HAIL, ST. MARY'S

In a grove of stately oak trees,
Where the sunlight lies,
Stands St. Mary's true and noble
'Neath the Southern skies.

*Far and wide, oh sound her praises,
Chorus full and free,
Hail, St. Mary's, Alma Mater,
Hail, all hail to thee!*

Well we love the little Chapel,
Ever hold it dear;
Hear the echoes of the music,
Rising soft and clear.

Far and wide, etc.

There the ivy and the roses
Climb the old stone wall;
There the sweet, enticing bird notes
Sound their magic call.

Far and wide, etc.

There the bonds of friendship strengthen
As her beauties charm;
We draw close to Alma Mater,
Trust her guiding arm.

Far and wide, etc.

—Adapted from Margaret Mason Young, 1899.

IMPORTANT, NEW GIRLS

To all of you bound for St. Mary's who don't want to say—"If we had only known!"

Take the hints from the first section of this book. They will be a help. Study carefully the second section. Soon after school opens new girls are examined in writing on the contents of the handbook. *Each student is responsible at all times for knowledge of regulations governing her conduct.*

BRING THIS BOOK WITH YOU

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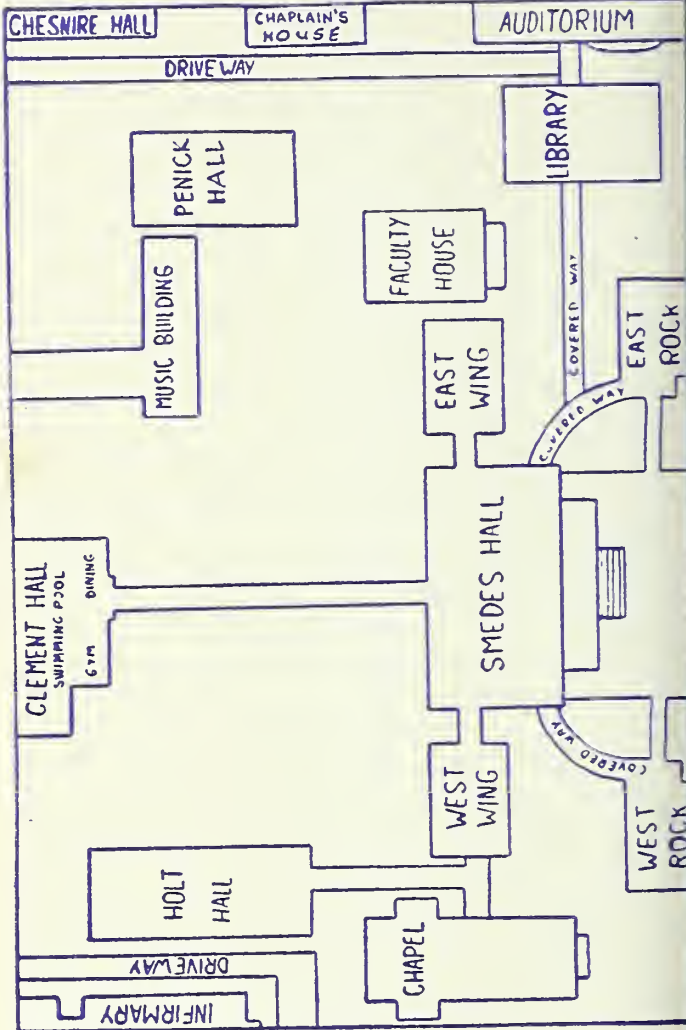
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ST. MARY'S JUNIOR COLLEGE

BULLETIN

Handbook Issue



1959-1960 Session

Vol. 48, No. 5



THE CHAPEL

To new and old students the Chapel is something more than just a place to attend services; it is a refuge. Old students will remember and new ones will soon learn that our Chapel is the great leveler, the great comforter, and the great source if one wishes to seek it.

STUDENT HANDBOOK

ST. MARY'S JUNIOR COLLEGE

RALEIGH, NORTH CAROLINA

1959-1960

Edited for

Student Government Association

By DANA BORDEN

ST. MARY'S JUNIOR COLLEGE BULLETIN

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SCHOOL HYMN

We build our School on Thee, O Lord:
To Thee we bring our common need;
The loving heart, the helpful word,
The tender thought, the kindly deed.

We work together in Thy sight,
We live together in Thy love;
Guide Thou our falt'ring steps aright,
And lift our thoughts to heaven above.

Hold Thou each hand to keep it just,
Touch Thou our lips and make them pure;
If Thou art with us, Lord, we must
Be faithful friends and comrades sure.

We change, but Thou art still the same,
The same good Master, Teacher, Friend;
We change; but Lord, we bear Thy Name.
To journey with it to the end. AMEN.

—*Sebastian W. Meyer, 1908* (words)
Russell Broughton (music)

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OFFICE HOURS

of the DEAN OF STUDENTS

Smedes Hall

MONDAY THROUGH FRIDAY

9:00 A.M. — 10:30 A.M.

11:00 A.M. — 1:00 P.M.

1:30 P.M. — 3:30 P.M.

SATURDAY

9:30 A.M. — 12:45 P.M.

AND BY APPOINTMENT

CALENDAR

1959

- Sept. 7-11 Registration of day students.
Sept. 14-17 Registration, classification, testing.
Sept. 18 First semester classes begin.
Oct. 28 Annual meeting of the Board of Trustees.
Nov. 25-29 Thanksgiving holiday begins at 1:00 p.m. and ends at 10:00 p.m. Sunday.
Dec. 18 Christmas vacation begins at 12:30 p.m.

1960

- Jan. 3 Resident students report 10:00 p.m.
Jan. 25-30 First semester examinations.
Feb. 1 Second semester classes begin.
Mar. 19 Spring vacation begins 12:30 p.m.
Mar. 27 Spring vacation ends, 10:00 p.m.
May 21-26 Second semester examinations.
May 27 Commencement play.
May 28 Alumnae Day and Class Day.
May 29 Baccalaureate 11:00 a.m.
May 30 Commencement 10:30 a.m.

Dining room closes for Christmas vacation after the evening meal Dec. 18, 1959 and reopens January 3, 1960.

STUDENT GOVERNMENT OFFICERS

President	Polly Fulkerson
Vice-President	Ann Hauser
Secretary	Blanche Bonner
Honor council members	
Senior class	{ Madge Gregory
	{ Blanche Bonner
Junior class	To be elected
Underclassman	To be elected
Chairman of the Hall Council	Martha Taylor
Secretary of the Hall Council	Beverly Bunn
President of the Day Students	Josephine Hunt
Chairman of Assembly	Barbara Fletcher

OTHER CAMPUS OFFICERS

Editor of the <i>Belles</i>	To be announced
Editor of the <i>Stagecoach</i>	Nan Dameron
Editor of the Handbook	Tucker Walker
Chief Marshal	Marjorie Bryan

Athletic Association: Sigma and Mu Societies

Sigma

President	Hannah Bell
Vice-President	Kathy O'Lenic

Mu

President	Lucy Milward
Vice-President	Mary Neal Bolch

HONOR CODE

With a clear understanding of all that the Honor Code implies, I pledge that I will uphold the highest standard of personal integrity in every phase of life at St. Mary's, and I recognize and accept my responsibility for helping others to live up to that standard.

As a member of the Student Government Association, I pledge my loyal co-operation in fulfilling the responsibilities of student government at St. Mary's.

The Student Government Association at St. Mary's is based on the Honor Code. The stress of honesty is vital to the functioning of our self-governed college. Consequently, any violation of the Honor Code is regarded as a danger to Student Government and violators are punished.

Here at St. Mary's a girl's word is her bond. When questioned officially, a girl is expected and required to be rigidly truthful. Cheating is defined as the dishonest use of material other than one's own in the preparation of papers, reports, or assignments, as well as dishonest work on tests and examinations. Stealing is taking and keeping, without permission of the owner, anything that belongs to somebody else. Furthermore a student is on her honor not to drink and not to leave campus without permission.

EACH STUDENT IS RESPONSIBLE AT ALL TIMES FOR KNOWLEDGE OF REGULATIONS GOVERNING HER CONDUCT.

Lying, cheating, stealing, drinking, and leaving campus without permission are the most serious violations of the Honor Code.

The success of our Honor System depends upon each girl's acceptance of the responsibility for her own honor and for the honor of the school. If a girl breaks the Honor Code, she is expected to report herself in writing to the President of Student Government. If she knows of another girl's doing so, it is her duty as a member of the Student Government Association to show the girl her fault, explaining why she should report herself, and, if necessary to report her. Other offenses should be reported to her counselor. When any girl decides not to report herself, that is the time for her to leave St. Mary's. This is mandatory if we at St. Mary's hope to help girls develop high standards of personal honor, and if we expect to maintain an honor system.



Dear New Girls,

Welcome to St. Mary's! We, the old girls are looking forward to your arrival and to the many new friendships that you will inspire.

In all probability you have never been away from home for more than a few months, and you are excited by the prospects of attending college. The life you are about to enter will naturally seem a little strange. It will be a new and different life because there will be regulations and traditions to learn, and a whole new set of friends to be made. However, you will soon find that St. Mary's has an atmosphere of friendliness that is found in all old girls, faculty and staff. These people are here to help you to feel a part of the college, and we are sure that in a very short time

WELCOME

you will learn to love St. Mary's as much as we do.

The first week, Orientation Week, is planned especially for you. There will be parties, and picnics, in order to give you a chance to know the faculty and students. Soon after you come you will meet your "big sisters" and counselors who will be on hand to help you.

Upon arriving at St. Mary's you will become a member of the Student Government Association. No student government can be successful without the support and interest of every girl. This is your responsibility, and one of which you must be constantly aware from your first day at St. Mary's until your last.

What you derive from your life at St. Mary's depends upon you, your attitude toward her ideals and your participation in her activities. You will find it necessary to budget your time in order to get in all that you want to do. Your counselors will be glad to help you with this matter. Be friendly to everyone, for here is the chance to make some lifelong friends. Take advantage of every opportunity to serve, for it is in the giving of yourself that you receive much.

Believe in St. Mary's and give her your best. In doing this you will grow to love and respect her as we, and the many girls who have been before us, do.

Sincerely,

POLLY FULKERSON, *President,*
Student Government Association.

CUSTOMS AND TRADITIONS

At St. Mary's, as at all other colleges, it is upon customs and traditions that the co-ordination of the student body and the cultivation of school spirit depend. These customs are legacies to the present classes and inheritances of the classes to come.

The Old-Girl New-Girl party is one of the best-loved traditions. Dressed in formal clothes, you'll meet the faculty; you'll be served punch and cookies by marshals in long white dresses, and you'll see some school talent.

A great many of St. Mary's traditions are carried on by the senior class. They present a beautiful Christmas program the Sunday just before Christmas holidays, and sing Christmas Carols to the students and the faculty before light the morning of the day Christmas holidays begin. During the last weeks of college, seniors have tables reserved for them in the dining room.

The freshmen and sophomores together have a dance, usually in February.

We like to sing. We welcome visitors by singing to them in the dining room, and sing to students on birthdays and in honor of notable achievements. One of the most beautiful parts of commencement is the "step-singing." Each class originates a group of songs and takes its turn singing them on Smedes Hall steps.

CUSTOMS AND TRADITIONS

The Chapel is St. Mary's best loved tradition. Because St. Mary's is a church school, the Christian year is stressed, especially the two great festivals of Christmas and Easter. After various pre-Christmas celebrations, we spend Christmas at home; but we spend Easter at college. Easter Day is the culmination of Holy Week and the preceding Lenten season. It begins with an early morning Holy Communion service in the Chapel, at which time the mite boxes are dedicated. Everyone wears white.

There are a lot of little traditions at St. Mary's—the kicking post on the path to Hillsboro Street, which assures you that that special letter will arrive if you kick the post while passing by; the Little Store, where everyone goes for food, fun and cokes; the Christmas parties—a formal dinner in the dining room and a Christmas Party; the athletic banquet given at the end of school to award the plaque to one of the school athletic associations, the Sigmas or Mus; the occasional informal dances at which you can meet lots of boys. We hope you'll grow to love our traditions as we old girls do.

After graduation exercises the chief marshal, facing a semicircle of the entire college, drops a handkerchief and declares the session officially over.

I. STUDENT GOVERNMENT COUNCILS

A. HALL COUNCIL

- a. The Hall Council has jurisdiction over all student regulations not specifically under the jurisdiction of the Honor Council, and over routine matters of student conduct.
- b. For Hall Council offenses students receive demerits and campuses; accumulation of a number of demerits determined by the Hall Council subjects a student to a week's campus.

B. HONOR COUNCIL

- a. The Honor Council is composed of students elected by the student body.
- b. The Honor Council deals with the following offenses if they occur when the student is under the jurisdiction of the school. (A student is always under the jurisdiction of the college when college is in session except when she is away from the vicinity of Raleigh in charge of her own parents.)

1. HONOR OFFENSES

- a. Lying
- b. Cheating
- c. Stealing

2. Drinking

STUDENT GOVERNMENT COUNCILS

3. Leaving the campus without permission.
 4. Library offenses (see page 33).
 5. Any conduct of a nature to reflect seriously upon the reputation of the student or of the college.
- c. Conviction of any of these offenses automatically keeps a student off the next quarterly Honor Roll following the conviction and off the annual Honor Roll.

THE ABOVE OFFENSES ARE SUBJECT TO
SUSPENSION OR EXPULSION.

DRINKING

No. St. Mary's student may drink or have in her possession any alcoholic beverages while she is under the jurisdiction of the college. Violation of this rule subjects the student to possible expulsion.

POINT SYSTEM

(as set up by the Honor Council)

No student may hold offices amounting to more than 14 points during the year.

10 Points

President of Student Government Association.
Chairman of Hall Council.

8 Points

Vice-President, Student Government Association.*

Editor of *Belles*.

Editor of Handbook

Editor of *Stage Coach*.

Editor of *Muse*

President of the Day Students.

Secretary of Student Government Association.

Secretary of Hall Council.

6 Points

Business manager, *Stage Coach*.

Presidents of classes.

Honor Council members.

Chief Marshal.

Chairman, Assembly Programs.

*When the vacant vice-presidency of the Association is filled after orientation week by the advancement of a senior Honor Council member, the office carries only 6 points.

POINT SYSTEM

4 Points

Assistant Secretary, Hall Council.

President of Altar Guild.

President of Y. W. C. A.

President of Canterbury Club.

Marshals.

Presidents of athletic clubs.

Counselors.

President of Letter Club.

Fire Captain.

2 Points

Members of Legislative Body.

Presidents of other clubs.

Chief Dance Marshal.

* Ex-officio members of any organization do not receive points.

II. DORMITORY REGULATIONS

- A. Quiet Hour—The following hours must be observed as quiet periods out of consideration for others.

QUIET HOUR SCHEDULE

Mon.—Fri.	Saturday	Sunday
8:30 a.m.- 12:55 p.m.	7:00 a.m.- 12:30 p.m.	2:00-3:30 p.m. 7:30-9:30 p.m.
1:50-3:45 p.m. 7:30-9:30 p.m.	10:30 p.m.- 9:00 a.m.	10:00 p.m.- 7:00 a.m.
10:00 p.m.- 7:00 a.m.		

1. Sunday Quiet Hour

2:00 p.m.-3:30 p.m.—Quiet Hour.

(A girl must spend the whole of quiet hour in one place. A girl who has been off campus must go to the library or remain in the parlour until the end of quiet hour. She may not move from room to room during quiet hour.

2. Closed Study Period

The hours from 7:30 p.m. to 9:30 p.m. are a closed study period. Students must be in their place of study by 7:30 except that they may go to and return from the library quietly at any time or, if they wish to return to their rooms during study period from a place where they have finished using special facilities, they

may do so. A student must sign up with her counselor when she wishes to study in any place other than her room.

Classrooms, except those where materials for certain subjects are kept, should be used only by groups during closed study. They must be left in order.

Counselors are allowed to spend closed study hall in another Senior's room provided that there are no more than two girls in a two-girl room or three in a three-girl room.

3. Making Up Closed Study

Students who make up closed study in the afternoon in order to have an evening permission must leave with the Dean a statement giving the hours and place of study. Closed study may be made up between hours of 1:00 p.m. and 7:30 p.m. in the library, the music building, or a classroom.

Students who have made up supervised study hall must leave a signed statement to that effect in the *IN* basket before 7:30 p.m.

Girls who have a B+ average for the preceding quarter are excused from all formal making-up of closed study.

Girls who have a B average for the preceding quarter or semester are excused from formal make-up of closed study for all college-sponsored functions.

DORMITORY REGULATIONS

B. Do Not Disturb: This sign is given to each girl and *must not be crossed* except by a teacher, a counselor on official business, or an Honor Council member. Any student violating this rule will be called before the Hall Council. Students are warned to use this sign only for sleeping, studying, or legitimate privacy.

C. 1. Night off Hall. Students may spend Friday or Saturday night, or both, in other rooms, provided there is a vacant bed and that they sign up with both counselors concerned.

2. Counselors are allowed to exchange rooms with the counselor of another hall for the entire night during the week for study purposes, provided that there are two counselors left on each hall, and that one of these counselors room on that hall.

D. ROOM REGULATIONS

1. Care of Rooms

a. Rooms must be in order at all times.

b. Students must not deface walls or furniture. Anyone violating this rule will be assessed for the damage done. Do not use tacks or scotch tape on the walls.

DORMITORY REGULATIONS

2. Hall Regulations

a. Underclassmen:

1. Monday through Friday and Sunday
(7:30 p.m.-9:30 p.m.—Closed study period. Monday-Friday.)
10:00 p.m.—Be in own dormitories.
10:15 p.m.—Be in own rooms.
10:30 p.m.—Lights out if not studying.*
11:00 p.m.—All lights out.
2. Saturday
11:00 p.m.—Be in own dormitories.
11:30 p.m.—Lights out.

b. Upperclassmen:

1. Monday through Friday and Sunday
(7:30 p.m.-9:30 p.m.—Closed study period. Monday-Friday.)
10:00 p.m.—Be in own dormitories (unless dating).
11:00 p.m.—Be in own rooms.
2. Saturday
12:30 a.m.—Be in own rooms.

* Sophomores may keep their lights on until 11:00 p.m. on Sunday nights—Freshmen have lights out.

DORMITORY REGULATIONS

E. LATE LIGHTS

- a. During each college month an underclassman may have as many as three late light permissions with the following provisions: they are to be taken in a specified place for study only; permission must be obtained from counselors beforehand; the total time per college month must not exceed three hours; no late light must last beyond 12:00 midnight.
- b. Underclassmen attending dances, concerts, *etc.*, must have lights out thirty minutes after returning.
- c. Girls returning to the dormitory after closing hours may be admitted *only* by a member of the faculty, a hall counselor, or a hall representative.

F. FIRE DRILLS

The signal for fire drills is the siren and a series of short rings of the bell.

Girls on Halls:

1. Turn on lights.
2. Close windows.
3. Take towel (bath) and flashlight.
4. Put on warm coat and sturdy shoes.
5. Close door and transom of room.

DORMITORY REGULATIONS

6. Stand at appointed place in hall. (Unless fire captain rules differently, the appointed place shall be single file at the head of the stairs.)
7. Count off when signal is given by fire captain.
8. Proceed (single file) by appointed route to appointed place on the campus.
9. Again count off when signal is given by captain (to see that everybody is out).
10. Return to hall at signal of siren.
11. *Quiet must be maintained during the whole drill.*
12. *Post these rules in your room immediately.*

For Fire Protection reasons the use of electrical appliances in student rooms is strictly prohibited.

G. GUESTS

1. Students may have guests for the week-end provided there is a vacant place available for each guest. Apply to the Dean for permission and register guests in the guest book. During Friday night closed study, guests are asked to stay in the parlor or library rather than the dormitories.
2. Only friends of school or college age, sisters, prospective students, and recent alumnae may be entertained overnight.

3. Guests must observe regulations of the college including chapel attendance.
4. Permission for guests in the dining room may be obtained from the Dean or her assistant.

III. GENERAL CAMPUS REGULATIONS.

DATES ON CAMPUS

Monday-Friday 5:00-5:55 P.M.

Saturday Off-Campus Hours

Sunday 3:20-5:00 P.M. 6:00-11:00 P.M.
(College only).

A. Meals

1. Breakfast Monday-Friday is compulsory for all students.
2. All meal cuts must be signed for 24 hours in advance.
3. *Upperclassmen* have unlimited meal cuts Monday-Friday.
Sophomores have 4 meal cuts Monday-Friday.
Freshmen have 3 meal cuts Monday-Friday.
4. Saturday and Sunday meals are voluntary.

GENERAL CAMPUS REGULATIONS

Reservations	Cancellations
<ol style="list-style-type: none"> 1. Sat. breakfast through Sunday breakfast. 2. Upperclassmen Friday dinner. 	<ol style="list-style-type: none"> 1. Any weekly meal cuts. 2. Sunday dinner through Sunday supper.

5. Students leaving campus for a routine dinner cut may stay out until 6:30 p.m. if they are in groups of 4, otherwise they must return by 5:55 p.m.
6. Upperclassmen in groups of 4 or more may go to the Little Store for Sunday night supper.
7. Counselors may go to the Little Store for breakfast on Sunday.
8. When a student files special permission she automatically receives meal cuts for those meals she misses. This also applies to weekend permissions.

B. ATHLETICS

1. Athletic Association

There are two athletic clubs, Sigma and Mu, to one of which every girl in college belongs. The four officers, the president of the Letter Club, and the two physical education instructors make up the Athletic Board, which plans the year's program of extracurricular athletic activities and keeps records relating to the athletic point system.

The athletic activities at St. Mary's are divided into major and minor sports. As these sports are carried through the year, teams are chosen and tournaments are played. Individual girls are given points for making teams or placing in tournaments. Also points are given to the athletic club whose members win a tournament.

At the end of the year the Athletic Board makes awards as follows:

- a. The athletic club receiving the highest number of points gets the plaque that is presented each year to the winning club.
- b. The three individual girls making the highest number of points during the year receive the highest athletic award.
- c. The most outstanding girl in each major sport receives an award.
- d. Girls making one all-star team are presented with a star.

2. Tennis.

- a. The front tennis courts may not be used on Sundays or Good Friday.
- b. Students are asked to use the covered ways, not to cross the front campus, when going to and from the courts in shorts or gymnasium suits.
- c. Students may not wear hard-heeled shoes, bathing suits, or halters on the courts.

3. Swimming

- a. Students wishing to go swimming must be accompanied by a Senior Life Saver.
- b. Groups of students may use the pool during the afternoon whenever they do not interfere with a swimming class.
- c. The pool also may be used from 9:30 to 10:00 p.m.
- d. Suits and towels are supplied, but each student must have her own bathing cap.
- e. Any student using the pool is subject to the general rules of behavior posted in the pool room.
- f. NO ONE IS ALLOWED TO SWIM ALONE.

GENERAL CAMPUS REGULATIONS

4. General

- a. Students wishing to ride horseback should see the gym instructor.
- b. Students sign out on the town sheet for bowling, golf, and horseback riding.
- c. A student may not leave campus on a day when she has a regular or special excuse in gym without special permission from the Dean.

C. DANCES

1. College Dances

- a. *Class presidents and other students who have duties connected with planning a dance must not make commitments about choice of orchestra, price of bids, materials for decorations, or any other plans without the approval of the Dean, the adviser to the dance marshals, and the chief dance marshal. No contract may be concluded without the signature of the President of the college.*
- b. To attend formal college dances, visiting girls must have permission from the chief dance marshal and the president of the group giving the dance.
- c. Informal dances ending at 11:55 p.m. are held from time to time throughout the year except during Lent.

GENERAL CAMPUS REGULATIONS

D. SMOKING

1. Students may smoke in their own dormitory rooms if they have adequate ash trays and metal waste baskets.
2. Students may smoke in the Hut, and in the music studio of any teacher who so permits.
3. STUDENTS MUST NOT SMOKE IN BED.
4. Students may smoke off campus in Raleigh but must use discretion as to time and place. No student should walk in public with a cigarette in hand.

E. TELEPHONE HOURS

Monday-Friday	Saturday	Sunday
8:00-8:30 a.m.	9:30 a.m.	9:00-10:30 a.m.
10:50-11:00	12:55 p.m.	12:15-12:55 p.m.
1:30-1:45 p.m.	1:30-5:55	3:30-5:00
3:45-5:55	6:40-10:10	6:30-10:10
6:40-7:25		
9:30-10:10		

GENERAL CAMPUS REGULATIONS

1. Only seniors may call out during study hall.
2. No calls are put through to the dormitories until 9:30 a.m. on Saturdays.
3. No student may call out during Sunday Quiet Hour.
4. *No call should be over three minutes long.*
5. Students may call out during switchboard hours provided they do not use phones near the study hall or classrooms.
6. Long distance calls may be made only on pay telephones.
7. Special telephone permissions must come from the Dean.
8. There is no night operator on duty between 10:10 p.m. and 8:05 a.m. Therefore students are expected to inform parents and friends that dormitories can not be called between these hours.
9. When the switchboard is off, parents may call the Dean, the President, or the infirmary if *emergency* necessitates.

GENERAL CAMPUS REGULATIONS

F. MARSHALS

Chief Marshal

Marjorie Bryan

Marshals

(Mary Chiles
Betty Copeland
Molly Dewey
Bonnie Stone
Grey Watkins

New marshals are elected by the student body from the rising senior class, and assume their duties on the third Sunday before commencement. The marshals take the offering in chapel, lead chapel lines, act as ushers at entertainments in the auditorium, and in general maintain order at all student body gatherings.

G. CHAPEL AND ASSEMBLY

1. Chapel services are on Mondays, Wednesdays, and Fridays at 10:30 a.m. Every student must attend and take her assigned place. Students must wear Chapel caps.
2. On Sundays at 10:40 a.m. and 5:15 p.m. students assemble in classrooms before going to Chapel.
3. Students should maintain a spiritual atmosphere in Chapel.
4. Student Assembly is in the auditorium at 10:30 a.m. on Tuesdays and Thursdays. All students must attend and take assigned places.

GENERAL CAMPUS REGULATIONS

5. Proctors, appointed by the Chairman of the Hall Council, report absences and tardies from Chapel and Assembly. A proctor who fails to report absences receives demerits.
6. Students must not take books, paper, pencils, newspapers or mail into assembly or chapel.
7. Students should refrain from talking or knitting during concerts or assembly.
8. Tardiness to Chapel and Assembly is penalized with demerits.

H. INFIRMARY

1. Except in emergency, the infirmary is open only during the following hours:

7:30 a.m.-1:00 p.m.

1:30-2:00 p.m.

4:00-6:00 p.m.

6:30-7:30 p.m.

9:30-9:45 p.m. (*only if necessary*)

Any student going to the infirmary after 9:45 p.m. must be accompanied by a *faculty or staff member*.

2. Parents will be notified of a student's admission to the infirmary if illness is of more than a few days duration. If severity of the condition requires it, notification will be made immediately.

GENERAL CAMPUS REGULATIONS

3. Students may not leave the campus for 24 hours after being dismissed from the infirmary.
4. Any student too sick to attend classes must go to the infirmary. If infirmary is closed, see the Dean.
5. Students may not have their books and papers in the infirmary under 48 hours without special permission from the nurse.
6. *Appointments with local doctors and dentists must be made through the infirmary. Medical examinations and treatments received elsewhere should be reported to the infirmary.*
7. Students missing morning classes on account of sickness must remain in the infirmary until 12:45 p.m.; afternoon classes until 5:45 p.m.
8. *Students are not allowed to smoke in the infirmary. Violation subjects the student to Hall Council penalty.*
9. Students leaving church, classes, assemblies, and concerts in the auditorium on account of sickness must report to the infirmary immediately.

I. LIBRARY

1. Library hours:

Weekdays, 8:00 a.m.-9:45 p.m.

Sundays, noon-9:45 p.m.

GENERAL CAMPUS REGULATIONS

2. Names of students who have overdue books, or who owe library fines, are posted each morning on the library bulletin board in the east covered way for resident students, and on the day students' bulletin board for the day students. Students are expected to consult these bulletin boards *each morning*, and, when their names are posted, to report to the librarian that same day at their first opportunity. Failure to do so subjects the student to Hall Council penalty.
3. When the student body is attending an evening program, reserve books may be taken out 15 minutes before assembly.
4. The following library offenses are dealt with by the Honor Council:
 - a. Taking a *reference* book from the library.
 - b. Taking a book from the library *without leaving its signed card*.
 - c. *Mutilation* of any library property, such as marking in books, clipping newspapers, or defacing furniture.

IV. SPECIAL SPOTS

A. Book Store and College Bank

1. Hours: Monday-Friday 8:00 a.m.-1:00 p.m.
Saturday 10:00 a.m.-12:15 p.m.
2. All books and college supplies may be purchased at the store.
3. Dry cleaning is sent out every morning from the store.
4. Parcel post and express may be sent out and received when the store is open.
5. All money (except a small amount of change) should be deposited in the college bank.

B. Post Office

1. Stamps are sold Monday-Friday, 8:00-8:25 a.m. and 1:30-1:45 p.m.
2. Mail comes in at 7:25 a.m., 10:30 a.m., and 5:30 p.m.
3. Mail leaves at 6:00 a.m. and 3:45 p.m.

C. THE RECREATION HUT

1. Suppers, picnics and meetings may be held in the Hut provided permission is granted by the Dean in advance.
2. Students may date in the Hut during afternoon dating hours and Friday and Saturday nights provided two or more couples are present and provided the Hut has not been engaged for any school activity.

SPECIAL SPOTS

3. Users must sign in advance the Hut Calendar in the Dean's office.
4. Users check in with parlor hostess after dating Friday and Saturday nights.
5. Users of the Hut must leave it clean and orderly.

D. SUN PORCH REGULATIONS*

1. No food, bottled drinks, or smoking.
2. No standing on the rail.
3. *Only thirty girls* on the porch at one time.
4. *Reasonable quiet* necessary.
5. Articles brought on roof must be taken back to owner's room.
6. Rooms passed through must not be disturbed.
7. Girls must sign up on the chart in the covered way.
8. Staying limit: one hour in one day. (Subject to variation.)

*Sunburn does not excuse a student from class preparation, attendance, or participation.

SPECIAL SPOTS

9. Sun porch may not be used during examination week, Sundays, or Good Friday.
10. Doorways and windows are not used for sunbathing. The sunporch is available for that purpose.

E. HOLT AND PENICK KITCHENS

1. Girls who cook in Holt or Penick kitchens must sign up, giving the times at which they started and finished.
2. Girls *must* leave the kitchens in order.
3. Girls may not use the kitchens or eat in the parlors before 8:30 a.m. or after 11:00 p.m.
4. Kitchens (except the refrigerator) may not be used during the whole examination period (first or second semester) or during commencement.

V. CAMPUS AIDS

1. Train and plane reservations or other transportation please see Miss Jordan.
2. Lost and Found articles and room equipment please see Mrs. Callahan.
3. The school laundry provides weekly service for linens and simple clothing.
 - a. Commercial name tapes must be sewed in each article sent to the laundry; indelible ink is not accepted.

- b. No provision is made for fine laundry.
- c. Each girl is allowed an average of \$2.00 a week for laundry.

VI. MISCELLANEOUS

1. Students are responsible for reading the bulletin board notices which concern them.
2. Personal notices should be answered either immediately or at the time specified.
3. Be on time, whether returning to campus or going to meals. It is not only a part of your training, but consideration of others.
4. Do not chew gum in any public part of the college, especially the following: parlor, study hall, main hall of Smedes, library, Chapel, front campus, auditorium, classrooms and administration offices.
5. Old girls have room preference until March 1.

OFF-CAMPUS REGULATIONS

VII. TOWN PERMISSIONS & DATING

1. A town permission is taken when any student leaves campus for any length of time that exceeds an hour.

2. *Seniors:*

- a. Seniors may have town permissions on weekdays, 1:00-5:55 p.m. (to 6:30 if taking dinner cut); on Saturdays, after classes until 6:30 p.m. or dark.
- b. Seniors in groups of four may stay out until 7.25 p.m. on weekdays.
- c. Seniors may have dates on Sunday, after church until 5:00 p.m. and from 6:00 to 11:00 p.m. and Saturday at any time between the hours of 12:30 p.m. and 12:00 M. Seniors may date from 6:00 to 12:00 M. on Saturday nights.

Seniors who are not on the deficiency list may date on Friday night until 11:00 p.m.

3. *Juniors:*

- a. Juniors have town permissions Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, after classes until 6:30 p.m. or dark.
- b. Juniors may have dates on Saturday at any time between the hours of 12:30 p.m.

OFF-CAMPUS REGULATIONS

and 12:00 M; Sunday, after church until 5:00 p.m.; and Sunday nights from 6:00 to 11:00 p.m. Juniors who are not on the deficiency list may date on Friday until 11:00 p.m. provided they make up two hours of closed study Friday afternoon. (Students whose schedules prevent their making up closed study on Friday may make it up on Thursday after 1:30 p.m.)

- c. Juniors may not date on Friday night until grades for the first quarter are in.

4. *Underclassmen:*

- a. Freshmen have three town permissions a week. Sophomores have four town permissions: Monday through Friday, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut); Saturday, 9:00-6:30 p.m. or dark. Sunday permissions do not count against the weekly quota.
- b. Underclassmen may have five-hour dates on Saturday at any time between the hours of 12:30 and 11:00 p.m.; on Sunday after church until 5:00 p.m. Underclassmen may single date on Saturday and Sunday afternoons provided they are signed in before dark. After dark they must be accompanied by an upperclassman and her date or a U.D.L.† girl and her date.

†Underclassmen's Date List, compiled by the Dean.

OFF-CAMPUS REGULATIONS

- c. Sophomores may single date until 7:00 p.m. on Saturday nights.
- d. Two or more underclassmen may go down town together in the afternoons.
- e. Every returning sophomore will be put on the U.D.L. after the first six weeks of college unless there is a special conduct reason for her being kept off.

5. *General Regulations:*

- a. All students living in Holt or Penick sign the Town Sheet in their own dormitories for afternoon town leave. Other girls sign on the Town Sheet in Smedes.
- b. Four or more students, provided one is an upperclassman, may go out together on Saturday night, 5:00-10:30 p.m. Two or more students may go out on Sunday afternoon, after church or immediately after dinner until 5:00 p.m. Students may not leave the building during quiet hour on Sunday.
- c. Underclassmen attending out-of-town afternoon football games with dates may leave college at 11:00 a.m. and return at 10:30 p.m.
- d. Being out more than five hours on Saturday counts as two permissions for underclassmen.

OFF-CAMPUS REGULATIONS

- e. Dates are counted as town permissions.
- f. When college is in session, students may not attend parties in the vicinity of Raleigh that have not been approved by the Dean.
- g. Girls must not go into hotels unchaperoned except by special permission from the Dean.
- h. Any upperclassman who does not have a class is allowed to leave campus after 11:00 a.m. on a week day.
- i. A student who goes out on Saturday night with her parents or friends of her parents will be allowed to stay out until 11:00 p.m. or 12:00 M depending upon the classification of the student.
- j. An upperclassman or U.D.L. must sign in and out with an underclassman. An upperclassman may sign back out from 11:00 p.m.-12:00 M.
- k. Upperclassmen in groups of four or more may leave campus unaccompanied by a male escort on Friday and Sunday nights provided they return before 10:30 p.m. and comply with study regulations.
- l. Upperclassmen who return before 8:00 p.m. on the holidays of Thanksgiving, Christmas, spring vacation, exam break and any

OFF-CAMPUS REGULATIONS

other week-end may sign out until 11:00 p.m.

- m. Seniors in groups of four or more may stay out until 7:25 p.m. during the week without special permission.

6. Miscellaneous.

- a. No boarding student is allowed to have a car in Raleigh with the following exception: seniors with an academic average of B- or higher may have cars after Spring Vacation for use only when taking an overnight permission. Car keys must be turned in promptly to the Dean's Office.
- b. Each student is *personally* responsible for seeing that she is signed out *correctly* and that she has the required permission before leaving. *Every girl must sign herself in* and initial the town sheet or permission slip.
- c. There will be no signing out until 6:00 p. m. for upperclassmen. A student must sign out if she plans to return to school after 6:00 p.m.
- d. When returning from dating out of town (not taking an overnight) dating hours conform to dating hours in Raleigh. (i.e. 11:00 p.m. on Friday nights, 12:00 M on Saturday night and 11:00 p.m. on Sunday night.)

OFF-CAMPUS REGULATIONS

- e. A student may not ride in a car with a date unless she has filed a parental permission. She will be permitted to ride outside of Raleigh only to and from specified destinations and with parental permission.
- f. Students must have flying permission from their parents to take a plane from Raleigh or returning to Raleigh except from their own homes.
- g. No presigned or blanket permission from parents are accepted as routine, except flying in commercial planes.
- h. Two or more underclassmen may go down town together. Upperclassmen may go down town or to the Little Store alone.
- i. Little Store (neighborhood stores and lunch counters):
 - 1. Students may go to the Little Store once any weekday for an hour, 1:00-5:55 p.m. (to 6:30 p.m. if taking a meal cut and in a group of four).
 - 2. Students may go to the Little Store on Saturday for any meal.
 - 3. Students may go to town and the Little Store in the same day.

OFF-CAMPUS REGULATIONS

4. See Meals pg. 23
- j. The following lists are posted on the hall bulletin boards:
 1. Places on and off limits.
 2. Approved hostesses in Chapel Hill.
 3. Approved fraternities.

INVITATIONS

- a. Students may go out with adult friends—

On Saturday for luncheon or dinner. (If combined, these Saturday invitations count as two permissions for underclassmen.)

On Sunday:

After church until 5:00 p.m. and upper classmen 6:00-11:00 p.m.

- b. Telephone invitations for taking weekends must be given directly to the Dean's Office.

OFF-CAMPUS REGULATIONS

- c. At night, hostesses must call for students whom they wish to invite out and must return with them to college.

8. PERMISSION SLIPS

- a. Students must file a slip with the Dean for any permission which involves over-nights, missing a meal at college, (except on Saturday or when taking a weekday meal cut), attending a dance with late permission, or attending a cabin party.
- b. Underclassmen must also file a slip for any permission which involves going out of town or staying out longer than the five hour dating rule applies.
- c. Special slips for weekday absences must be taken to the Dean's office for approval.
- d. Special slips for Saturday must be filed by 1:00 p.m. Friday; for Sunday by 12:45 Saturday. Students receiving late invitations may go to the Dean's office during office hours or to the parlor on Sunday after morning service for permission.
- e. Slips for overnight permissions must be filed in the Dean's office by 1:00 p.m. two days before the student's departure.

OFF-CAMPUS REGULATIONS

- f. A written *permission* from parents releasing the college from all responsibility is required for students to ride out of Raleigh in privately operated cars.
- g. See pg. 18 for information on making up closed study hall.

VIII. WEEK-END ABSENCES

Any student who is absent overnight is fully responsible before leaving for any work that will be missed and for being prepared for her classes upon her return. She must hand in before her departure any written work due during her absence.

1. Definitions:

Week ends begin after classes on Friday and end Sunday at 10:00 p.m. Seniors long week-ends begin after classes on Thursday and end Sunday at 10:00 p.m. This weekend may not be divided.

Short Saturday nights begin after classes on Saturday (after 7:30 a.m. for students who have no Saturday classes) and end Sunday at 10:30 a.m.

Extended Saturday nights begin after classes on Saturday (after 7:30 a.m. for students who have no Saturday classes) and end Sunday at 10:00 p.m.

Senior short Friday nights begin after classes Friday (after 1:00 p.m. for those having no Friday afternoon classes) and end Saturday morning in time for classes; otherwise she returns by 10:30 a.m. This cannot be put with anything to make a weekend and it cannot be taken on a closed weekend.

WEEK-END ABSENCES

Long weekends may not be divided.

Weekends may not be divided.

Short Saturday nights may not be combined to equal an extended.

One Junior weekend may be used first semester.

Delayed return on Sunday night when due at 10:00 p.m. is subject to Hall Council penalty.

2. HOLIDAYS

A student who overstays her permission may not be allowed to return. For every day missed before or after a vacation, one day will be subtracted from a week-end or overnight privilege and the student receives double zeros for each class missed.

3. WEEK-END ABSENCES

a. Seniors

1. First semester:

2 week ends

2 extended Saturday nights

unlimited short Saturday nights

2. Second semester:

1 long week end

2 week ends

1 extended Saturday night

2 short Friday nights (can only be
taken by Seniors having a B average
for the preceding quarter)

Unlimited shorts

b. Juniors

1. First semester:

2 extended Saturday nights

4 short Saturday nights

2. Second semester:

2 week ends

1 extended

5 short Saturday nights

WEEK-END ABSENCES

c. Underclassmen

1. First semester:

1 extended

3 short Saturday nights

2. Second semester:

2 week ends

3 short Saturday nights

4. GENERAL

- a. A student's quota of overnight absences may be diminished if her health or her academic record makes such a step advisable.
- b. No one may be away from the college over night without permission from the Dean, written permission from her home, and a written invitation from her hostess.
- c. With permission from the Dean, a student may take a week end or a long week end on campus. During this time she is excused from her classes but not from week-day or Sunday chapel services or required programs. A student who is campused may not take a week end on campus.

- d. When school is in session, no student may spend the night in Raleigh or in the immediate vicinity of Raleigh (all places for which Raleigh is the center) other than at the college or with her own parents. School is in session at all times except during Thanksgiving, Christmas, spring, and summer vacations.

A student may spent the night in a neighboring town with her parents or with an approved hostess only if she is going to spend her time away from the vicinity of Raleigh.

When school is in session, students may *under no circumstances* attend parties in the vicinity of Raleigh that have not been approved by the Dean.

- e. On the night of a St. Mary's dance, *no student* may spend the night away from the college unless she is away from the vicinity of Raleigh.
- f. No week end or extended Saturday night is granted on orientation week end, on Easter or May Day (until after the pageant). However, Underclassmen must continue to remain at college for the four supervised study halls on Saturday.

WEEK-END ABSENCES

- g. Absences on successive week ends are not advised for students whose work is not thoroughly satisfactory.
- h. A student may leave college after her mid-term examinations for the rest of the week without counting the absence against her quota.
- i. A student returning late or going to the infirmary *because of fatigue* on Monday or Tuesday after taking a week end or Saturday night must forfeit one day from a subsequent overnight or week end and receive zero for each class missed. If a student is ill she should go to the infirmary at once. No penalty will be applied.

5. PARENT'S NIGHTS

- a. The parents of a student may take their own daughter, no others, to spend the night in Raleigh or the immediate vicinity of Raleigh.
- b. When a student takes a parent's night in order to attend a social activity in the vicinity of Raleigh, the absence counts as a short Saturday night. An extended may not be added to a parent's night to make a weekend.

WEEK-END ABSENCES

- c. A student may spend the night away from Raleigh in a neighboring town with her parents or with an approved hostess only if she is going to stay the full time away from Raleigh.
- d. Students planning to take a parent's night must consult the Dean personally.
- e. Students taking a parent's night must return in time for classes otherwise by 10:30 a.m.

6. OFF-CAMPUS DANCES

- a. A student attending a dance in Raleigh goes from the college and returns to the college unless she is staying with her own mother or father. She must be in by 12:30 a.m.
- b. Upperclassmen may secure late permission for approved dances on Friday nights. Those not having Friday night dating privileges must count such a permission as a short Saturday night.

WEEK-END ABSENCES

- c. Underclassmen not in supervised study hall may have occasional Friday night dance permissions. If in study hall she must forfeit a short Saturday night or a Friday night off a week end for such a permission. Underclassmen may not have late permission Friday and Saturday in the same week. They must have written parental permission for all late permissions.
- d. Girls attending dances at colleges outside of Raleigh must stay in the homes of approved hostesses. They are expected to be in within an hour after the dance and to follow all rules for visiting girls.

Important

On the day on which a student is due back in college after a permitted absence, she must return to college immediately upon arrival in Raleigh unless accompanied by her parents or a parent of another St. Mary's student.

DAY STUDENTS

St. Mary's considers all day students important members of the student body. Day students are therefore urged to take an integral part in all phases and activities of college life.

A. RESTRICTIONS

1. Day students must attend assembly on Tuesdays and Thursdays and morning chapel on Mondays, Wednesdays, and Fridays.
2. Day students whose grades put them on the study hall list are required to study in the study hall or the library during their free periods.
3. Day students may not go to dormitory rooms during class hours or meal hours except when accompanied by a resident student or to see a resident student or teacher.
4. A day student who becomes sick during the college day should go to the infirmary and ask the nurse's permission either to lie down or to go home. She should not leave without permission if she has not completed her schedule for the day.
5. Day students who are campused during the week are required to be at college from 8:30 a.m. to 3:45 p.m. These students may leave campus from 1:00 to 1:45 p.m. in order to eat lunch. Saturday campus begins at 8:30 a.m. and ends at 12:30 p.m.

DAY STUDENTS

Students are required to hand in a signed statement saying that they have made up their campus for the day. These statements will be checked by a student government official. Students will receive demerits for failure to hand in these statements.

B. ACADEMIC REGULATIONS (see pg. 59)

C. ABSENCES

1. Day students have the same quota of absences as resident students. Permission to take an absence (other than for illness or unforeseen emergency) must be secured in advance.
2. On the day she returns from an illness or an emergency absence, a day student must present a written explanation from one of her parents. The excuse must state the exact period covered by the absence. Each day the student fails to bring this excuse she will be penalized. This excuse may be left on the Dean's desk or put in her box in Smedes.
3. Day students who are absent from class without permission or acceptable excuse will not only receive zero on the work missed but be subject to disciplinary action.

DAY STUDENTS

4. Before classes begin, day students should notify the Dean when they find that they will be absent.
5. Tardies—see pg. 62.

D. COMMUNICATIONS

1. Day students are responsible for reading the day student bulletin board daily.
2. *Day students are requested to ask their parents and friends not to telephone them at the college.* In case of emergency parents may get in touch with them through the Dean. While classes are in session day students may make outgoing calls from West Rock or any other convenient dormitory. During lunch hour and after 3:45 p.m. they may use the telephone in the housekeeper's office.

E. PRIVILEGES

1. Day students may use the sun porch at the same hours and under the same conditions as resident students.
2. Day students have the same week-end privileges as resident students. (See page 56).

DAY STUDENTS

3. Day Students taking a weekend must file a parental permission in the Dean's office in advance.

F. DAY STUDENTS' ROOM

1. Day students may smoke on the campus in the day students' room and wherever resident students may smoke.
2. Quiet must be observed in the day students' room.
3. Day students' room must be kept neat at all times.

G. PARKING

Day students should be careful not to park cars where they will block traffic or beside "No Parking" signs.

Day students should not park directly in front of Smedes



IX. ACADEMIC REGULATIONS

1. GRADING

All grades are given in letters.

The following system of grading is used at St. Mary's:

A+: 97-100 B+ 87-89 C+ 77-79

A: 94-96 B 84-86 C 74-76

A-: 90-93 B- 80-83 C- 70-73

D: 65—69.

E: 60—64; conditional; passing grade possible only by re-examination.

F: below 60; failure; course must be repeated for credit.

Students entering more than four weeks late may not receive credit for the semester.

Students who miss more than six weeks of classes may not receive credit for the semester's work.

ACADEMIC REGULATIONS

Students whose grades are unsatisfactory may be required to give up one or all extracurricular activities.

2. HONOR ROLL

To be eligible for the honor roll a student must be carrying a full program of studies (four credit courses in high school, and a minimum of 13 hours of academic work in the college); she must have no grade lower than C— on any course, either credit or non-credit; and she must have a satisfactory record in attendance and conduct. Averages are computed on the grades of the credit courses only.

First and third quarters honor roll based on quarter grades.

Second and fourth quarter honor roll based on semester grades.

Year honor roll based on the two semester grades.

3. REPORTS

Reports are sent to parents and guardians every two months.

4. CHANGES IN COURSES

No new course may be registered for or dropped after the first two weeks of the year unless by faculty recommendation.

5. CLASS ABSENCES

More than 10 absences during a semester bars a student from the final examination in a 4-hour course; more than 8 in a 3-hour course; more than 5 in a 2-hour course; more than 3 in a 1-hour course.

More than 4 *unexcused* absences for a 4-hour course; more than 3 *unexcused* absences for a 3-hour course; more than 2 *unexcused* absences for a 2-hour course; more than 1 *unexcused* absence for a 1-hour course, each semester, bars a student from final examination. (In some cases permissions to take the examinations may be secured from the Academic Standards Committee.)

Unexcused absences are those not excused by the Dean or the physician.

Absences before or after holidays are doubled. In case of severe illness or serious emergencies, the Absence Committee will determine the penalty.

6. MAKE-UP WORK

Students who miss work through illness or family emergencies are required to make up that work within a week of their return to classes. Whenever this rule may work an undue hardship on the student, it is her responsibility to make a mutually satisfactory arrangement with each teacher concerned immediately upon her return to classes. Cases of protracted illness will

be referred to the Academic Standards Committee.

Work which is late for reasons other than illness or family emergency is not given full credit unless special arrangements are made with the instructor prior to the expiration of the first week. Late work will not be accepted.

7. CLASS TARDINESS

Being late to the same class three times in one quarter equals one unexcused absence.

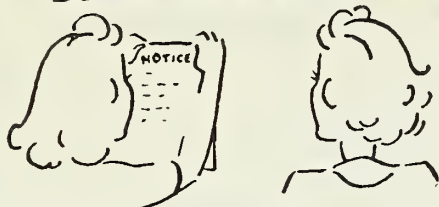
Students late to class are penalized with demerits.

8. DEFICIENCY LISTS AND STUDY HALL

College students with two D's, one E or one F at the end of the first quarter, the first semester, or the third quarter are on the deficiency list.

High school students with two D's, one E, or one F at the end of any school month during the session and/or at the end of the first semester are placed in study hall.

BULLETIN BOARD



ORGANIZATIONS

I: HONORARY

The Order of the Circle

President	Betty Latta
Secretary	Blanche Bonner
Treasurer	To be elected

"As the Circle symbolizes unity, so the purpose of this organization shall be to promote a spirit of co-operation among the students by the cultivation of high ideals of service, fellowship, citizenship, and scholarship and to assist new students in finding their place in school life and activities."

The Beacon

President	Susan Purdie
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"The Beacon is not a secret organization since the principal purposes are to promote among the high school girls a better school spirit, more co-operation, and participation in extracurricular activities."

ORGANIZATIONS

Sigma Pi Alpha

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

Membership in this national modern language society is based upon scholarship. The Pi Chapter meets with groups from other colleges for discussions or initiations.

Letter Club

President	Frances Douglass
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To create interest in school sports, to foster good sportsmanship, and to take charge of extra-curricular sports activities are the purposes of the Letter Club, the honor athletic society. Its members are those girls making two all-star teams or 100 points in any of the major sports.

Orchesis

President	Carol Ann Tadlock
Secretary-Treasurer	To be elected

Orchesis is the modern dance group, consisting of girls who have met the necessary requirements for membership. The group not only has classes in choreography, dance technique, and dance history, but also presents an assembly program and the May Day pageant.

ORGANIZATIONS

II EXTRA CURRICULAR ACTIVITIES

Altar Guild

President To be elected

The Altar Guild, which has charge of preparing for chapel services, is composed of college students.

Choir

Officers To be elected

Membership in the choir is open to any student. Members are expected to attend choir rehearsal regularly. The choir vests on Sunday and special festivals.

Glee Club

Officers To be elected

Glee Club members are chosen from the applicants by the director. The Glee Club presents two programs a year at college and accepts invitations during the year from clubs, other colleges, and organizations.

Dramatic Club

Officers To be elected

The Dramatic Club is open to everyone at St. Mary's. Its members present several plays to the student body.

Canterbury Club

President Emily Nelson

The Canterbury Club is the young people's organization of the Episcopal Church. Students from the various colleges in Raleigh meet together

ORGANIZATIONS

for worship, study, and fellowship on Sunday nights. St. Mary's is always well represented at these intercollegiate meetings. Any student may join.

Y. W. C. A.

President	Tucker Walker
Vice-President	To be elected
Secretary-Treasurer	To be elected

The Y. W. C. A. is an organization whose purpose is to help the needy. The parties for the orphanage children, evening meditation services in the Chapel during exams, and the maintenance of the "rec room" are some of the activities of the "Y."

The Young Democrats Club

President	To be elected
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

The Young Democrats Club is for all girls interested in politics from the viewpoint of the Democratic Party. Everyone is eligible to join.

The Young Republicans Club

President	To be elected
Vice-President	To be elected
Secretary	To be elected
Treasurer	To be elected

ORGANIZATIONS

The YRC was formed to give students a chance to learn both sides of political questions. Any student may join.

The Granddaughters' Club

Officers	To be elected
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The Granddaughters' Club, directed by the Alumnae Secretary, is composed of students whose mothers or grandmothers attended St. Mary's.

The Doctors' Daughters' Club

President	To be elected
Vice-President	To be elected
Secretary-Treasurer	To be elected

Girls whose fathers are doctors make up the Doctors' Daughters' Club. Their aim is to help those people who are less fortunate than themselves.

STUDENT PUBLICATIONS

There are four student publications at St. Mary's: the *Stage Coach*, the *Bulletin*, the *Belles*, and the Handbook. The *Stage Coach* is the annual, given out each year on Class Day. The *Bulletin* is the literary magazine, published in December and June. The *Belles* is the semi-monthly newspaper. The Handbook is the manual of the Student Government Association.

ORGANIZATIONS

The publications staffs are chosen from the college at large by the editors and the faculty advisers on the basis of writing ability in competitive trials at the beginning of each year. Girls are urged to try out for the staffs.

At the end of each year the three newly elected editors, the business manager, and outstanding members of the staff are awarded keys for the quality and dependability of their work.



NECESSITIES

All girls love to dress up, and St. Mary's girls are certainly no exception. To dinner, we wear tailored dresses and suits, not the skirt and sweater we've worn all day. Suitable dresses or suits, and gloves are necessary for concerts, and, of course, hats and conservative dresses or suits for church.

From this general advice, you can judge for yourself what clothes you'll need, but here's a little more help:

We live in skirts, sweaters, and blouses, loafers during the day in class; so bring plenty of them.

A raincoat and a coat to wear around campus on chilly days are indispensable.

NECESSITIES

A warm bathrobe and soft-soled slippers are essential.

Bring blue-jeans or Bermuda shorts and a big shirt for picnics and study hours.

Skirt hangers, sweater stretchers, shoe bags, and a whiskbroom are helpful.

YOU'LL NEED THINGS BESIDES CLOTHES

Blankets (two's plenty) and a quilt or comfort.
One pillow.

Sheets and pillowcases—four is enough.

One pair of bedspreads.

Six dinner napkins, white—to donate to the dining room.

Towels for your own use and one to be given to the swimming pool.

Bathing cap.

Alarm clock—imperative for each room!

Tennis racquet and shoes.

Study lamp.

Laundry bags — at least two.

Hot water bottle.

Flashlight.

NONESENTIAL BUT NICE

Rubber boots.

Cellophane or cloth evening dress bag.

Sewing box.

Backrest.

Radio.

Record player.

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BRING THIS BOOK WITH YOU

SCHOOL SONGS

HAIL, ST. MARY'S

In a grove of stately oak trees,
Where the sunlight lies,
Stands St. Mary's true and noble
'Neath the Southern skies.

*Far and wide, oh sound her praises,
Chorus full and free,
Hail, St. Mary's, Alma Mater,
Hail, all hail to thee!*

Well we love the little Chapel,
Ever hold it dear;
Hear the echoes of the music,
Rising soft and clear.

Far and wide, etc.

There the ivy and the roses
Climb the old stone wall;
There the sweet, enticing bird notes
Sound their magic call.

Far and wide, etc.

There the bonds of friendship strengthen
As her beauties charm;
We draw close to Alma Mater,
Trust her guiding arm.

Far and wide, etc.

—Adapted from Margaret Mason Young, 1899.

